

**DFCR Business Development Circular No. 01 of 2024
(DFCR/BD – 01 of 2024)**

No. HQ-OPBD0BD(RATE)/1/2023 (25626)

Date : 24.01.2024

AGM/OP&BD/EDFC
JGM/OP&BD/WDFC

Sub: -Trucks on Train (TOT/RO-RO) service between New Rewari and New Palanpur stations of DFCCIL.

DFCCIL is commencing TOT service between New Rewari and New Palanpur for all the customers on open indent basis w.e.f. 25 Jan 2024.

Salient features and procedure for booking shall be as follows: -

1. To start with, the service will operate with 05 wagons from each direction of the circuit. However, 10 indents shall be permitted to be placed for a particular date from each direction.
2. The customers may register on TMS FOIS for placement of indents through e-RD. For registration, customers may contact Business Development Department in DFCCIL Corporate office at 011-23454837 or email at praveennisha@dfcc.co.in
3. Customers already registered on FOIS may place indent directly through e-RD portal of Indian Railways.
4. The customers may place indent for a minimum of one wagon or in multiples of one; upto a maximum of five wagons **under one indent** for a particular date (i.e. for “Expected date of loading”) from each direction. Maximum indents for a total of 10 wagons can be placed for a particular date from each direction.
5. The frequency of service will be daily from each direction; i.e. from New Rewari and New Palanpur.
6. The freight shall be charged per wagon per single trip as per Railway Board’s Circular no. TCR/1078/2020/Ro-Ro/DFCCIL/3333602 dated 14.09.2023 (copy enclosed) or as modified by Ministry of Railways from time to time, till the validity of rates or as per modified instructions of Ministry of Railways.
7. Corridor Control/OCC-Ahmedabad shall work as Customer Helpdesk for their queries and maintain co-ordination with customers regarding expected date of allotment and time of

placement. The mobile number 8160620305 of OCC is designated for close coordination with customers for their turn in wagon allotment and other issues.

8. Free time of three hours is permitted at loading and unloading points as per Railway Board Rates Circular 17 of 2022 or its modifications thereafter.
9. Commodities appearing in Red tariff or are inflammable/hazardous in nature (based on description on invoice copy carried by the truckers) shall not be accepted for loading.
10. As per extant rules issued by Railway Board, Second class Mail/Express fare of the equivalent distance over IR shall be charged for the escort/truck driver (Maximum two in a truck) in addition to the chargeable freight per wagon.
11. The Indian Railways extant rules and policies for indenting, ODR/allotment, WRF, demurrage, wharfage, etc. shall apply.
12. The customers shall be obligated to ensure the following: -
 - a. Customer shall place indent under TMS module of FOIS of IR. Indents shall be placed as per piecemeal indent of IR.
 - b. Customer shall be informed about allotment of indents by OCC-ADI.
 - c. Customer should bring truck/trucks at originating station well in time before allotment date and time and parking at designated spot and ensure not to obstruct the regular movements at the DFCCIIL stations.
 - d. Proper loading/unloading and necessary arrangement thereof including lashing and securing of vehicles.
 - e. For generation of Railway Receipt, customer shall submit/show Forwarding Note at Khori Railway Station of Indian Railway for loading at New Rewari station and Siddhpur railway station of Indian Railway for loading at New Palanpur.
 - f. On receipt of link for payment of freight customer shall pay freight charges online. RR shall be generated and received by customer online at their FOIS login.
 - g. Ensure that escorts are not carrying any hazardous or prohibited material and are in sober condition and are aware of Over Head Equipment (OHE) installations.
 - h. All trucks are passed under the Height & Width Gauge before loading.
 - i. No additional luggage/ropes/tarpaulins are kept above the truck causing reduction in vertical clearance and there are no loosely packed/hanging wires. (loose Tarpaulin etc. may fly during train runs and may get entangled with OHE).

- j. Declaration form from individual truck operator stating that "I will not use any combustible device like stove, heaters etc. for preparation of food or any kind of eatable, once the truck is loaded on the TOT/RO-RO train".
- k. A written declaration from the escorts mentioning that they are aware of the consequence of coming into close contact or vicinity of 25 kV OHE and they will not climb above the truck till it comes out of TOT/RO-RO BRN.
- l. To ensure that securing chains/turn buckles are kept properly on the wagon after unloading of road vehicles or wagons not loaded to avoid hanging of chains.
- m. To ensure that truck drivers do not consume alcohol or any other intoxicating/banned substances at DFCCIL premises, including the journey of TOT whether travelling in their on board truck or in the GS/SLR.
- n. Parking brakes of all trucks loaded on wagons should be applied.

This issues with the approval of the competent authority.


(Rajeev Kumar Mukhija)
DGM/OP&BD

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Copy forwarded for information and necessary action: -

1. Principal Chief Commercial Managers/ Principal Chief Operations Managers, All Zonal Railways.
2. PED(Infra), PED/TT(M), EDTC(Rates), EDFM, EDPP, ED(C&IS) & DF(CCA) Railway Board, Ministry of Railways, New Delhi.
3. CAO/FOIS, CPM/FOIS, GM/FOIS, CRIS Complex, Chanakya Puri, New Delhi
4. Director Wagon Interchange, IRCA Building, New Delhi
5. General Secretary, IRCA, New Delhi
6. CVO, ED(EDFC), ED(WDFC), GGM(TS), GM(Co.)/Ahmedabad, GM/Finance/CF, AGM/TS, AGM/OP&BD/PRYJ(EDFC), AGMs/OP&BD, JGM/OP&BD/ADI (WDFC), DFCR
7. Chief General Managers, DFCCIL
8. DGMs/OP&BD, DFCCIL


(Rajeev Kumar Mukhija)
DGM/OP&BD

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Copy forwarded to Secy. concerned for kind information of:

1. CRB & CEO, Member (O&BD), Member (Infrastructure), Member (T&RS), Member (Finance) and Secretary, Railway Board
2. AM/Traffic, AM/Comml., AM/C&IS and PED/C(R&M) Railway Board
3. MD/DFCCIL, Director (OP&BD), Director (Fin.), Director (Infra), Director (PP)/DFCCIL



(Rajeev Kumar Mukhija)
DGM/OP&BD