

**DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED
(DFCCIL)**

(A Government of India (Ministry of Railways) Enterprise)

CORPORATE COMMUNICATIONS DEPARTMENT

NAME OF WORK:

Notice for Empanelment of Advertising Agencies

2017

**DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LTD.
5TH FLOOR Pragati Maidan Metro Station Building Complex
New Delhi – 110001**

Cost of Document: Rs.10, 000/- (Non-Refundable)

START OF DOCUMENT (Total Pages-12)

(1)

**APPLICATION FOR EMPANELMENT OF ADVERTISING AGENCY
(TWO PAGES)**

NAME OF AGENCY _____

FULL ADDRESS _____

To

The Group General Manager/ T.S. & Co-Ordination
Dedicated Freight Corridor Corporation of India Ltd.,
4th floor, Pragati Maidan Metro Station Building Complex,
New Delhi- 110001.

Dear Sir,

1. I/We have perused the attached terms and conditions and hereby agree to abide by all the said conditions. The terms and conditions are enclosed, signed on each page, along with our seal, signifying our acceptance.
2. I/We have understood that along with this application (in two pages), I/We must attach the complete terms and conditions (in eight pages), duly signed along with seal, and attach all documents as mentioned in para (4) below, of this application, failing which my/our application will be deemed incomplete and may be summarily rejected.
3. I/We have understood and agree that in case we indulge in canvassing or trying to influence the process of empanelment or the decision of Dedicated Freight Corridor Corporation of India Ltd. (DFCC) before, during or after the empanelment process, our application will be summarily rejected.
4. The following documents/copies are enclosed with this application (please tick) for empanelment
 - a. **Rs. 5,00,000/- (five lakh only) towards earnest money vide:**
Bank Draft No. _____ dated _____ issued by _____ Bank
 - b. Terms and conditions are enclosed, signed on each page, along with our seal, signifying our acceptance.
 - c. Valid Income Tax returns filed for last 3 years i.e. 2014-15, 2015-2016, and 2016-2017 along with copy of valid service tax registration certificate.
 - d. Full accreditation certificate issued by Indian Newspaper Society or self attested certificate indicating full accreditation by the Indian Newspaper Society.
 - e. Details of Print Media Advertising Turnover of the Agency during the financial year 2014-15, 2015-2016, and 2016-2017 duly certified by Chartered Accountant.
 - f. List of clients, as on 01-05-2017, with dates from and to regarding period of engagement. Certified by Chartered Accountant.
 - g. Details of our office in Delhi and other cities.

APPLICATION FOR EMPANELMENT OF ADVERTISING AGENCY

(TWO PAGES)

Contd. from Page No.1

- h. List of professionals on rolls at the Delhi Office, along with details of the professionals, such as their name, designation, academic and professional qualifications and length of service with the agency duly certified by Chartered Accountant.
- i. Details of infrastructure at Delhi Office (office spaces and equipments and machinery), duly certified by the Chartered Accountant.
- j. Attested copies of the documentary proof establishing that my/our advertising agency's office in Delhi is functional since 1st April 2012 without any break.
- k. One art work each in Hindi and in English languages on A-4 size paper (Black and White and coloured) for the Proposed Display Advertisements on behalf of DFCC on:
"DFC- A key driver of India's economic growth".
- l. An art-pull for the given material i.e. one each in Hindi and English language typeset in (6) point font size for English language and in (7) point font size in Hindi language, faithfully reproducing the text for this purpose as given at Annexure-III in the application form. The translation of the English language material should also be done in Hindi before typeset in Hindi.
- m. Two advertisements, which consider our best, released after 31-03-2014, along with the date of publication, names of the newspapers/periodicals, and respective release orders of the client. Testimonials from the clients of these advertisements are also attached, and I/We understand that in absence of testimonials from Marketing/PR departments or Chief Executive, these advertisements will not be considered for evaluation.
- n. One design & printing work e.g. logo designed/brochures/calendar/souvenir/house journal, which is executed by advertising agency after 31-03-2014. Testimonials from the client of this work are attached, and I/We understand that in absence of testimonials from Marketing/PR departments or chief Executive, these works will not be considered for evaluation.
- o. Single release order worth Rs. 1 crore or above for print media advertisement executed after 31.03.2014.

All statements made and all documents and data enclosed are true to the best of my/our knowledge and belief, and liable to strict proof when asked by DFCC. All copies of documents enclosed are true to the originals which can be called for inspection and verification by the DFCC at any time.

Both pages of this application have also been signed by me/us.

Signature _____

Name of the Signatory _____

(In Block Letters) _____

Address of the Agency _____

With Official Seal _____

Place _____

Date _____

TERMS & CONDITIONS FOR EMPANELMENT OF ADVERTISING AGENCY WITH DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LTD. (TOTAL SEVEN PAGES)

- i. Canvassing or recommendations or putting pressure from any source to influence the process of empanelment of Advertising Agencies by Dedicated Freight Corridor Corporation of India Ltd. (DFCC) will lead to automatic disqualification and applications will be summarily rejected/will not be considered.*
 - ii. All the documents as attached with application must be signed, alongwith seal by Authorised signatory of the agency and also attested by C.A.*
1. Application on the enclosed form addressed to the General Manager/T.S.&Co. Dedicated Freight Corridor Corporation of India Ltd., 4th Floor, Pragati Maidan Metro Station Complex, New Delhi – 110001, should be submitted up to **1500 hrs on 01.08.2017** In case the date fixed is declared as holiday, the application should be submitted on the next working day upto 15:00 hrs. Without any further notice by Dedicated Freight Corridor Corporation of India Ltd.
 2. **Earnest money of Rs. 5, 00,000/-** (five lakh) is necessarily required to be deposited with DFCC in the form of a Bank Draft drawn on Nationalised Bank drawn in favour of DFCCIL payable at New Delhi, which should be enclosed with application. It is to be ensured that Bank draft is made from Advtg. Agency's account. The earnest money amount will be adjusted in the security deposit amount of Rs. 10, 00,000/- (Ten Lakhs) in case of empanelled Advtg. Agencies and refunded to other Advtg. Agencies which are not empanelled.
 3. Applications received after the stipulated date and time will not be accepted. DFCC shall not be responsible for Postal delay.
 4. Incomplete and conditional applications will be summarily rejected.
 5. All the copies of documents attached must be attested by a gazetted officer, or by the Advtg. Agency's Chartered Accounts, with proper seal and date. All documents, data and other statements in the application can be subjected to strict proof and verification by DFCC, if felt necessary.
 6. DFCC reserves the right not to assign reasons for declining to consider any particular application or applications. DFCC also reserves the right to accept or reject any application or all applications.
 7. DFCC reserves the right to seek performance report from other clients of the Advtg. Agency.

Essential Documents to be furnished –

8. Copies of Income Tax Returns filed for the last 3 years i.e.2014-15, 2015-2016 & 2016-2017 and Service Tax Registration Certificate along with Service Tax Registration Number will have to be attached with the application.
9. The Agency must have a minimum print media advertising turnover of Rs. 10,00,00,000/- (Ten crore only) in each of the financial years, 2014-15 2015-2016 & 2016-2017. Print Media Advertising turn over for the three years i.e. 2014-15, 2015-2016 & 2016-2017 duly certified by the Chartered Accountant of the Advertising Agency with proper seal and signatures must be attached along with the application for the empanelment. It must be certified that this turnover is exclusively for print media, and does not include outdoor advertising through hoarding/panels etc., and electronic media.

10. Copy of the Memorandum of Articles of Association/Partnership Deed/Proprietorship Deed/Certificate of Incorporation (in case of company) etc., attested by Chartered Accountant of the Advtg. Agency must be attached with the application without fail. **Franchise is not permitted and application submitted by franchisee will not be entertained.**
11. The Advtg. Agency must have full accreditation by the Indian Newspaper Society for the last 5 years without any break. INS accreditation certificates must be attached. Accreditation must be full. Provisional accreditation will not be accepted. In case INS accreditation certificate is not readily available a self attested certificate indicating full accreditation by the Indian Newspaper Society must be submitted.
12. The Advertising Agency must have a full-fledged office functional at Delhi **continuously for the last five years** i.e from June, 2012 with sufficient telephone numbers – both fixed and mobile, fax number, and e-mail, to be contacted even after office hours. Details of offices located in Delhi and other cities (address, phones – both fixed and mobile, faxes and e-mail). Advtg. Agency's office in Delhi at present must be in an Area / Building authorised for running Advtg. Agency. The Advtg. Agency will have to attach a declaration to the effect, that its Delhi office is located in an area/building authorised for running Advtg. Agency.
13. List of clients, as on 01-05-2017, with dates from and to regarding period of engagement, must be attached with the application, duly certified by Chartered Accountant. The engagement with an agency for period less than one year will not be reckoned for evaluation.
14. Advertising Agency will have to submit along with application, One Art work (each in Black & White and coloured options) in A-4 size, in Hindi and English languages, on the below mentioned theme:

“DFC- A key driver of India's economic growth”.

15. The Advertising Agency should select two display advertisements, which it considers as their best, and must attach their copies with the application, along with the date of publication, names of the newspapers/periodicals, and respective release orders of the client. These advertisements must have been issued after 31st March 2014, and testimonials from the clients of these advertisements must be attached with the application. Advertisements without client testimonials from Marketing/PR departments/Chief Executive will not be considered.
16. The advertisement agency should submit one design and print work (logo / calendar / brochure / house journal etc) which it considered as its best and attach it with application. This work should have been done after 31-03-2014 and testimonials from the client of this work are attached.
17. The Advertising Agency will also have to submit an art-pull for the given material with translation in Hindi (enclosed with this form in Annexure – III i.e. one each in Hindi and English language. Material in English must be typeset in (6) point font size whereas Hindi language material must be typeset in (7) point font size. This should demonstrate ability to bring in space economy without compromising legibility. The translation of the English language material should also be done in Hindi before typeset in Hindi.
18. The list of the professionals on rolls with requisite professional qualification with Advertising Agency's Delhi office, mentioning their name, designation, academic and professional qualifications and length of service with the agency should be mentioned. This statement must be attested by Chartered Accountant.

19. Advertising Agency must have facility for In-House/contractual English, **Hindi, Urdu, Gujarati, Marathi, Bengali and Gurmukhi (Punjabi)** translators and copywriters. A self declaration in this regard by agency must be attached.
20. Single release order worth Rs. 1 crore or above for print media advertisement executed after 31.03.2014.
21. The person authorised on behalf of Applicant Advertising Agency must affix seal and sign each and every page of the application, terms and conditions, and all documents submitted (in addition to verification/attestation, if required).

Post empanelment –

22. The successful Advertising Agency will have to submit security deposit of Rs. 10, 00,000/- (Rupees Ten Lakhs only) before the issue of the letter of empanelment for the due and satisfactory fulfilment of the terms and conditions. The security deposit will be refunded on satisfactory working/completion of the empanelment period. The security deposit should be submitted in the form of fixed deposit receipt of any Nationalised Bank in favour of 'Dedicated Freight Corridor Corporation of India Ltd.'.
23. The successful applicant will have to execute an agreement (a specimen copy of which is attached with these terms and conditions as extra pages Annexure-IV) on non-judicial stamp paper worth Rs. 100/- and attested by Notary Public/Oath Commissioner/First Class Magistrate. The cost of the stamp duties for the execution of the agreement will be borne by the Advtg. Agency.
24. The duration of the empanelment will be for a period of one year, extendable to another one year, subject to satisfactory performance from the date of issue of the letter of empanelment.
25. DFCC reserves right to terminate the panel/empanelment of any of the empanelled Advertising Agency/all the Advertising Agencies empanelled at any time before expiry of the empanelment period without assigning any reason by giving one month's notice.
26. DFCC can also terminate the empanelment of any Advertising Agency at any time for not fulfilling any of the terms and conditions including special conditions. The Advertising Agency shall not be entitled for any damage or compensation by reason of such termination. In such cases where penalty, as decided by the Authority, is levied, this penalty will be deducted from the security deposited in case of non payment.
27. All disputes related to empanelment, operation of the panel or any other dispute will be subject to the jurisdiction of courts at Delhi only.
28. **Arbitration Clause:** In the event of any dispute or difference arising out of agreement (for where provision does not exist in this agreement) shall be referred to Dedicated Freight Corridor Corporation of India Ltd., New Delhi or his nominee, who shall be an Officer of DFCC, to act on his behalf and the decision of Dedicated Freight Corridor Corporation of India Ltd., or the person so appointed, shall subject to the provision of the "Indian Arbitration and Cancellation Act 1996" and amendments made therein, be final, conclusive and binding upon the parties to this agreement. The sole Arbitrator so appointed shall publish the award on all matters referred to arbitrator indicating therein, the break-up of the sums awarded separately on even individual terms of dispute.

Work procedure

29. The Advertising Agency shall release the advertisements only to the publications indicated in the Release Orders issued by the Dedicated Freight Corridor Corporation of India Ltd.
30. The Advertising Agency shall ensure that the DFCC advertisements appear in the specified newspapers in a conspicuous and impressive manner while occupying minimum space.
31. The Advertising Agency shall undertake designing, typesetting, translation, art work, preparation of block and matrix as well as art pulls required for release of advertisement, free of cost / without any charges payable by DFCC, irrespective of size of advertisement, or number of newspapers to which display advertisement is to be released. The agency will also undertake design and production of publicity material and production of digital and electronic publicity.
32. It is made clear that no incidental charges of any nature will be payable by DFCC, to cover any such cost incurred by the Agency during the process of receipt / execution of release orders issued by DFCC.
33. The Advertising Agency shall also ensure that advertisements are published in time, as stipulated in Release Orders and if not stipulated, it should be published in the newspapers immediately without loss of time at any stage. It should be properly positioned and correctly reproduced as per DFCCIL's order copy. In case of late publication of the advertisements after stipulated period / date, it will be the discretion of DFCC to impose penalty and / or disallow partial / total payment.
34. The Advertising Agency will be bound to obtain acknowledgement from the newspapers of the timely delivery of advertisement material and release order. Photocopy of the acknowledgements should be kept in record as proof so that it could be ascertained that the agency has efficiently arranged to deliver the advertisement material/RO to all the newspapers, in time, in case of dispute. Any laxity in regard to non-deliverance or late delivery of Ad material or Release Order will be viewed very seriously.
35. In case, any portion of the advertisement matter as contained in this office's release is not clearly understood, the Advertising Agency shall immediately obtain a clarification, ensuring that there is no mistake, and this process should not delay the publication of the advertisement.
36. In case there is an error in publication of the advertisements as compared to advertisement's text approved by this office, the Advertising Agency shall arrange to publish the corrigendum immediately, under advice to this office, at its own cost. No bills should be raised to DFCC and DFCC will not pay any charges what-so-ever for publication of the corrigendum.
37. The Advertising Agency will ensure that the language of Advertisements published in the newspapers should be the same as the language of the newspapers until & unless specially instructed by the DFCC in the Release Order.
38. All the display advertisement's layouts and classified advertisements as designed by the Advtg. Agency will be subject to approval by DFCC, prior to release to the newspaper. Size of advertisements should be got approved by DFCC and bills should be claimed strictly in accordance with the specifications / design approved.
39. All the layouts including design and art work of the display advertisements will be strictly subject to approval by DFCC prior to release for publication in the Daily Newspapers &

periodicals. Translation in newspaper's language and proof reading will be the total responsibility of the Advtg. Agency.

Rate of payments, billing etc. -

40. The Advtg. Agency shall charge current DAVP approved rates / commercial rates as applicable to the advertisement being published. The Advtg. Agency will obtain written approval from DFCC in advance, prior to publication or advertisement regarding applicability of DAVP/Commercial rates.
41. Within 30 days of the release order, the Advtg. Agency will prepare computerised bills along with tear sheets of newspapers containing published advertisements and will be solely responsible for raising correct Advtg. Bills in all respects. A certificate to the effect mentioned below will have to be endorsed on all the bills.
 1. All the bills received from the newspapers have thoroughly been checked and found correct in all respect.
 2. The amount charged by the newspapers has been checked in respect of applicable DAVP /commercial rates and found correct.
 3. The advertisement published by the newspapers has been checked and found correct.
 4. The advertisement against respective Release Order has been published in that very insertion/edition of the newspapers as specified in the Release Order and media plan issued by DFCC.
 5. Our advertising Bill (The Advtg. Agency's bill) in question has thoroughly been checked and is correct in all respect, even if, later any discrepancy is detected the agency will undertake corrective measures, including reimbursement of excess charges immediately. The bill must be raised for the complete release orders. Bills not accompanied with tear sheets of the newspapers containing published advertisement will not be honoured.
42. The DFCC, reserves the right to disallow a part or full payment against any bill, if any of the general or special conditions, is violated.
43. In case of unavoidable circumstances, the Advtg. Agency may submit supplementary bills in respect of advertisement charges against one release order.
44. If DAVP reduces / lowers advertising rates of a publication and the Advertising Agency comes to know about lowered rates later on, after claiming the original bill which the Advertising Agency has happened claim at higher rates, it will be the sole responsibility of the advertising agency to adjust the excess paid amount from future bills of the publication if possible, failing which it will be responsibility of the Advtg. Agency to deposit the excess paid money in DFCC's account.
45. The Advertising Agency will also maintain all the records of timely/delayed receipt of the advertisement bills from the newspapers and payments received from DFCC, so that in case of any complaint received from newspapers, it may be examined thoroughly by DFCC.
46. The Advertising Agency will have to submit final Advtg. Bills, positively within 30 days from the date of publication of the advertisement. DFCC will make payment as per this bill, after due check, submitted along with proof of published advertisement. The Advtg. Agencies will deal in all matters with the newspapers at their level in respect of payments and DFCC will have no liability and / or responsibility in this regard.

47. After publication of the advertisement, the Advtg. Agency will have to arrange the payment of advt. bills of the newspapers pertaining to publication of DFCC's advertisements regularly as per INS rules, failing which empanelment of Advtg. Agency may be cancelled and security money forfeited.
48. All the payments being released to respective newspapers must be sent positively on or before due date as per INS guidelines.

Other Terms and Conditions –

49. The Advtg. Agency shall render free service to DFCC, in regard to collection of advertisement materials from DFCC, despatch of designs and layouts to newspapers, copy of published advertisements in newspapers etc. deputing its executives/staff frequently as required.
50. DFCC also reserves the right to get Advt. designed as well as release any advertisement directly to the newspapers or through any Advertising Agency not borne on the panel, at any time.
51. DFCC also reserves the rights for release of any advertisement from any Advtg. Agency on the panel.
52. DFCC also reserves the right to use the logo, design, layout etc. prepared by any Advtg. Agency for releasing advertisements directly or through any other Advertising Agency or any other source as deemed fit by this organisation without Advtg. Agency's consent, which designed the advertisement.
53. The Agency will have to ensure compliance with copyright, patents and other intellectual Property laws, in all materials, including art work/design, supplied by them. The Advtg. Agency will be completely liable in all such cases, and no liability shall lie with DFCC.
54. Whenever required, the Advtg. Agency shall have to accept and get advertisement published at a very short margin of time in specified newspapers on a specified date as indicated by the DFCC.
55. DFCC or its representatives have all rights to inspect Advtg. Agency's premises during office hours and any record connected with the working related with DFCC.
56. Advertisements material taken, after typesetting/designing should be submitted on the same day for approval by DFCC.
57. Release Orders will be issued after approval of the type set material / design.
58. It is the responsibility of the Advtg. Agency to ensure that correct and readable advertisement is published. Advtg. Agency must not accept newspapers Advtg. Bill for incorrect/not legible ads published by the newspapers. Exact bills should be sent back to newspaper with reasons for not accepting the bill. Copy of letter should also be sent to DFCC for information.
59. DFCC reserves the rights to add, delete or revise any of these conditions, and also include special conditions as new ones, as and when required.
60. DFCC reserves the right for deduction of the DFCC's dues from empanelled Advtg. Agency's security amount on the following grounds.
 - a. Any amount imposed as penalty/fine in default of any work, which will not exceed the cost of work. The penalty amount will be in addition to the amount withheld in bill related with work.

- b. Any amount which DFCC becomes liable to pay the Govt. / third party on behalf of any default of the empanelled agencies or any servant/agent.
 - c. Any payment/fine made under the order/judgement of any court consumer forum of Law enforcing agency or any person working on behalf of the same.
61. The empanelled Advtg. Agencies shall reimburse the security deposit to the extent, the said amount is deducted as fine within 15 days period failing which it will be considered and treated as breach of the agreement.
62. If an Agency fails to release and publish the advertisement within the specified time limit as stipulated by the Dedicated Freight Corridor Corporation of India Ltd. (DFCC) or the advertisement in question is published on a later date, the DFCC will have every right to impose a penalty on the Advtg. Agency and the amount as decided will be deducted from the bills of the Advtg. Agency / security deposit.
63. Cost of application form is Rs.10, 000/-. In case the application form for empanelment is downloaded from DFCCIL website (www.dfccil.gov.in) and used as application then a Bank Draft worth Rs.10,000/- (Rupees ten thousand only) drawn on Nationalised/Scheduled Bank drawn in favour of DFCCIL payable at New Delhi must necessarily be submitted with the application form. If the Bank Draft worth Rs.10,000/- is not submitted along with application then application will be rejected/will not be considered.
64. The agency would also be required to deal with the following activities:
- a. Issue press releases and rejoinders in all types of media without any charges.
 - b. Arranging coverage and interviews by print, electronic and other media without any charges.
 - c. Production of publicity material radio spot, TV spot, documentary and content for digital media etc.
65. The selection criteria shall be as follows:

Criteria	Marks
Professionals on roll in Delhi Office duly certified by Agency's CA. (Marks will not be awarded if not certified by CA)	10
Clientele (as on 01.5.2017) with period of Association	
(A) Govt organisations	5
(B) Private organisations	5
(C) Five longest period of association with clients	5
2 Best Ad released after 31.03.2014	10
Single release order worth Rs. 1 crore or above for print media advertisement executed after 31.03.2014	10
1 best print & design work done after 31.03.2014	10
DFCC related art work	20
Tender related typesetting	15
Total Marks	90

All the eligible and valid applications shall be assessed on the basis of the above criteria and ranked in accordance with the marks obtained



Request for Expression of Interest

Country:	India
Project:	Eastern Dedicated Freight Corridor Project- II
Project ID No.:	M-23869
Consultant Services:	Communication, Law & Environmental Safeguard Monitoring and Review Consultant (CLESMRC) for EDFC project Ludhiana-Khurja (EPL- 3, 483 kms.)

Dedicated Freight Corridor Corporation of India Limited (DFCCIL) has applied for financing from World Bank towards the cost of the Eastern Dedicated Freight Corridor project II for Ludhiana-Khurja section (EPL-3) and intends to apply part of the proceeds for engagement of Communication, Law & Environmental Safeguard Monitoring and Review Consultant (CLESMRC).

The consulting services include monitoring and reviewing of various social and environmental safeguards associated with land acquisition, compensation, R&R policies Environmental Management Plan, Information disclosure, Communication etc. for EDFC project between Ludhiana-Khurja section (483 kms) for a period of 6 years.

DFCCIL now invites eligible consulting firms (Consultants) to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. The short listing criteria are that the Consultants should have a minimum of seven years experience assignments, particularly linear projects like Railways, Highways, Cross country pipelines etc funded by multilateral agencies. The consultant should have qualified and experienced personnel in their team.

The attention of interested Consultants is drawn to Paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of consultants (under IBRD loans and IDA credits & grants) by World Bank borrowers January 2011 ("Consultant Guidelines") setting forth the World Bank's policy on conflict of interest.

Consultant may associate with other firms in the form of a Joint Venture of a sub-consultancy to enhance their qualifications.

A Consultant will be selected in accordance with the "Quality and Cost Based Selection (QCBS)" method set out in the Consultant Guidelines. Interested consultants may obtain further information at the address given below from 1000 hrs to 1700 hrs on all working days. Expression of Interest must be delivered to the address given below no later than 1500 hrs on 17.02.2017.

Dedicated Freight Corridor Corporation of India Ltd.

5th floor, Pragati Maidan Metro Station Building Complex

New Delhi, 110001

Website: www.dfccil.org

Information to be submitted along with Expression of Interest

1. Company Brochures
2. Profile of the Company (please provide not more than two page note including year of establishment, type of business of the Company, experience of consultancy works etc.)
3. Annual Turnover of Company for Consultancy Services for last five financial years.
4. Description/ Details of similar assignments carried out during last seven year. Following details for each assignment must be provided:
 - a. Name of work
 - b. Name of client
 - c. Country (where work is executed)
 - d. Length of Railway Line/highways/pipelines etc.
 - e. Brief description of scope of assignment
 - f. Components of assignment
 - g. Award Date
 - h. Completion Date (if not completed, percentage of work completed so far and likely date of completion)
 - i. No. of man months
 - j. Consultancy cost
 - k. if executed in JV, % participation
 - l. Funding of the project- Government, Multilateral/Bilateral (Name of Funding Agency to be indicated), Any other source (Details to be provided)
5. Details of staff available with the company on its permanent roll for similar assignments (There is no need to provide CV of staff at this stage)
6. Any other information applicant may like to submit to indicate that they are qualified to perform services.

(1)

Release of Advertisement in Newspapers on behalf of Dedicated Freight Corridor Corporation of India Ltd.

AGREEMENT

1. Agreement No. _____ dated _____ articles of agreement made this _____ day of _____ between Dedicated Freight Corridor Corporation of India Ltd. acting through the Group General Manager, Traffic & Survey, Dedicated Freight Corridor Corporation of India Ltd., New Delhi (hereinafter called the Authority which expression shall, unless the context does not so admit to include his successor and assignees in office) of the one part and M/s. _____ (hereinafter called the Agency which expression shall unless excluded by the context includes his heirs, executors, administrators, successors and assigners) of the other part.
2. Whereas the Agency has agreed with the Authority for the release of advertisement for publication in newspapers on behalf of DFCC as per the terms and conditions including special conditions mentioned in the application.
3. Now, this indentures witness that the Advtg. Agency will duly perform the said works in the said schedules set forth and shall execute the same with utmost promptness, care and accuracy in a workman like manner to the satisfaction of the Authority for the period of empanelment from the date mentioned above and will fulfil and keep all the conditions mentioned in the application read along with the attached Terms and Conditions (which shall be deemed and taken to be part of this contract as if the same had been fully set forth herein) except by the contract terminated earlier, as per para No. 25 & 26 of the Terms and Conditions of the application.

In witness whereof, the parties hereon to have put their hands and signatures on the day and year first above written.

Signature of the authorised signatory
of Advtg. Agency

For and on behalf of
Dedicated Freight Corridor Corporation of India Ltd.

Witness to the Signature & Address of Witness:

- 1.
- 2.