

Dated: - 11/03/2016

No.HQ/PR/UNIFORM/2015

Subject: - Official Uniform for Officers & Staff of DFCCIL.

Ref: - i. Letter No HQ/PR/UNIFORM/2015, Dated: - 17-02-2016.
ii. Points Noted during Meeting held on 27-01-2016 by GM/S & CO.

1. Competent authority has approved the following uniform for officers and staff of DFCCIL:

FOR MALE:

Sl. No.	SUMMER	Description of Cloth Material
1.	Full Sleeves Light Blue Color Shirt.	Raymond Quality No: 0048160, Shade – 01P OR Equivalent. (Shade Photograph Attached as Annexure-1).
2.	Black Color Trouser.	-
3.	Maroon & Dark Navy Blue Tie with DFCCIL Logo/Lapel Pin.	Will be provided by DFCCIL (Ref .1).
4.	Black Leather Shoes.	-
5.	Black Leather Belt.	-

Sl. No.	WINTER	Description of Cloth Material
1.	Full Sleeves White Shirt	-
2.	Deep Charcoal Grey Suit.	Raymond Quality No: 108841, Shade-003 OR Equivalent. (Shade Photograph Attached as Annexure-2).
3.	Maroon & Dark Navy Blue Tie with DFCCIL Logo/Lapel Pin.	Will be provided by DFCCIL.
4.	Black Leather Shoes.	-
5.	Black Leather Belt.	-

FOR FEMALE:


Sl. No.	SUMMER	Description of Cloth Material
1.	Rust Yellow Saree with same Colour Blouse.	Shade as per enclosed Nalli Sari Photograph or Equivalent at Annexure 3.
2.	Black Leather Sandals.	-

Sl. No.	WINTER	Description of Cloth Material
1.	Rust Yellow Saree with same Colour Blouse/ Executive Suit Deep Charcoal Grey.	Shade as per enclosed Nalli Sari Photograph or Equivalent (Annexure 3)/ Raymond Quality No: 108841, Shade-003 OR Equivalent (Shade same as Deep Charcoal Grey Suit Photograph at Annexure 2).
2.	Deep Charcoal Gray Coat/ Sweater.	Raymond Quality No: 108841, Shade-003 OR Equivalent (Shade same as Deep Charcoal Grey Suit Photograph at Annexure 2).
3.	Black Leather Sandals.	-

2. The Popular Brands mentioned above is only indicative in nature. Officers/Staff can select any Fabric/Texture/Brand as per their choice. However, Colour of the Uniform should be strictly as shown in the enclosed Photographs and Uniform should be in the Standard Formal Office Wear Style.

3. The Officers/Staff will have to wear Uniform at least on every Friday as well as in Official Functions, Meetings and Conferences w.e.f. 01st April, 2016.

4. Tie and Lapel Pin with DFCCIL Logo is being procured by DFCCIL and the same shall be provided shortly. The cost of Tie and Lapel Pin will be recovered from the salary of employees.

 11/03/16
(Rajesh Chopra)
DGM/ADMIN-1

Copy to:

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra)., Director (PP), Director (Finance) & CVO.
3. All GGMs/GMs & CPMs.
4. AGM/HR, JGM/HR-I & II, JGM/Fin.II & DGM/Fin.II.
5. Company Secretary-for information.

