

**Request for 'Expression of Interest' [EOI]  
(Consulting Services-Consulting Firms' Empanelment)**

<b>Country</b>	<b>INDIA</b>
<b>Name of Client</b>	<b>Ministry of Railways (Railway Board)</b>
<b>EOI Object:</b>	<b>Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects</b>
<b>EOI Notification Reference No.:</b>	<b>HQ/EN/WC/EDAM(EOI)/2/2022/10 dated-10-08-2022 [EOI-2] [hereafter known as EOI Notification Date]</b>

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**1. Background**

- 1.1 Railway Board, vide PED/Infra's correspondence no-2022/Infra/Misc/1 dated 23-02-2022, assigned the task of empanelment of consultants, to the DFCCIL, in categories separately namely (i) DPR preparation works & Detailed Designing works and (ii) PMC works; for the Indian Railways.
- 1.2 In compliance, DFCCIL floated EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/2 dated-04-03-2022 [EOI-2]. The EOI Document, accordingly, was uploaded on DFCCIL Website, equally accessible from Railway Website and was accorded wide publicity. Vide **Para 6.3.6** (at Page no-6 of 16) of EOI-2 Document dated 04-03-2022, as amended vide **serial no-3 of Addendum no-3 dated 25-04-2022**, it was stipulated, therein to the effect that 'This EOI is open ended, meaning thereby, that initially a list of empanelled Consultants shall be prepared on the basis of EOI applications received up to 06-05-2022. Further, Consultants' Applications will be admissible thereafter as well which will be evaluated, once every quarter and thus newly empanelled consultants would be added to the aforesaid approved list of empanelled Consultants.'
- 1.2 Pre Bid Conference for EOI-2 was held, through VC, on 15-03-2022.
- 1.3 As intimated through serial no-3 of Addendum no-3 dated 25-04-2022, in all, 29 nos. Prospective Consultants submitted their EOI applications, on /up to date 06-05-2022, seeking empanelment. One Consultant - Balaji Railroad Systems Private Limited - subsequently, withdrew their EOI Application for EOI-2 and thus were not considered at the very initial stage of Evaluation.
- 1.4 In terms of Eligibility criteria, as stipulated in EOI Document and subsequently revised through Addenda to EOI Documents, the 29 nos. submitted EOI Applications, barring the withdrawn one (as discussed above), were evaluated by DFCCIL. As a result of Evaluation, **19 Consultants [EOI-2]** were adjudged as Eligible for empanelment.
- 1.4.1 Vide DFCCIL letter no- No-HQ/EN/WC/EDAM(EOI)/1/2022 (Computer no-13951) dated 14-06-2022, the results of evaluation of EOI-2 Applications were sent to Railway Board, seeking Railway Board directions to upload, in terms of EOI-2 Document Para no-6.3.5, the Evaluation results on DFCCIL Website.



- 1.5 Vide Letter no- No. 2022/CE-I/CT/07 New Delhi, Dated 28.06.2022, Railway Board directed the DFCCIL to upload the 'approved List of Consultants for IR' on DFCCIL web site with further directions that DFCCIL would keep the above EOIs open for evaluating the new applicants, every quarter and Panel will accordingly be appended. Also, at the end of two years DFCCIL will re-prepare the aforesaid panels 'ab initio' through fresh EOIs, under advice to Railway Board.
- 1.6 Accordingly, vide Ref no-No-HQ/EN/WC/EDAM(EOI)/1/2022 (Computer no-13951) dated-29-06-2022, the results of the Evaluation were uploaded on the DFCCIL Website.
- 1.7 The Validity of the entire Panel of the approved/empanelled Consultants, including the current one and subsequent periodical additions (on quarterly basis) of the Consultants, shall be for a period of two Years, which, commencing from the **29-06-2022**, shall lapse on **28-06-2024**.
- 1.8 Pursuant to above and as conveyed in EOI Document dated 04-03-2022 & as directed by Railway Board and as a part of First Quarter addition of Fresh empanelled Consultants, to the currently existing Panel of Approved list of Empanelled Consultants uploaded on DFCCIL website on 29-06-2022, eligible firms are invited to submit EOI Applications, in accordance with this EOI Document, for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects. **Those Consultants, who were unsuccessful during the Empanelment process linked with EOI-2 Notification dated 04-03-2022, shall, also, be eligible to participate in this EOI process.**
- 1.8.1 **Scope of PMC services** may include but not restricted/limited to the following services to successfully execute, within the stipulated completion period, the multi-disciplinary (Civil, Electric & S&T) Construction Works:-
- a) Project Management support.
  - b) Contract management.
  - c) Claims Management & resultant dispute resolution using various ADR techniques (Mediation, Conciliation & Arbitration)
  - d) Programme management.
  - e) Project budget and Finance management.
  - f) Dealing GST related matters.
  - g) Day to Day Supervision of the Works.
  - h) Ensuring Quality of the Works.
  - i) Ensuring Work site safety and Monitor Safety, Health and Environment (SHE).
  - j) Inspection/Testing and acceptance of the Material for incorporation in the Works.
  - k) Checking, reviewing & certifying & processing of interim monthly Payment, other related Payments and Final payment to the Contractor, duly ensuring all the requisite recoveries
  - l) Environmental Management.
  - m) Quality assurance and quality control (QA/QC).
  - n) Stakeholder coordination.
  - o) Endorsement and issue of Engineer's Non-Objection Certificate to Construction Drawings.
  - p) Testing and Commissioning of the Works.
  - q) Support preparation of manuals for operation and maintenance.
  - r) Support training of MOR personnel
  - s) Support of implementation of the action plan for labor protection, including HIV/AIDS prevention program, for construction workers.





## 1.9 Applicable law, Dispute resolution & Court's jurisdiction

- 1.9.1 This EOI shall be governed by Applicable Law which shall mean, all Indian Laws, Bye-Laws, Statutes, Rules, Regulations, Notifications, Orders, ordinances, guidelines, Codes, Notices, directions, Judgments, decrees or other Requirements or Official directives and /or any Statutory Authority, in the Republic of India.
- 1.9.2 For this EOI Notification, the 'Parties' shall mean DFCCIL, as Employer or Client and the Consultant (either prospective or empaneled Consultant, as the case may be).
- 1.9.3 All the disputes, in connection with or arising out of this EOI Notification and related empanelment process shall be mutually & amicably settled using Alternate dispute resolution (ADR) techniques such as Negotiation/Mediation/Conciliation, failing which, the dispute shall, finally, be settled by (ad hoc Arbitration) Arbitration by the Parties. The Parties shall, through mutual selection, appoint **a sole Arbitrator**. In this direction, Parties may refer List of empaneled Arbitrators/Conciliators, as uploaded on DFCCIL Website. The Arbitration shall be subject to '**Arbitration & Conciliation Act 1996**' (as subsequently amended during 2015, 2019 & 2021 and as may be amended from time to time, in future). The Seat & Venue of Arbitration shall be New Delhi. The Cost of Arbitration shall be shared, equally, by the Parties. The Arbitral Award shall be final and binding on both the Parties. As an interest barring Clause, It is provided that no interest shall be payable by the Award Debtor (loosing Party) on any moneys due to the Winning Party.
- 1.9.4 In the matter of all the litigious disputes, arising out of the entire EOI process, Parties agree to the exclusive jurisdiction of adequately competent [as per Applicable Law] Court of Delhi.

## 2 Invitation for EOIs

- 2.1 The Ministry of Railways (Railway Board) now invites **eligible Consultancy firms** including single entities, Companies, Partnership Firms/LLPs/JVs/Subsidiary Units of foreign Based Consultancy Firms or Foreign Based Consultancy Firms, **all registered in India** ("Consultant") under the relevant Indian Laws such as the Indian Company's Act 1956 / The Companies Act 2013 or Limited Liability Partnership Act 2008 etc, to express their interest, in being empanelled for the aforesaid 'Consultancy Services'.

In addition to entities registered in India (ref-Para 2.1 (above) of EOI Document and serial no-1 of Section no-1 of the Annexure-1), experience of Parent company/ subsidiary/ Sister company can be aggregated If the Parent company subsidiary/ Sister company, which is, also, required to be registered in India, participates as the JV Partner with the Consulting entity.

Regarding the Consultants submitting EOI applications as **Joint Venture (JV)**, following shall apply;

- i) The JV may be incorporated or unincorporated. **Consultant shall submit duly notarized JV agreement**, executed on Non-Judicial Stamp Paper, showing, specifically, the composition of JV and Percentage (**not to be less than 25%**) participation of each Constituent member.
- ii) The JV shall be made between Consultancy Firms **which are registered in India**.
- iii) The minimum Participation of a constituent Consultancy Firm, in a JV & so reflected (in a visible manner), in a **properly executed & notarised JV agreement (to be submitted by the said JV)**, shall **not be less than (minimum) 25%**. The submission of properly executed and a valid JV agreement, executed and notarised in India, shall be a Pre-condition for the Consultants submitting EOI applications as JV. **Any EOI Application, with EOI Applicant being a JV, submitted without a JV agreement shall be rejected.**





- iv) In case of an Indian subsidiary, 100% owned by the foreign Based company, requiring accreditation of Parent Company's (**also registered in India**) credentials or vice versa, that Indian Subsidiary and its foreign Based (But also registered in India) Parent company can participate in the EOI, as JV, subject to the submission of a properly executed and a valid JV agreement, executed and notarised in India.
- v) In case, the Work experience, claimed by the individual constituent Members of the JV (participating in the EOI), **pertained to the Works**, in which it [individual Constituent member] participated as JV/Consortium Member, the accreditation of such Work experience shall, only, be to the extent of that individual constituent's participation (expressed, clearly in percentage terms) in that respective JV/Consortium.
- vi) The experience of a JV, submitting EOI application for the empanelment, shall be the aggregate/ sum of the respective Individual experiences of the Constituent Firms of that JV, after being accorded the weightage, equivalent to the respective Percentage participation of the said Constituent Consultancy Firms in the referred JV(Applicant Consultant).

**To cite an example-** if two Consultancy Firms, 'X' & 'Y', both registered in India, respectively claiming experience, in a Consultancy Work of Value- 'E', executed earlier by a JV A-X [with 60:40 percentage Participation] and in another Consultancy Work of value-'F', executed earlier by a JV B-Y [with 70:30 percentage Participation], the respective/individual Experience of Consultancy Firms 'X' & 'Y' shall be treated, as under, for subsequent weighted accreditation;

- (a) Experience of X= 0.4 x E
- (b) Experience of Y=0.3 x F;

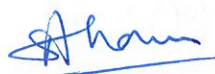
If, the aforesaid two Consultancy Firms, 'X' & 'Y', both registered in India, subsequently, form a JV, named, say, as **X-Y JV** [with 55:45 percentage Participation], to submit their [X-Y JV ] Application for the empanelment , the respective experience , considered for the X-Y JV shall be as under;

$$= 0.55 (0.4 \times E) + 0.45 (0.3 \times F)$$

- vii) Any Change, post empanelment of the JV, in the constitution of the JV, unless subject to prior approval of the Indian Railway's Competent Authority, shall cause annulment of the aforesaid JV empanelment.
- viii) If, the aforesaid Consultancy Firms, registered in India, claim an experience of a Consultancy project, successfully completed / successfully ongoing, as on date of EOI Notification, in a Country outside India, **that experience**; substantiated by a valid Employer certification, which has been **duly apostilled by that origin Country**, in which the aforesaid Work, claimed , as work experience, was executed; **shall be accredited**, subject to all the applicable provisions, stipulated in this EOI Documents and as revised in subsequent Addendum, being, satisfactorily, met, to that Claiming Consultancy Firms.
- ix) In case of such Work experience, as mentioned in preceding 'Note-viii' above, the Contract Price or Paid (to the Claiming Consultant) portion thereof, expressed (in the duly apostilled ,accompanying 'Experience certificate') in a Currency other than the INR, shall require to be converted to INR, based on the Reference rates, as published by **Financial Bench Marks India Pvt. Ltd (FBIL)**, corresponding to the date expressed as the 'date of successful completion or the 'date of experience certificate'(in case of successfully ongoing Works, as on date of EOI Notification), as mentioned in the Experience certificate issued by the original Contract Awarding entities/Employer."

Interested Consultants should provide the information demonstrating that they have the required qualifications and relevant experience to perform the Services. Empanelment will be subject to the consultants, satisfactorily, meeting the Empanelment criteria, attached as Annexure-1 to this EOI Notification, to prove their ability to perform the Consulting Services.

2.1.1. Each Consultant shall have a valid **PAN Number & GST Registration**. The details shall be mentioned in **Form-1** (attached)





**2.2 Confidentiality-** Information relating to the evaluation of EOI Application and recommendation of resultant empanelment is confidential and the process is ongoing. As such, any information related with EOI Process shall not be disclosed to the Consultants or any other persons, in any manner.

2.2.1 Any attempt by a Prospective Consultant to influence the Client, in the evaluation of the EOI Application and resultant decision therefrom, may result in the rejection of its EOI Application. In this direction, any attempt by the Consultant, to contact (through any means) any Officer other than **Key person/Nodal officer for Communication'** (as mentioned in Para-3.5, below) , or any attempt at the submission of any written correspondence regarding this EOI Notification, to any authority/Official other than aforesaid **Key person/Nodal officer for Communication'**, if discovered, would constitute an attempt to influence the Client and may result in rejection of that Consultant's EOI Application.

### 2.3 Pre-EOI Application Conference

2.3.1 The Pre-EOI Application conference shall be held on the **17<sup>th</sup> August 2022** or such date, as subsequently conveyed through a separate notification. Pre-EOI Conference shall be held through Virtual mode (Video Conference) through a link which shall be notified on the websites <https://dfccil.com/Home/ActiveTender> , or, <https://indianrailways.gov.in/railwayboard/> → tenders → railway board tenders → all active tenders.

2.3.2 Consultants, during the aforesaid Conference, can, if they choose to do so, present their queries on the EOI Notification to the Client, in writing within the **limiting period from three days prior to Conference date up to three days beyond held Conference date (query submission deadline)**. Consultants are requested to send/submit their queries, only, through E-Mail to [empconsultantir@dfcc.co.in](mailto:empconsultantir@dfcc.co.in), **in PDF & also, in MS Word as prescribed in Form-6**

2.3.3 Necessary clarification shall be provided to Prospective consultants' Pre-EOI Application queries or any amendment to this EOI Notification (as deemed necessary), in writing, by uploading on the **website mentioned in 'Para 2.3.1' above** against this EOI Notification, as appended under "Active tenders" for the Prospective Consultants to download from. Necessary clarification along with an amendment to this EOI notification (if any) shall be provided/uploaded up to the **seventh day after the aforesaid query submission deadline**.

2.3.4 In this direction, the prospective consultants are requested to, frequently, visit the mentioned websites. No separate communication regarding the aforesaid DFCCIL Clarifications to Pre EOI Consultants' queries & related Addenda to EOI Documents shall be made by the DFCCIL and **no Claim (by Prospective Consultants), for Consultants not getting the aforesaid information [regarding DFCCIL Clarifications to Pre EOI Consultants' queries & related Addenda to EOI Documents] in time or otherwise, shall be admissible, in any manner.**

### 3 Preparation of EOI Application

3.1 Prospective consultants are requested to, first, carefully & thoroughly, peruse the contents of this EOI notification and prepare their EOI application, in terms of the provisions/stipulations, as made in this EOI notification. In Case of any doubt, Consultants are requested to seek clarifications, adopting procedure, as mentioned in the preceding **Para 2.3.**





- 3.2 Consultants shall be required to submit **covering letter**, in terms of **Form-7**, along with their EOI Application and other relevant documentation, as necessitated and required to be submitted in this EOI Document.
- 3.3 It is a mandatory precondition that each and all the pages of the EOI Application shall be uniquely numbered and self explanatorily, cross-referenced. The cross Referencing of all the pages shall be visibly reflected (the specific Page number, at which 'a clearly described Document' is placed in the EOI Application, shall be required to be mentioned, clearly, in "**Check List**" (**Annexure-2**"), appended just after the aforesaid **Covering Letter**, to facilitate the Client in ready referral.
- 3.4 In addition, all the Pages i.e., each Page of the EOI Application shall be initialed, on the round stamp of the Consultant, by the same authorized representative of the Consultant who signs the EOI Application. At the required places, the Consultant shall fill the required details in the Signature block(s), appended thereunder.
- 3.5 During the period from issuance of this EOI Notification and till declaration of 'approved list of empaneled Consultants for the Consultancy Services', the DFCCIL's '**Key person/Nodal officer for Communication**' shall be ;

'Key person/Nodal officer for Communication'	E Mail ID for communication and submittal of EOI Application
<p><b>Mr. Anil Kumar Sharma</b></p> <p>Position : <b>JGM/Asset Management/WC</b>, Room No. 410,4<sup>th</sup> Floor, Supreme Court Metro Station Building, New Delhi – 110001, INDIA</p>	<p>As already conveyed, in terms of Sub Para 4.2 of above cited EOI Notifications dated 04-03-2022 and in terms of DFCCIL's subsequent Notification No-HQ/EN/WC/EDAM(EOI)/1/2022/4 dated-04-03-2022, It is , hereby, reiterated that <b>all Communications</b>, required to be made <b>through E Mail only</b>, shall be made to the following E Mail address;</p> <p><b><u>empconsultantir@dfcc.co.in</u></b></p>

**Important Note-**

Any communication with any Officer /Authority, other than the above mentioned specific 'Key Person / Nodal Officer for Communication with Client' shall attract the provisions , as contained in sub Para 2.2.1, above.

**4. Submission of EOI Application**

- 4.1 In compliance with the EOI Documents, as contained in above cited EOI Notifications, the Consultant shall, submit, the color scan copy [ (PDF) digital copy, while retaining the original Hard copy, for the Client's scrutiny, as & when demanded by the Client) of their, duly serially numbered, cross referenced, Indexed (**Ref-Para 3.3** ) & signed on each Page (**Ref-Para-3.4**] EOI Application, only through E mail, to the designated (Ref- sub Para 2.3.2 of EOI notification ) **E Mail ID "empconsultantir@dfcc.co.in"**. Consultant shall submit their EOI Application no later than/up to **1500 hrs on the date 12th Sept 2022**

In this Direction, it shall be mandatory on part of the prospective Consultant to submit a duly filled in '**Check List for Submission of Documents for EOI Application**', in the form, as attached under **Annexure-2**.

Further, it is mentioned that in case of, Consultant finding it difficult to send File (containing Consultants' EOI Applications) through E Mail due to enhanced file size, Consultant can share, in their E Mail in conveyance of their EOI Application, the specific '**Google link**' (**unrestricted access i.e. to be shared with anyone who opens the Google Link**) of the File containing the aforesaid EOI Application.



## 4.2 Post EOI Application Submission-Client seeking clarification of consultants

- 4.2.1 To assist in the examination, evaluation of the EOI Applications, the Client reserves the right to and may, at its discretion, ask any Consultant for a clarification of their EOI Application. Consultant shall provide, within the time frame conveyed by the client in their correspondence conveying the Post EOI Application submission Query, the requisite Consultant's Clarification.
- 4.2.2 Any clarification submitted by a Consultant that is not in response to a request by the Client shall not be considered and may constitute an attempt, on Consultant's part, to influence the Client (Ref-Para 2.2.1, above) in the evaluation of the EOI Application and resultant decision therefrom which may result in the rejection of concerned Consultant's EOI Application. The Employer's request for clarification and the response shall be in writing.

## 4.3 Client's evaluation of EOI Application

- 4.3.1 The Client shall examine the Consultants' EOI Applications, to confirm that all requisite documents, as requested in or as required in terms of this EOI notification, have been provided, and to determine the completeness of each document submitted.
- 4.3.2 The Client shall treat the information and documentation, as supplied by the consultant, in fulfilment of the eligibility criteria, in their EOI Application, as correct & complete, placing reliance on the Consultant's averments, made in their covering Letter [ Ref-Para 3.2, above] & on the EOI Forms, as to their correctness and completeness. The Client shall not, during Evaluation of EOI Applications, make any attempt at separate verification/ authentication [from the issuing source] of the aforesaid information and documentation supplied by the Consultant. Any misrepresentation/deviation (from stated facts/Incorrect statements, if detected in the Consultant submitted EOI Application, shall result in rejection of the Consultant's EOI Application or cancellation /annulment of the Consultant empanelment with consequent Blacklisting/Banning of Business with that Consultant for a period up to five years from the EOI Application submission date, as the case may be.
- 4.3.3 Client shall, during their evaluation of the EOI application adopt a marking system [Called technical score out of Maximum Marks-100], as reflected in the Empanelment criteria, attached as **Annexure-1** to this EOI Notification the Consultant's empanelment shall be subject to consultant scoring a **minimum of 70 marks out of the maximum Marks of 100**. Merely securing the 70 marks, will not, automatically, qualify a consultant for empanelment as eligible consultant. The Empanelment shall, also, be subject to the Consultant, also, securing the **minimum marks**, stipulated in **Section-1[Minimum Eligibility Criteria] of Annexure-1**.
- 4.3.4 Notwithstanding anything stated above or anywhere else in this EOI Notification, the Client reserves the right to assess the EOI Applicants' eligibility i.e., their capability and capacity to perform, should the circumstances warrant such assessment in the overall interest of the Client.
- 4.3.5 After Evaluation of Applications and assigning of technical Marks secured by the consultants, a list of the empaneled Consultants with Technical Score -70 and above, shall be prepared and shall constitute and be known as the '**Approved list of Consultants for IR for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2] i.e. for engagement by the Indian Railways (IR).** Such Approved list shall be uploaded on the websites (i) <https://dfccil.com> or (ii) <https://indianrailways.gov.in/railwayboard>, for onward engagement and be communicated to each of the Empaneled Consultant vide Email to their pre-conveyed 'E-Mail IDs' of their authorized Representatives.





4.3.6 All the consultants, borne on the 'Approved list of Consultants for IR' , as displayed prominently on the DFCCIL Website "Active tender" shall be required, first of all, to **Register with IREPS [Indian Railways E-Procurement System] Application.**

4.3.7 This EOI continues to be open ended, meaning thereby, that after empanelment of Consultants, Further, Consultants' EOI Applications will be sought, through fresh subsequent notifications, thereafter ,as well which will be evaluated once every quarter and thus newly empaneled consultants would be added to the aforesaid approved list of empaneled Consultants.

**Encl: -**

- 1. Annexure-1 - Empanelment criteria to this EOI Notification**
- 2. Appendix to Annexure - 1 (Formats to be filled)**

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## Annexure 1 to EOI Document

### Eligibility Criteria:

The evaluation of the proposals from Consultants for the Consultancy Services for **undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects** shall be carried out in three stages,

- **Minimum Eligibility-** All the Consultants must qualify the Minimum Eligibility Criteria mentioned in Section-1 below, for further evaluation of the proposal
- **Evaluation Methodology-** The Evaluation of the Consultants capability is detailed in Section-2
- **Eligibility of participation for the Consultants-** The Eligibility of the empanelled consultants will be as per the criteria mentioned in Section-3

### Section-1: Minimum Eligibility Criteria

Sl.No.	Criteria	Minimum Requirement for eligibility
1	Establishment and Certification of Firm	<p>The Consultant's Firm shall have been established (<b>registered in India</b>) for a <b>minimum period of 5 Years from the EOI Notification date i.e. the period from Consultant's Year of establishment to EOI Notification date shall be minimum Five years.</b></p> <p>In Case of Consultant being a JV, the Year of establishment shall require to be mentioned, each constituent member / Partner wise, <b>in the Form-1 (Appendix to Annexure-1)</b></p>
2	Financial Standing	<p>Consultant's Firm shall furnish data regarding '<b>Net worth</b>', calculated as the difference of Total assets and total liability for the Last five Years, in the <b>Form -2(Appendix to Annexure-1)</b> , given in Appendix, average of such Net worth values (for the last five FYs) shall be assessed which is <b>required to be positive</b>. The FYs, during which Consultant registered <b>negative Net worth</b>, shall not exceed two.</p> <p>In case of a Financially sound Consultant, submitting EOI Application, being wholly owned entity of Government [ Entity, wholly owned by a National Government, other than Indian Government, must be <b>registered</b> [Ref- Para 2.1 (Invitation for EOI)], <b>in India</b>, entirely funded or which is, regularly, receiving financial support from the aforesaid National Government, the requirement of "<b>Net Worth</b>" shall not be applicable and as such entities are not required to submit the details in the '<b>Form-2</b>'</p> <p>And instead, below the aforesaid <b>Form-2</b>, such entity may submit a self attested statement to the effect as under;</p> <p><i>That We (name of the Consultant, as mentioned on the Registration Certificate), being fully cognizant of Facts, hereby aver that We are a 'Non Stock' Government owned entity which is entirely funded by that Government or which, regularly, receives financial support from the Government.[strike whichever is not applicable]</i></p> <p>Note- The aforesaid/ concerned entities are required to attach <b>Government shareholding / Government Ownership certificate</b> and in case of the owner Government, being other than Indian Government, such entities are required to submit (in addition) a valid <b>Registration</b> [to establish the said entity being registered in India- (Ref- Para 2.1 (Invitation for EOI)], <b>Certificate.</b>"</p> <p>And,</p> <p>The Average Annual Turnover for the last five years should be a <b>minimum of Rs. 10 Crores. Details to be given in Form -3(Appendix to Annexure-1)</b></p>



Sl.No.	Criteria	Minimum Requirement for eligibility
3	Work experience	<p>Consultant's firm must secure a minimum of <b>10 marks</b>, in the evaluation (Ref-<b>Para 2.3 of Annexure-1</b>). The eligible Works should be of Railway/Metro Projects/Highways projects. Details to be given in <b>Form-4 (Appendix to Annexure-1)</b>.</p> <p>In case, the Consultant secures <b>less than Minimum 10 Marks</b>, His EOI Application shall be rejected.</p>
4	Key Personnel on Roll	<p>The Consultant's Firm must secure a <b>minimum of 20 marks</b>, in the evaluation mentioned (Ref-<b>Para-2.4 of Annexure-1</b>). Details to be given in <b>Form-5.1 &amp; Form-5 (Appendix to Annexure-1)</b>.</p> <p>In case, the Consultant secures <b>less than minimum 20 Marks</b>, His EOI Application shall be rejected.</p>

A handwritten signature in blue ink is written over a circular official stamp. The stamp contains text in Hindi and English, including 'भारतीय रेलवे' (Indian Railway) and 'प्रशासनिक विभाग' (Administrative Department).



## Section-2: Evaluation Methodology

### 2.1 Establishment and Certification of Firm

**2.1.1 Year of Establishment**-The Consultant shall, in their EOI Application, reflect the Year of establishment in India, in - **Maximum Marks (MM) -10**

Sl.No	Years of Establishment	Marks
(i)	>=5 years <= 10 years	05
(ii)	> 10 years <=15 years	7
(iii)	More than 15 years	10

### 2.1.2 Availability of ISO Certification- Maximum Marks -05

S.no	Parameter	Marking criteria	Maximum Marks
1	Availability of a valid ISO Certification	(If valid ISO Certificate available)= 5 Marks If Not available= 0 Marks	5

Consultant shall furnish the required information in the **Form-1**, given in Appendix to Annexure-1;

### 2.2. Financial Standing -Average Annual Turn over-(Max Marks 20)

Consultant shall furnish the Annual turnover Data for the last five years, in **Form 3**, given in Appendix. The average of these Annual Turnover amounts shall be worked and be subject to assessment as below

S.no	Average Annual Turnover	Marking criteria	Maximum Marks
1.	>=Rs.10 crores <=20 crores	5	20
2.	> Rs 21 crores <=30 crores	10	
3.	>Rs.31 crore and <= Rs.50 crores	15	
4.	>Rs.50 crores	20	

### 2.3 Work Experience (Max Marks 30)

In order to be eligible for award of marks under this criterion, the Consultant shall submit, details of Number of, Project Management Consultancy Contracts (PMC) / General Consultancy Services (GC) /Engineering Services Consultant (ECS)/ Independent Engineer (IE)/ Authority Engineer (AE), successfully Completed / Successfully *ongoing Works, as on date of EOI Notification*, during the **last 7 years (from EOI Notification Date)** for Rail / Metro/ Highway projects in INDIA and outside India [Outside India experience is **subject to Note no-2.1.(viii) & (ix)** ( Sub Para title-'Invitation of EOIs' ) , of the **minimum Contract value of INR 5.0 crores** out of which **Minimum 02 nos. (two) works** should have been successfully completed/ *successfully ongoing Works, as on date of this EOI Notification* , for Railway /Metro projects. The aforesaid details to be given in the **Form 4**, given in the Appendix.

The text 'minimum Contract value', as appearing, in the first sub-Para of Para 2.3, above, **shall mean the total Contract Amount**, as referred in the respective & relevant Experience certificate (issued by the respective Client), submitted by the Consultant for that Work (claimed as Work experience).



**Marking Criteria (Maximum Marks 30; Minimum Marks-10 Marks)**

S.no	No of Eligible Projects (Railway /Metro/Highway) successfully completed/ Successfully ongoing during the last 7 years(from EOI Notification Date)	Marking criteria	Maximum Marks	Documents required
1.	03-05 Projects of R. 5 crs & above or;  02-04 Projects of Rs. 8.0 crores and above	10 marks	30	<p><b>In Case of “successfully completed Works”</b></p> <p>(i) Self-Attested Copies of completion certificates (also mentioning, in case of executing Agency being JV/Consortium, the Consultant Participation, in % terms) issued by the original Contract Awarding entities like Railways, NHAI or relevant Metro organization or any Central/State Government Department/PSU of India or Autonomous Body of Central/State Government of India.</p> <p>(ii) <b>In Case of “Successfully ongoing Works”</b></p> <p>(a) the self-attested copy of the <b>Letter of Acceptance (LOA) issued by the concerned Employer.</b> (b) self-attested copy of (duly signed by the parties) Main Contract Agreement (usually in five to six pages) and (c) a self-attested copy of the ‘<b>Last paid invoice</b>’ and (d) an averment , submitted, work wise, in each case, as an attachment to the form-4 to the effect , as under,</p> <p>“Ref-</p> <p>a) Serial No of works Claimed in Form-4</p> <p>b) Brief Description of the Work-</p> <p>c) Contract Agreement no-</p> <p>d) Contractor-</p> <p>e) JV Participation %-</p> <p>f) Total Contract Value-</p> <p>g) Payment released to the Contractor-</p> <p>h) In Case of executing Entity being a JV, the Payment released (Under that Contract) to the consultant (Claiming Entity for this EOI)-</p>
2	06-10 Projects of R. 5 crs & above or;  04-07 Projects of Rs. 8.0 crores and above	20 marks		
3.	Above 10 Projects of R. 5 crs & above or;  Above 07 Projects of Rs. 8.0 crores and above or;  03 Projects and above of Rs. 50 crores & above or;  02 Projects and above of Rs. 100 crores & above	30 marks		

*Sham*



S.no	No of Eligible Projects (Railway /Metro/Highway) successfully completed/ Successfully ongoing during the last 7 years(from EOI Notification Date)	Marking criteria	Maximum Marks	Documents required
				<i>We, the Consultant, being in full grasp of the associated facts, do, hereby &amp; truthfully, certify that In the Contract related with successfully ongoing Work , as mentioned above, there has not been initiated or has not been in progress any case /matter/dispute referred to 'Dispute adjudication Board (DAB)' or to Arbitral tribunal (AT). We, also, certify that In the aforesaid Contract, No matter/dispute / Case is under Litigation in Court of appropriate competence."</i>

## 2.4 Key personnel on the Permanent payroll of the Consultant (Max Marks 35; Min Marks 20)

### 2.4.1 Consultants Employee Strength (Max Marks 15)

(Permanent employees with the firm working for more than one year in PMC /GC/ESC /IE/AE projects)

Permanent employees with the firm working for more than one year in PMC /GC/ESC /IE/AE projects	Marks
>=25 employees to <=50 employees	05
>50 employees to <=100 employees	10
>100 employees	15

Details, of the Permanent Employees, during the (FY) Year 2021-22 & 2020-21, to be given in a self-attested Tabular statement , in the Format, contained in **Form-5.1** (attached)

### 2.4.2 Key Expert (Max Marks 20)

(Key Personnel on Permanent Roll of the Consultant)

In its endeavour, to gauge the collective professionals' expertise currently available with the Consultant, a self-attested Statement in the following **Form- 5** given in Appendix is required to be given. Key Expert Positions along with desirable qualification and experience is tabulated as under:



Sl.No	Key Personnel	Minimum Requirement for Evaluation		Marking Criteria	Max. Marks Allocation
		Minimum Qualification	Experience (Minimum)		
1	Chief Resident Engineer / Team Leader / Project Director	Bachelor's degree in Civil/Electrical/Electronics and Communication Engineering or equivalent from a recognized University / Institution.	<p><b>Total Experience</b> – Minimum 15 Years of experience post-bachelor's degree in Civil/Electrical/Electronics and Communication Engineering or equivalent from a recognized University / Institution.</p> <p><b>Relevant Experience</b>– Minimum 5 years of experience in leading ( In-Charge) Project Management Team for PMC/GC/IE/AE/ECS for railway/metro/Highway Projects <b>or with Construction Project Team</b> for railway/metro/Highway Projects</p>	<p>Total relevant Experience (post-bachelor's degree;) <math>\geq 5</math> and <math>&lt; 10</math> - 3 mark</p> <p><math>\geq 10</math> - 5 marks</p>	5
2	Resident Engineer (Civil)	Diploma in Civil Engineering from a recognized University/ Institution.	<p><b>Total Experience</b> – Minimum 10 years of experience in case of Bachelor's degree in or 15 years in case of diploma</p> <p><b>Relevant Experience</b> - At least 5 years' experience in execution/ supervision of Railway such as Doubling Works /Metro/Highway or <b>Infrastructure Projects</b> etc. with Project Management Consultant <b>or with Construction Project Team</b> as In-Charge or one level below Incharge one level below In-charge.</p>	<p>Total Relevant Experience <math>\geq 5</math> and <math>&lt; 10</math> – 1 mark</p> <p><math>\geq 10</math> and <math>&lt; 15</math> – 1.5 mark</p> <p><math>\geq 15</math> - 2 marks</p>	2
3	Resident Engineer (Bridge)	Diploma in Civil Engineering from a recognized University/ Institution.	<p><b>Total Experience</b>– Minimum 10 years of experience in case of Bachelor's degree or 15 years in case of diploma</p> <p><b>Relevant Experience</b> At least 5 years' experience in execution/ supervision of <b>Railway such as Doubling Works /Metro/Highway Infrastructure Projects</b> etc. with Project Management Consultant <b>or with Construction Project Team.</b></p>	<p>Total Relevant Experience <math>\geq 5</math> and <math>&lt; 10</math> -1 marks</p> <p><math>\geq 10</math> and <math>&lt; 15</math> -1.5 mark</p> <p><math>\geq 15</math> - 2 marks</p>	2

*ham*



Sl.No	Key Personnel	Minimum Requirement for Evaluation		Marking Criteria	Max. Marks Allocation
		Minimum Qualification	Experience (Minimum)		
4	Resident Engineer (S&T)	Diploma in Electronics and Communication Engineering from a recognized University/ Institution. <b>Note:-</b> If he/she is retired in Gazetted grade, his/her qualification shall be considered as Diploma.	<b>Total Experience-</b> Minimum 10 years of experience in case of Bachelor's degree or 15 years in case of Diploma  <b>Relevant Experience</b> At least 5 years' experience in installation/ Maintenance of S&T Systems of Railway Projects/ <b>Metro Projects.</b>	Total Relevant Experience ≥5 and < 10 - <b>1 marks</b> ≥10 and < 15 - <b>1.5 marks</b> ≥15 - <b>2 marks</b>	2
5	Resident Engineer (Electrical)	Diploma in Electrical Engineering from a recognized University/ Institution <b>Note:</b> If he/she is retired in Gazetted grade, his/her qualification shall be considered as Diploma	<b>Total Experience-</b> Minimum 10 years of experience in case of Bachelor's degree in or 15 years in case of Diploma.  <b>Relevant Experience-</b> At least 5 years' experience in Maintenance/Construction of OHE & PSI Works of Railway Projects/ <b>Metro Projects.</b>	Total Relevant Experience ≥5 and < 10 - <b>1 marks</b> ≥10 and < 15 - <b>1.5 marks</b> ≥15 - <b>2 marks</b>	2
6	Expert - Contract Management	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 10 years of experience in case of Bachelor's degree in or 15 years in case of Diploma.  <b>Relevant Experience</b> At least 5 years professional experience in Contract Management of Railway/ Metro/Highway project.	Total Relevant Experience ≥5 and < 10 - <b>0.5 marks</b> ≥10 and < 15 - <b>0.75 mark</b> ≥15 - <b>1 marks</b>	1
7	Expert-Alignment and Survey	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 10 years of experience in case of Bachelor's degree in or 15 years in case of Diploma.  <b>Relevant Experience</b> At least 5 years Experience in professional experience in the field of alignment design of Railway/ Metro/Highway projects, also using & conversant with Autodesk 3D Civil/ Bentley Rail Track or Similar software	Total Relevant Experience ≥5 and < 10 - <b>0.5 marks</b> ≥10 and < 15 - <b>0.75 mark</b> ≥15 - <b>1 marks</b>	1

Sl.No	Key Personnel	Minimum Requirement for Evaluation		Marking Criteria	Max. Marks Allocation
		Minimum Qualification	Experience (Minimum)		
8	Sector Expert/ Civil/ P-Way	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 5 years of experience in case of Bachelor's degree in or 10 years in case of Diploma.  <b>Relevant Experience</b> At least 3 years experience in track laying in construction/Doubling/Gauge Conversions of Railway Lines or Track Renewals	Total Relevant Experience ≥3 and ≤5 - 0.5 marks ≥5 – 1 Marks	1
9	Sector Expert/ Bridge/ Substructure	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 5 years of experience in case of Bachelor's degree in or 10 years in case of Diploma <b>Relevant Experience</b> At least 3 years' experience in the Construction of Bridges for the substructure of major/important bridges works for the Railway/Metro/Highway Infrastructure Project.	Total Relevant Experience ≥3 and ≤5 - 0.5 marks ≥5 – 1 Marks	1
10	Sector Expert/ Bridge/ Superstructure	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 5 years of experience in case of Bachelor's degree in or 10 years in case of Diploma.  <b>Relevant Experience</b> At least 3 years' experience in Construction, Fabrication/ Launching of Superstructure of Steel Girders for the Railway/Metro/Highway Infrastructure Project	Total Relevant Experience ≥3 and ≤5 - 0.5 marks ≥5 – 1 Marks	1
11	Quality Control Expert	Diploma in Civil Engineering from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 5 years of experience in case of Bachelor's degree in or 10 years in case of Diploma.  <b>Relevant Experience</b> At least 3 years' experience in Quality Assurance/Control Engineer heading or assisting the head of the Quality Assurance/Control team on a Railway/Road project	Total Relevant Experience ≥3 and ≤5 - 0.5 marks ≥5 – 1 Marks	1



Sl.No	Key Personnel	Minimum Requirement for Evaluation		Marking Criteria	Max. Marks Allocation
		Minimum Qualification	Experience (Minimum)		
12	Railway Operations & Safety Expert	Diploma in any Engineering field from a recognized University/ Institution.	<b>Total Experience-</b> Minimum 10 years of experience in case of Bachelor's degree in or 15 years in case of Diploma  <b>Relevant Experience At</b> least 5 years' experience as a Safety Officer/SHE officer in Railway/Highway/Metro projects with Project Management Consultancy or executing agency.	Total Relevant Experience >=5 and < 7 -0.5 marks >=7 and < 10- 0.75 marks >=10 - 1 mark	1

Note:

- 1- Weightage / Marks for the above Experts will be given only if he/she is employed (on permanent roll having EPF A/c) with the Applicant Firms for more than 01 Year from the date of EOI.

In Substantiation, the Consultant is required to **submit, the following documents** [each document to be certified by the Consultant as "True Copy"] **along with CV [in Form-8] of each expert**, mentioned above ;

- (i) latest, as issued [& duly certified by the Consultant, as True copy'] Salary slip of each of the said professionals with details like Description of the Employer, Employee No., Year of Employment, PF Account No. (PF Account No. is not, a mandatory requirement) mentioned therein and the associative details of salary, clearly mentioning therein.

And/or;

Form-16.

And /or

Form 26-AS of the professional

- 2- **Non submission of the above cited document** (as mentioned above in preceding Para) **along with CV [in Form-8] of Each Professional, in isolated cases**, shall result in marks, allocated to such Professionals (in this document above) being deducted by the Client. **Non submission of the above cited document along with CV [in Form-8] of Each Professional, in case of all the above-mentioned Professional positions**, may result in the Consultant's EOI Application, being rejected by the DFCCIL.
- 3- The Expert Positions, their Qualification and Experience criteria, mentioned above, are only desirable from the Client's perspective and **would be viewed against the backdrop of the Consultant's Work experience** (Ref-2.3, above). Any or more specific noncompliance, per se, shall not result in rejection. Client shall assume that Consultant shall, if the need arises, engage more Professionals of requisite educational Qualification and Work Experience for the Physical execution of Consultancy Services Contract, as & when awarded to the respective consultant, subsequent to their prior empanelment.
4. Post empanelment, any Change/replacement [with a suitable Professional having equivalent or better qualification and experience, as compared to the Professional being replaced) or of "Key Personnel on the Permanent Payroll of the Consultant" shall be subject to prior approval of the Indian Railways.
5. DFCCIL-Client/Employer reserves the right to, independently, assess the CV and the documents, attached therewith.

-x-

### Section -3 : Eligibility of Participation for the Consultants

The Consultant shall be eligible for the projects as per the marks obtained by the Consultant in the section 2 'Evaluation Methodology'. The Eligibility criterion shall be as below –

S.No	Marks obtained by the Consultant	Eligibility (Contract Value)
1	< 70 Marks	Ineligible for the empanelment
2	70 -80 Marks	Eligible for IR Consultancy Works of value up to 05 crores
3	Above 80 Marks	Eligible for IR Consultancy Works of value up to 20 crores
4	91-100	Eligible for all values of IR Consultancy Works



-X-



## Appendix to Annexure-1

Form—1

EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022

Ref-Section-1(Minimum Eligibility criteria) with Sub Section-2.1 (Establishment and certification of firm) of Annexure-1

S. No.	Parameter	Marking criteria	Document required in support	Description of document actually attached	Documents placed at Page no — Of EOI Application
2.1.1	Year of Establishment	MM -10	Self-attested copy of the Firm Registration		
2.1.2	Valid ISO Certification	MM-05	Self-attested copy of the ISO Certification		
2.1	GSTIN No.	Submission mandatory	Self-attested copy of GST Registration Certificate		
2.1	PAN Card no.	Submission mandatory	Self-attested copy of PAN Card		

MM-Maximum Marks

Full Signature on Claiming Consultant's round Stamp	
Signature in initials	
Name	
Designation	
Cell phone number	
E Mail ID	



Form—2

Ref- Sub Section-1.2(Minimum Eligibility criteria-Financial Standing ) of Annexure-1

EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022

Financial Data	FY-1 (2021-22)	FY-2 (2020-21)	FY-3 (2019-20)	FY-4 (2018-19)	FY-5 (2017-18)
Net Worth (NW)					

Note –

- FY shall mean Financial Year.
- The data in the above Form shall be certified by the Independent Chartered Accountant.
- In case of a Financially sound Consultant, submitting EOI Application, being wholly owned entity of Government [ Entity, wholly owned by a National Government, other than Indian Government, must be **registered** [Ref- Para 2.1 (Invitation for EOI)], **in India**, entirely funded or which is, regularly, receiving financial support from the aforesaid National Government, the requirement of “**Net Worth**” shall not be applicable and as such entities are not required to submit the details in the ‘**Form-2**’, such entity may submit, here under Form-2, a self-attested statement to the effect as under;

*“That We (name of the Consultant, as mentioned on the Registration Certificate), being fully cognizant of Facts, hereby aver that We are a ‘Non Stock’ Government owned entity which is entirely funded by that Government or which , regularly, receives financial support from the Government.[strike whichever is not applicable]”*

Note to (iii) above- The aforesaid/ concerned entities are required to attach **Government shareholding / Government Ownership certificate** and in case of the owner Government, being other than Indian Government, such entities are required to submit (in addition) a valid **Registration** [to establish the said entity being registered in India- (Ref- Para 2.1 (Invitation for EOI)], **Certificate.**”

Verified by Chartered Accountant

Signature on Stamp	
Date of CA's signature	
CA's Name	
CA's UDIN	
CA's firm	
CA/CA's Firm Address	
CA's contact number	
CA's E Mail	

Full Signature on Claiming Consultant's round Stamp	
Signature in initials	
Name	
Designation	
Cell phone number	
E Mail ID	



EOI Notification no- HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022 [hereafter known as EOI Notification Date] for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2]

Form—3

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

Ref-Sub Section-1.2(Minimum Eligibility criteria-Financial Standing) with Sub Section-2.2 (Annual Turnover) of Annexure-1

Financial Data	FY-1 (2021-22)	FY-2 (2020-21)	FY-3 (2019-20)	FY-4 (2018-19)	FY-5 (2017-18)	Average Annual Turn Over
<b>Information from Audited Balance sheet</b>						
<b>Annual Turn over</b>						

Note - The data in the above Form shall be certified by the Independent Chartered Accountant.

Verified by Chartered Accountant

Signature on Stamp	
Date of CA's signature	
CA's Name	
CA's UDIN	
CA's firm	
CA/CA's Firm Address	
CA's contact number	

Full Signature on Claiming Consultant's round Stamp	
Signature in initials	
Name	
Designation	
Cell phone number	
E Mail ID	

Form—4

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

Ref- Sub Section -1.3 (Minimum Eligibility Criteria-Work Experience) with Sub Section -2.3 (Work experience) of Annexure-1

s n	Description of Project: Project Management Consultancy(PMC)Service contracts/ General Consultancy Services (GC)/Engineering Services Consultant(ECS)/Independent In charge(IE)/Authority Engineer(AE) of Minimum Contract Value-INR 5.0 Crores –	Project Description - Contract Agreement number & Date	Commencement Date & Completion date	Role on the Assignment ; As Prime Contractor JV/Consortium Partner* * [if Yes]- Mention % Participation & Role in JV/Consortium]	Accepted Contract Amount	Whether successfully completed/ / successfully Ongoing	Contractual Payment received by the Claiming Consultant [till 01-07-2022]  In Case of composite Work with PMC Component, mention, specifically, the apportionment of Payment received towards PMC Components	Document submitted in substantiation	Documents placed at Page no — Of EOI Application

Note-

- 1- **Successfully Completed Works** - shall mean those Consultancy Works in which 100% of the Contract Price has been released, as on the EOI Notification Date of 10-08-2022, to the Consultant (now the claiming Consultancy Firm). The experience claimed under “**Successfully Completed Works**” shall require to be substantiated, as mentioned under with sub section 2.3 by the (i) Self-Attested Copies of the ‘Completion Certificates (also mentioning, in case of executing Agency being JV/Consortium, the Intra JV Member percentage Participation i.e. in % terms) issued by the original Contract Awarding entities like Railways, NHAI or relevant Metro organization or any Central/State Government Department/PSU of India or Autonomous Body of Central/State Government of India.
2. “**Successfully ongoing Works**” means that as on date of EOI Notification, the concerned Work must have been awarded, Contract Agreement Signed between the Parties, and implementation work must be in full swing without any dispute e.g. DAB & Arbitration and Payment released /made to the Contractor (Claiming entity submitting their EOI Application under this EOI Notification), under that contract, must not be “Nil” ;

[The experience claimed under “**Successfully ongoing Works**” shall require to be substantiated with (i) the self-attested copy of the **Letter of Acceptance (LOA) issued by the concerned Employer.** (ii) self-attested copy of (duly signed by the parties) Main Contract Agreement (usually in five to six pages) and (iii) a self-attested copy of the ‘**Last paid invoice**’ and (iv ) an averment , submitted, work wise, in each case, as an attachment to the form-4 to the effect , as under,

“Ref-

- i) Serial No of works Claimed in Form-4
- j) Brief Description of the Work-
- k) Contract Agreement no-
- l) Contractor-



- m) JV Participation %-
- n) Total Contract Value-
- o) Payment released to the Contractor-
- p) In Case of executing Entity being a JV, the Payment released (Under that Contract) to the Consultant (Claiming Entity for this EOI)-

*We, the Consultant, being in full grasp of the associated facts, do, hereby & truthfully, certify that In the Contract related with successfully ongoing Work , as mentioned above, there has not been initiated or has not been in progress any case /matter/dispute referred to 'Dispute Adjudication Board (DAB)' or to Arbitral Tribunal (AT). We, also, certify that in the aforesaid Contract, No matter/dispute / Case is under Litigation in Court of appropriate competence."*

- 3- In Case, the Consultant claims, as Work experience, of the Project Management Consultancy (PMC) contracts in which it participated as JV/Consortium Member; the accreditation of such Work experience shall, only, be subject to **Para 2.1[invitation for EOIs]**.
4. To impart awareness, it is conveyed that Client perception is that Project Management Consultancy(PMC) Works, also, involve Key activities Like; ( In addition to that mentioned in Para 1.8.1)
  - i) review of Works Contractors' Construction Programme with timelines for key Milestones,
  - ii) Multi-Disciplinary (Civil, Electrical & System) Design review and approval,
  - iii) Review and approval of Method statements for various Multi-disciplinary Key activities,
  - iv) (on a Day to Day Basis) supervision of multidisciplinary multi activities,
  - v) review of Project Implementation,
  - vi) certification of Contractor's monthly & Final bill,
  - vii) Pre arbitral adjudication of Contractor's Claims,
  - viii) providing active & timely assistance to the Employer in matters requiring specialist Domain expert pertaining to Taxation/GST Matters, Techno Legal matters, issues related with current Indian environmental laws and policies [ including: The Forest Conservation Act, 1980, The Environment (Protection) Act 1986, The Wildlife Protection Act, 1972, Air (Prevention and Control of Pollution) Act, 1981, Air and The Indian Forest Act, 1927 and Water (Prevention and Control of Pollution) Act, 1974],
  - ix) certification of Project completion by way of issuance of Taking over and Performance certificate.

In this direction, it is believed that the empanelled Consultant, if bidding for a IR's PMC Consultancy Contract, would be well equipped to engage a suitable & requisitely skilled and experienced Specialist Professionals/Domain Experts (not specifically listed in this documents) and /or Specialist Sub Consultant(s), as per the Project specific requirement, to implement the concerned Project / Works Contract.

5. Work Experience of Parent company / Subsidiary/ Sister Company (also registered in India) allowed, subject to **Para 2.1[invitation for EOIs]**.



6. It is unambiguously, conveyed and so agreed by the Parties (EOI Applicant & DFCCIL) that in case of a Work being executed by a JV, the intra JV Participation Percentage must be mentioned (by the EOI Applicant) for that work. In case of an executed Work, claimed (by the EOI Applicant) as experience in the above Form-4; If the Client/DFCCIL is not able to ascertain, from the Form-4 and submitted documentation, the intra JV participation percentage, then, in such cases, the Client, during their Evaluation, would ignore the concerned Work (claimed as work experience) and would not accredit the related experience to the Claiming entity (EOI Applicant).
7. In Case of composite Works Contracts, also, involving Work Components like (i) Project Management Consultancy (PMC), in addition to execution of Construction Works, the specific payment, made towards the PMC Work Component of the Composite Works, to the Contractor (Claiming entity) shall require to be mentioned under a separate heading.

#### **Consultant Averment**

*We, the Consultant, hereby declare that all the information & documents (in support) provided by us in this Form-4 above, being premised upon original Experience Certificates (the copies of which have been supplied) are correct and authentic. We, the Consultant, are fully responsible for the correctness for the information & documents, submitted by us and we accept that any misinterpretation or misrepresentation, subsequently detected and so adjudged (by the Client), in this Form may lead to our disqualification, during Client Evaluation of the EOI Applications.*



Signature on Claiming Consultant's round Stamp	
Name	
Designation	
Cell phone number	
E Mail ID	



**Form-5.1**

**Permanent employees with the Consultant firm working for more than one year in PMC /GC/ESC /IE/AE projects:**

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

**Ref-Para-1.4(Eligibility criteria) with Para-2.4.1 (Permanent employees with the firm working for more than one year in PMC /GC/ESC /IE/AE projects) of Annexure-1**

Financial Year	2021-22	2020-21
No. of Employee		



Signature on Claiming Consultant's round Stamp	
Name	
Designation	
Cell phone number	
E Mail ID	

**Form-5.2**

**Details of Key Personnel on Permanent Roll of the Consultant**

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

**Ref-Para-1.4(Eligibility criteria) with Para-2.4.2 (Key Personnel on Permanent Roll of the Consultant-Consultant**

**Employee strength) of Annexure-1**

sn	Key Expert position	Name of expert	Description of Educational Qualification with Year of Passing	Claimed Work Experience (Period-from Year -to Year)	Documents placed at Page-No-
					(i) CV at- (ii) Salary Slip at- and/or, (iii) Form-16 at- and/or, iv) Form-26AS at

Note-

(i) Client would, normally, not be scrutinizing / verifying (from respective source) any Professional's CV for **Authentication of the details, mentioned therein the said Professional's CV (submitted by the Consultant)** and would be relying upon the Data furnished by the Consultant in their EOI Application but reserves the right to seek, at any point of time, the original certification of any Professional, for further scrutiny and if considered necessary, the verification from source.

(ii) **Consultant Averment**

*We, the Consultant, hereby declare that All the information, provided by us in this Form-5 is, being premised upon Professional's relevant Certificates (viewed in original), correct and authentic. We, the Consultant, are fully responsible for the correctness for the information, submitted by us and we accept that any misinterpretation or misrepresentation, subsequently detected and so adjudged (by the Client), in this Form may lead to our disqualification, during Client Evaluation of the EOI Applications.*



Signature on Claiming Consultant's round Stamp	
Name	
Designation	
Cell phone number	
E Mail ID	



Form 6

Ref-Para-4.2 (Pre EOI Application Conference) of notification

**FORMAT FOR CONSULTANT'S (PRE- EOI SUBMISSION) QUERY**

(To be submitted through E Mail [[empconsultantir@dfcc.co.in](mailto:empconsultantir@dfcc.co.in)], both in PDF & MS Word)

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

Name of the Consultant Firm:

Name of the Authorized Representative:

Designation:

Cell phone number:

E-Mail ID:

Date of Pre-EOI Submission conference:

Sl. No.	Reference Section / Clause	EOI Page No.	Consultant Query with Justification	Existing Clause	Proposed amendment- Amended Clause



Signature on Claiming Consultant's round Stamp	
Name	
Designation	
Cell phone number	
E Mail ID	

Form-7

**Format of 'Covering Letter' to be submitted by the Consultants**

To,

**Mr. Praveen Kumar**  
**Executive Director/Asset Management/WC**  
**Room No. 505, DFCCIL Corporate Office**  
**5th Floor, Supreme Court Metro Station Building,**  
**New Delhi - 110001, INDIA**

**Ref- EOI for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2] -EOI Notification no- HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022**

Dear Sir,

We, the Consultant;

comprised By a single Entity (Mention the full Name of the Consultant with complete postal address) or by a JV comprised by [ mention the full name of the JV with address , Full Name of JV Partners , their respective postal Addresses with Participation percentage of each JV Partner] and;

being represented (for all intent & purpose, in relation with this EOI) by **Mr.** [insert Name of Authorised Signatory with Designation; a duly Notarised Power of Attorney (POA), in whose Favour, duly executed, in Form-9 or Form- 9.1 (as applicable), by the Consultant's Competent Authority (who has been Authorised by the Consultant's Board of Directors (BoD) to delegate the Authority and issue 'Power of Attorney'), is attached along with this Consultant's covering Letter], in full cognizance of and in complete agreement with the EOI Notification [ **No- HQ/EN/WC/EDAM(EOI)/1/2022/10 dated- dated-10-08-2022**] as amended through all subsequently issued Addenda, except as reflected specifically, clause wise under a separate Consultant's Statement titled "Statement of Deviation with the EOI Notification and all subsequently issued Addenda", are, hereby, submitting our EOI Application, through mail, for the empanelment. In case of no 'Statement of Deviation', being submitted by us, our EOI application shall be deemed to be in strict accordance with/in compliance with the EOI notification notwithstanding anything mentioned to the contrary in our EOI application.

We, the consultant, undertake, to aver that

- a) our EOI Application has been prepared after thorough application of mind and due diligence.
- b) Our EOI Application is complete in all respect, in terms of EOI Notification.
- c) We, the consultant, are, fully aware that We, the consultant, shall be, fully, responsible for any omission or any deficiency in information or documentation.
- d) We, the Consultant shall desist from submitting, after formally submitting our EOI Application, any information or any document unless specifically asked by the Client.
- e) We, the Consultant, fully meet (in letter & spirit) the eligibility criteria, as stipulated in **Annexure-1 of the EOI Document** , as amended vide subsequently issued Addenda.
- f) we, the consultant, undertake, to observe, at all times, the Indian laws against fraud and corruption, including bribery, in force at the time of EOI Application submission.





- g) *We, the consultant, unequivocally, convey that We (the Consultant) have not been Blacklisted/Debarred/sanctioned by any Union Govt. / State Govt./ Ministry of Railways/ any multi-lateral Funding Agency. Further, We, the consultant, are not ineligible for this EOI, under Indian Laws.*
- h) *We, the consultant, hereby declare that all the information, statements & Documents made in this EOI application is correct and authentic. We, the Consultant are fully responsible for the correctness of the information and documents, submitted by us and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification, during Client Evaluation of the EOI Applications.*
- i) *We the Consultant understand that if the certificates regarding empanelment criteria submitted by us are found to be forged/false or incorrect any time after empanelment that our empanelment shall be annulled/cancelled.*
- j) *In addition, we, also, understand that in case of the certificates submitted by us, being found to be false/forged or incorrect at any time after the empanelment it will lead to blacklisting/banning of business with our Firm's for a period up to five years.*
- k) *We the Consultant fully, understand that DFCCIL-Client reserves the right to cancel any or all of the EOI applications without assigning any reason.*



Full Signature on Claiming Consultant's round Stamp	
Signature in initials	
Name	
Designation	
Cell phone number	
E Mail ID	

Form no-8

**Form: Curriculum Vitae (CV) for Key personnel on Permanent pay roll of the Consultant** [Ref- Para 2.4 [EOI-2] - Key personnel on Permanent pay roll of the Consultant

1. EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022
2. General

Position Title and No.	[e.g., K-1, TEAM LEADER] [Note: Only one candidate shall be nominated to each position.]
Name of Key Expert	[Insert full name]
Name of the Firm proposing the Key Expert	
Date of Birth	[day/month/year]
Nationality	
Country of Citizenship/Residence	

3. **Education:** [List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained]

4. **Employment record relevant to the assignment:** [Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references.]

Period of Employment		Employing organization and your title/position.  Contact information for references	Country	Summary of activities performed relevant to the Assignment
From (Date) to (Date)	Time expressed in Y/M/D			
[e.g., May 2021-present]		[e.g., Ministry of ....., advisor/consultant to...  For references: Tel...../e-mail.....; Mr. Hbbbb, deputy minister]		

*Ahans*



**5. Membership in Professional Associations and Publications:**

**6. Language Skills (indicate only languages in which you can work):** \_\_\_\_\_

**7. Certification:**

I, the undersigned, certify to the best of my knowledge and belief that:

- (i) This CV correctly describes my qualifications and my experience;
- (ii) In the absence of medical incapacity, I will undertake the assignment, as assigned to my position, in the Contract (awarded, subsequent to empanelment of the Consultants, by IR), for the duration stipulated therein.

I understand and do hereby aver that any misstatement/misrepresentation, in the information described herein this CV may lead to my disqualification or dismissal, if engaged.

Full Signature of Professional	
Name	
Designation	
Cell phone number	
E Mail ID	

I certify that I have, personally, scrutinized all the details, mentioned above in this CV. I have matched the aforesaid/ above mentioned details with the Original Documents, as satisfactorily submitted by the Professional and hereby, vouch for the authenticity of the details mentioned above in this CV.

I understand and do hereby aver that any misstatement/misrepresentation, in the information described herein this CV, may lead to disqualification or dismissal, of the Expert..



Full Signature of EOI Applicant Consultant Firm's Authorised representative	
Name	
Designation	
Cell phone number	
E Mail ID	

## Annexure-2

**Check List for Submission of Documents for EOI Application** [Para 3.3 & Para 4.1 of EOI Document, to be submitted as an essential Annexure to the covering letter-Form-7]

While submitting the EOI Application, this check List shall require to be submitted along with Covering Letter

**EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 (EOI-2) dated-10-08-2022**

Sl. No.	Requirements of Technical Bid	Reference Clause No. of Bid Documents	Bidder's Name:-----	
			Yes / No	Ref. #
1	Covering Letter with the EOI Application	Form-7 Para 3.2 of EOI Document		
2	This Check List with the above cited Covering Letter	As above		
3	<b>Form-1</b> (Establishment and certification of firm), GSTIN No & PAN Card Number	Sub Section 1.1 & 2.1-Annexure-1		
4	<b>Form-2</b> (duly certified by Independent Chartered Accountant) related with Financial Data -Net Worth	Sub Section 1.2 & -Annexure-1		
5	<b>Form-3</b> (duly certified by Independent Chartered Accountant) related with Financial Data-Annual Turn over	Sub Section 1.2 & 2.2 -Annexure-1		
6	<b>Form-4</b> related with Work experience	Sub Section-1.3 (Eligibility criteria) with Para-2.3 (Work experience) of Annexure-1		
7	<b>Form-5.1</b> related with Permanent employees with the firm working for more than one year in PMC /GC/ESC /IE/AE projects	Sub Section-1.4 (Eligibility criteria) with Para-2.4.1 (Permanent employees with the firm working for more than one year in PMC /GC/ESC /IE/AE projects) of Annexure-1		
7.1	<b>Form-5</b> related with Key Personnel on Permanent Roll of the Consultant	Sub Section-1.4 (Eligibility criteria) with Para-2.4.2 (Key Personnel on Permanent Roll of the Consultant) of Annexure-1		
7.2	<b>Form-8</b> related with <b>Curriculum Vitae (CV) for Key personnel on Permanent pay roll of the Consultant</b> - Key personnel on Permanent pay roll of the Consultant.	Sub Section 2.4 (Key Personnel on Permanent Roll of the Consultant) of Annexure-1		
7.3	Power of Attorney (POA)- <b>Form-9 or Form- 9.1</b>	Covering letter-Form-9 or Form 9.1		
7.4	Properly executed <b>JV Agreement</b> reflecting composition and percentage (Not less than 25% in any case) participation of each Constituent member	Para-2.1 of EOI Document		

# Mention specifically, the 'clearly & indelibly marked page number' of the EOI Application.



EOI Notification no- HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022 [hereafter known as EOI Notification Date] for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2]

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**Certificate**

This is to certify that our EOI Application is in full compliance with all the conditions, requirements and stipulations, as included in this EOI Documents including all the related Notifications and Addenda thereto.



Full Signature of EOI Applicant Consultant's Authorised representative	
Name	
Designation	
Cell phone number	
E Mail ID	

Form-9

**Power of Attorney for Authorized Signatory of Single Entity**

**Ref-** EOI Notification no-HQ/EN/WC/EDAM(EOI)/1/2022/10 dated- **dated-10-08-2022** for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2]

*(to be executed on non-judicial Stamp paper of appropriate value & Notarised)*

“Know all persons by these presents, we \_\_\_\_\_ do hereby constitute, appoint and authorize Mr/Ms \_\_\_\_\_ who is presently employed with us and holding the position of \_\_\_\_\_ & who is located at Address-----, as our **Authorised Representative** (our attorney), to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Application for this EOI [EOI Notification no- HQ/EN/WC/EDAM(EOI)/1/2022/9 dated-10-08-2022] for the works;

including signing and submission of all documents and providing information/responses to Dedicated Freight Corridor Corporation of India Limited, representing us in all matters, dealing with Dedicated Freight Corridor Corporation of India Limited in all matters in connection with our Application for the aforesaid EOI till empanelled list of Consultant is published. The Said Authorised representative shall continue to represent us, in case of the Consultant being empanelled, in subsequent Tenders / Contracts floated by Indian Railways till the revocation of this POA with the prior permission of DFCCIL (prior & up to the empanelment) or Indian Railways (after empanelment), as the case may be.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

We, in addition, unequivocally, certify that the Signatory of this Power of Attorney (POA) has been duly authorised by Our Board of Directors (BoD) to issue POA, such as this one..

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 200 \_\_\_\_\_.

(Signature of Authorized Signatory)

\_\_\_\_\_  
(Signature and Name in Block letters of Signatory, Designation, Company, Cell number & E-Mail ID)  
Seal of Company

Witness

Witness 1:

Name:

Address:

Occupation:

Cell no-

E Mail ID

Witness 2:

Name:

Address:

Occupation:

Cell no-

E Mail ID

Notary Attestation

Notary Stamp & Signature



**Notes:** The extract from BoD minutes, conveying authorisation of the Authorised signatory [for issuing this POA] to issue the POA, such as this one, shall be attached along with this POA.

**Form-9.1**

**Power of Attorney for Authorized Signatory in case of Consultant being Joint Venture (JV),**

**Ref-** EOI Notification no- HQ/EN/WC/EDAM (EOI)/1/2022/10 dated- **dated-10-08-2022** for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2]

*(to be executed on non-judicial Stamp paper of appropriate value & Notarised)*

Whereas Dedicated Freight Corridor Corporation of India Limited has invited 'Expression of interest (EOI) related with EOI Notification number---- dated---[Insert description of EOI], and

Whereas, the members of the Joint Venture [mention the Name of the JV--] comprising of M/s. \_\_\_\_\_ (lead partner) \_\_\_\_\_, M/s. \_\_\_\_\_, M/s. \_\_\_\_\_, .... and M/s.----- (Constituent Members or Partners) are interested in submission of EOI Application, in accordance with the terms and conditions, as contained in the EOI Document.

Whereas, it is necessary for the members of the Joint Venture (JV) to designate representative of the Lead Partner (Constituent Consultant Entity, having the maximum Stake in the JV), as the authorized representative of the JV, with all necessary power and authority to do, for and on behalf of the Joint Venture, all acts, deeds and things as may be necessary in connection with the Joint Venture's EOI Application.

**NOW THIS POWER OF ATTORNEY WITNESSETH THAT:**

We, M/s. \_\_\_\_\_ (Lead Partner) \_\_\_\_\_, M/s. \_\_\_\_\_, M/s. \_\_\_\_\_, [Partner] .... and M/s.----- [Partner] hereby designate Mr/Ms. \_\_\_\_\_, being representative of the lead partner of the Joint Venture, as the **Authorized Representative of the Joint Venture**, to do on behalf of the Joint Venture;

all or any of the acts, deeds or things necessary or incidental to the Joint Venture's EOI Application, including submission of EOI Application, participating in conferences, responding to queries, submission of information/documents and generally to represent the Joint Venture in all its dealings with DFCCIL, in connection with the aforesaid EOI until culmination of the process of EOI i.e. till the empanelment of Consultant is published and in case of JV being an empanelled Consultant, thereafter (after the empanelment), in subsequent Tenders / Contracts floated by Indian Railways till the revocation of this POA with the prior permission of DFCCIL (prior to & up to the empanelment) or Indian Railways (after empanelment), as the case may be..

We hereby agree to ratify all acts, deeds and things lawfully done by the aforesaid Authorized Representative, [our said attorney, pursuant to this power of attorney] and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by our Joint Venture



EOI Notification no- HQ/EN/WC/EDAM(EOI)/1/2022/10 dated-10-08-2022 [hereafter known as EOI Notification Date] for Empanelment of eligible consultants / Firms for undertaking consultancy services for the Project Management Consultancy Service for Indian Railway (IR) Projects [EOI-2]

Signatory-1 (Lead Partner)				Signatory-2 (Partner)			
Signature				Signature			
Name in full				Name in full			
Designation				Designation			
Company				Company			
Cell Phone no-				Cell Phone no-			
E Mail ID				E Mail ID			
<b>Witness-1- Signatory-1</b>		<b>Witness-2- Signatory-1</b>		<b>Witness-1- Signatory-2</b>		<b>Witness-2- Signatory-2</b>	
Signature				Signature			
Name in full				Name in full			
Designation				Designation			
Company				Company			
Cell Phone no-				Cell Phone no-			
E Mail ID				E Mail ID			

**Notes:** The extract from respective BoD minutes, conveying authorisations of the each Authorised signatory [issuing this POA] to issue POA, such as this one, shall be attached along with this POA.

Notary Attestation
Notary Stamp & Signature

-X-

