

**DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LTD.
(A Public Sector Undertaking of Ministry of Railways)
GM office Building, N.C. Railway, Balmiki Chauraha, Nawab Yusuf Road,
Allahabad – 211001.**

OFFER DOCUMENT

Tender No. " ALD(W)/EN/Vehicle Hiring/OT-06/2017/358"

NAME OF WORK: Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor

**Approximate cost of work : Rs. 18,66,626/-
Earnest money : Rs. 37400/- Only
Completion period : One year
Offer closing date : 26/04/2018 at 15.00 hours
Offer opening date : 26/04/2018 at 15.30 hours**

NOT TRANSFERABLE

**DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED,
GM office Building, N.C. Railway, Balmiki Chauraha, Nawab Yusuf Road,
Allahabad – 211001.**

**For Chief Project Manager
DFCCIL/Allahabad(W)**

DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LTD.
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GM office Building, N.C. Railway, Balmiki Chauraha, Nawab Yusuf Road,
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For Chief Project Manager
DFCCIL/Allahabad(W)

DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LTD.
(A Public Sector Undertaking of Ministry of Railways)
GM office Building, N.C. Railway, Balmiki Chauraha, Nawab Yusuf Road,
Allahabad – 211001

Forwarding letter by Tenderer

To,
Chief Project Manager
DFCCIL, Allahabad(W)

Tender No.: " ALD(W)/EN/Vehicle Hiring/OT-06/2017/358"

NAME OF WORK: Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor

1. I/We have read the various conditions of tender attached hereto and hereby I/We agree to abide by the said conditions. I/we also agree to keep this bid open for acceptance for a period of **90 days** from the date fixed for opening the same and in default thereof, I/We will be liable for forfeiture of my/our '**Earnest Money**'. I/We offer to do the work as set out in the Bid Document. I/We also agree to abide by the General condition of the contract and to carry out the work according to special conditions as laid down by the DFCCIL Administration for the execution of present contract.
2. A sum of **Rs. 37,400/- (Rs. Thirty Seven Thousand Four Hundred only)** has been forwarded as Earnest Money. The value of the earnest money shall stand forfeited without prejudice to any other rights or remedies if:
 - a. I/We do not execute the contract agreement within **15 days** of issue of the acceptance letter by the DFCCIL Administration that such documents are ready.
OR
 - b. I/We do not commence the work within **7 days** after receipt of orders to that effect.
3. Until a formal agreement is prepared and executed acceptance of this tender shall constitute a binding contract between us subject to the modification, as may be mutually agreed to, between us and indicated in the letter of acceptance or my/our offer for the work.

.....
Signature of Witness.

Date

.....
Signature of Tenderer(s)

Tenderer/s address :

Signature of the tenderer

INSTRUCTION TO TENDERER(S)

Tender No.: " ALD(W)/EN/Vehicle Hiring/OT-06/2017/358"

NAME OF WORK: Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor

GENERAL INSTRUCTION

DFCCIL invites Open E-tender for the work of **Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor** for a period of **One year**. Duration of contract may be extended further by a maximum of one year. Vehicles will normally be required to run within UP and occasionally to the states adjoining Uttar Pradesh as and when required.

1.1 Key details of the tender are as under-

Tender No.	ALD(W)/EN/Vehicle Hiring/OT-06/2017/358
Name of Work	Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor
Estimated Cost of Work	Rs. 18,66,626/- (Eighteen Lakh Sixty Six Thousand Six Hundred Twenty Six only)
Completion Period	One Year
Bid Document cost	Rs.2000/- (Rs. Two Thousand only.) to be submitted as per tender conditions + GST @18%=2360/-.
Type of Tender	Open E-tender
Earnest Money	Rs. 37400/- (Rs. Thirty Seven Thousand Four Hundred only) to be submitted as per tender conditions.
Date and time of start & submission of filled tender	E-tender can be downloaded from 26/03/2018 and can be submitted Upto 15:00 hours of 26/04/2018 on www.tenderwizard.com/DFCCIL
Date and time of opening of Tender	At 15:30 hours of 26/04/2018 on www.tenderwizard.com/DFCCIL
Validity of Offer	90 Days from the date of opening of tender
Authority and place for purchase/ submission of tender document& address for Communication	Office of Chief Project Manager; DFCCIL GM office Building, N.C. Railway, Balmiki Chauraha, Nawab Yusuf Road, Allahabad – 211001

Signature of the tenderer

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1.2 SCOPE OF WORK in Brief

The contractor will be required to Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor with fuel & other consumables, maintenance, well-behaved, uniformed drivers with valid driving license to DFCCIL on hiring basis. Vehicles for the use of DFCCIL officials will be based/ headquarter at Allahabad while vehicles for competent Land Acquisition Authorities and Sub-Offices under jurisdiction of CPM/DFCCIL/ALD(W). The vehicles shall strictly comply with the provisions of pollution control, statutory regulation issued by State Transport Authorities/Central Govt. etc. from time to time. Consequences of failure to comply with any of the rules and regulations of the concerned authorities shall be the sole responsibility of the Agency. This scope of work is illustrative and shall be read in conjunction with "Special Conditions of Contract".

1.3 THE BANK DETAILS

Bank Details for depositing EMD and Tender Document cost is as under:

Bank name	Union Bank of India
Name	Dedicated Freight Corridor Corporation of India Limited
A/C No	302701010652598
IFSC Code	UBIN0546836
Branch	Union Bank of India, Motibagh New Delhi.

1.4 THE ISSUANCE OF DIGITAL SIGNATURE TO THE BIDDERS:

To participate in the E-bid submission, it is mandatory for the bidders to have User ID and Password, which has to be obtained by submitting an annual registration charges of INR 2000/-+ GST @ 15% or as applicable to M/s ITI through e-payment. Bidders have to pay the tender Processing fee to ITI through e-Payment. Already registered vendors with M/s. ITI need not to pay registration charges.

1.5 SUBMISSION OF OFFER

1.5.1 The tender documents shall be submitted in online mode through website www.tenderwizard.com/DFCCIL, in single bids only

- a. Single offer viz. containing Technical offer and Financial offer along with necessary documents like scanned copy of EMD & Bid document cost shall be submitted through www.tenderwizard.com/DFCCIL . The bid document cost and EMD can be submitted through net banking or as prescribed in para 1.10. If EMD and Cost of tender document is submitted by post, it shall be deposited upto 15:30 hrs on date of opening of tender.
- b. Detailed credentials as per the requirements of Eligibility criteria and all tender papers except bill of quantities are to be uploaded in "Technical Offer.

- c. Bill of quantities with rates duly filled in is to be uploaded in "Financial Offer." The bids are essentially to be submitted only by online mode. The prices must be filled after downloading the financial bid document in prescribed format issued through e-tendering website. The financial bid should be saved and dully filled up and uploaded on the e-tendering website using Digital Signature for signing the document
- d. The corrigendum, if any; shall only be hosted on the website only. The tender will be accepted only in e-tendering mode and **no other mode** of submission shall be accepted.

The supporting documents for Eligibility criteria are essentially required to be uploaded on the website www.tenderwizard.com/DFCCIL with the signed copy of tender document.

- 1.5.2 In case date of opening is declared as holiday, tender can be uploaded up to 15:00 hrs on next working day and will be opened at 15:30 hrs on that day.
- 1.5.3 Each page of this bid document shall be submitted duly Digitally Signed by the tenderer. Bid document shall be accompanied by Earnest Money in proper form, documents about the status of the firm such as Partnership deed etc., Power of Attorneys; documents in support of the credentials of the tenderer and any other document specified in tender schedule
- 1.5.4 All bids shall be submitted in accordance with the instructions contained in these documents (hereinafter called as bid documents). Non-compliance with any of the instructions set forth herein above is liable to result in the tender being rejected.
- 1.5.5 The bids shall only be accepted through online mode. The bids submitted/received after the time and date fixed for receipt of Bids as set out in the documents will be summarily rejected.
- 1.5.6 Conditional tenders shall be summarily rejected straightway. DFCCIL reserves the right to reject such tenders summarily without assigning any reasons whatsoever. DFCCIL will not take cognizance of any other conditions/variations from the tender stipulations mentioned at any other place in the tender documents in this regard
- 1.5.7 **Help desk for E-Tendering.** For any difficulty in downloading & submission of tender document at website www.tenderwizard.com/DFCCIL, please contact at tenderwizard.com helpdesk no. 011- 49424365 or cell no. 9599653865. Bidder manual & system requirement is available on web site www.tenderwizard.com/DFCCIL for necessary help

1.6 AUTHORISATION AND ATTESTATION

Offers shall be signed by the person duly authorized/empowered to do so. Certified copies of such authority (Power of Attorney) and relevant documents are essentially required to be uploaded on the website www.tenderwizard.com/DFCCIL with the signed copy of tender document. .

1.7 EXECUTION OF CONTRACT

The successful Offerers' responsibility under this contract commences from the date of issue of Letter to Proceed/Letter of Acceptance by Dedicated Freight Corridor Corporation of India Ltd. The successful Offerer shall be required to execute an agreement in the prescribed Performa enclosed herewith with the Dedicated Freight Corridor Corporation of India Ltd. within two weeks of acceptance of his offer.

1.8 VALIDITY OF PROPOSAL

The proposal shall be kept valid for a period of 90 days from the date of opening

1.9 ELIGIBILITY CRITERIA

The tenderer shall satisfy the following eligibility criteria to qualify for this tender:

i. Essential Qualifying Criteria

a. Firms/companies

- (i) The tenderer should have a registered office anywhere in India. *The documentary proof regarding A. above should be submitted as part of the tender document.*

Note: For the purpose of documentary proof of „registered office“ as mentioned in (i) above any address of office as mentioned in any of the following documents submitted along with the original offer by tenderer(s) may be considered as registered office of the tenderer(s).

1. Address mentioned in the article of association of company duly registered under Companies Act, 1956.
2. Address mentioned in Partnership Deed
3. Address mentioned in Trade License obtained by the individual from civic body.
4. Address mentioned in any tax departments.
5. Address mentioned in P.F. Registration documents

1.10 EARNEST MONEY DEPOSIT (EMD) & COST OF TENDER DOCUMENT

1.10.1 Earnest Money have to be submitted to DFCCIL's office, Allahabad(West) through net banking or in the form of Pay Order, Demand Draft, Banker's Cheque & FDR in favour of **DFCCIL** payable at **New Delhi**. as per address given in the BID Documents before the schedule date & time of submission of the tender otherwise the Bid will not be considered.

1.10.2 Cost of the Tender Documents have to be submitted to DFCCIL's office, Allahabad(West) through net banking or in the form of Pay Order, Demand Draft & Banker's Cheque in favour of **DFCCIL** payable at **New Delhi**. as per address given in the BID Documents before the schedule date & time of submission of the tender otherwise the Bid will not be considered

1.10.3 The tender must be accompanied by a sum of Rs. 37,400/- (Rs. Thirty Seven Thousand Four Hundred only) as earnest money deposited through net-banking or demand draft.

1.10.4 The bids not accompanied by valid EMD shall be summarily rejected. In

case the EMD as well as tender document cost is being deposited in any other form mentioned above in Clause 1.10.1 the scanned copy of the same shall be uploaded with the bid and the same shall be submitted in physical form at the "office of Chief Project Manager; DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED; OLD GM office building, N.C.Raiwlay, Balmiki Chauraha Nawab Yusuf Road, Allahbad-211001" before the opening of the Tender. Failing which, the bid shall be summarily rejected and shall not be considered for further evaluation stage.

1.10.5 The offerer (s) shall keep the offer open for a minimum period of 90 days from the date of opening of the offer. It is understood that the offer documents has been issued to the offerer(s) and the offer(s), is / are permitted to offer in consideration of the stipulation on his / their part that after submitting his / their offer subject to the period being extended further if required by mutual agreement from time to time, he will not resile from his offer or modify the terms and conditions thereof in a manner not acceptable to DFCCIL. Should the offerer fail to observe or comply with the foregoing stipulation, the amount deposited as Earnest Money for the due performance of the above stipulation, shall be forfeited to the DFCCIL.

1.10.6 If the offer is accepted, the amount of Earnest Money will be retained and adjusted as Security Deposit for the due and faithful fulfilment of the contract. This amount of Security Deposit shall be forfeited if the offerer(s)/Contractor(s) fail to execute the Agreement Bond within 14 days after receipt of notice issued by DFCCIL that such documents are ready or to commence the work within 15 days after receipt of the order to that effect.

1.10.7 The Earnest Money of the unsuccessful offerer(s) will, save as here-in-before provided, be returned to the unsuccessful offerer(s) within a reasonable time but the DFCCIL shall not be responsible for any loss or depreciation that may happen to the Security for the due performance of the stipulation to keep the offer open for the period specified in the documents or to the Earnest Money while in their possession nor be liable to pay interest thereon.

1.11 PRICE BASIS, CURRENCIES & LANGUAGE OF BID

1.11.1 Tenderer should not quote for individual items. Tenderer should quote %age above or below or at par to the Cost item A,B & C only of above schedule separately. Write the percentage both in figures and words

1.11.2 Rates shall include all the cost of vehicle, fuel, lubricants, maintenance, driver, insurances & all tax liabilities etc. **except GST tax, toll tax & parking charges** which will be paid extra (reimbursed) after production of documents in proof of having submitted the same. All other various taxes by central govt./ state govt./ local bodies as applicable at the time of the opening of the tender shall be accounted for in the rates. The bid prices shall be in **Indian rupees** only.

1.11.3 Taxes, if any, levied after opening of the tender will be borne by DFCCIL & reimbursed after production of documents in proof of having submitted the same. General & Special Conditions of Contract, Schedule of approximate quantities & Rate sheet may be referred for

further details.

1.11.4 The rate should be inclusive of all taxes/levies.

1.11.5 The offerer shall quote rates as required in the Rate Sheet, for the entire scope of work. Bids based on a system of pricing other than that specified are liable to be rejected. The bid prices shall be in **Indian rupees** only

1.11.6 Rates are to be quoted both in figures and words. In case of any discrepancy in rates between figures and words, the rates quoted in words will prevail over rates quoted in figure.

1.12 SIGNATURE OF BIDS & DOCUMENTARY PROOF

The bid must contain the full name, designation and complete address of place of business of the person(s) signing the bid. Offer(s) shall furnish **"Tenderer's General Information"** (Annexure-G).

1.13 PARTNERSHIP DEED

The tender shall clearly specify whether the tender is submitted on his own behalf or on behalf of partnership concern. If the tender is submitted on behalf of partnership concern, tenderer shall submit the certified copy of partnership deed along with the tender and authorization to sign the tender documents on behalf of partnership concern. If these documents are not enclosed along with tender documents, the tender will be treated as having been submitted by individual signing the tender documents. DFCCIL will not be bound by any Power of Attorney granted by the tenderer or by changes in the composition of the firm made subsequent to the execution of the contract. It may however recognize such power of attorney and changes after obtaining proper legal advice the cost of which will be chargeable to the contractor

1.14 RIGHT OF DFCCIL TO DEAL WITH OFFER

The authority for the acceptance of the offer will rest with the DFCCIL which does not bind itself to accept the lowest or any other offer nor does the DFCCIL undertake to assign reason for declining to consider or reject any particular offer or offers..

1.15 The offerer/s whose offer is accepted will be required to appear at the office of the **Chief Project Manager, DFCCIL, OLD GM office building, N.C.Raiwlay, Balmiki Chauraha Nawab Yusuf Road, Allahbad-211001** in person or in case of firm or corporation, a duly authorized representative shall appear to execute the contract within 7 days after notice that the contract has been awarded to him and contract agreement are ready for signature

1.16 In the event of any offerer/s whose offer is accepted and refusing to execute the contract, DFCCIL may determine that such offerer/s has/have abandoned the contract and there upon his/their offer and the acceptance there of shall be treated as cancelled

1.17 CHECK-LIST

Signature of the tenderer

The bidder are requested to duly fill in the checklist as per **Annexure-I**. The checklist is only a reminder of certain important items, to facilitate the offerer. This, however, does not relieve the offerer of its responsibility to make sure that his proposal is otherwise complete in all respects.

1.18 Offer documents are not transferable

(SPECIAL CONDITIONS OF CONTRACT)

SPECIAL CONDITIONS OF CONTRACT

1.0 INTRODUCTION:-

Dedicated Freight Corporation of India (DFCCIL) is a Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways) for construction, maintenance and operation of the Dedicated Rail Freight Corridors. At present the company is undertaking construction of Eastern & Western corridors and has its corporate office at New Delhi and Field Units at various cities associated with CPM unit.

CPM/Allahabad (W) unit have jurisdiction from Bhaupur to Allahabad. The fields units are at Allahabad, Fatehpur and Kanpur.

2.0 Definitions

2.1 In the Conditions of Contract, the following terms shall have the meanings assigned here under except where the context otherwise requires:

- (i) "RAILWAY" shall mean the President of the Republic of India or the Administrative Officers of the Railway/DFCCIL or of the successor Railway authorized or any other officer of DFCCIL authorized to deal with any matters which these presents are concerned on his behalf.
- (ii) "CHIEF PROJECT MANAGER" shall mean the officer administrative in-charge of the project and shall mean and include their successors.
- (iii) "DEPUTY CHIEF PROJECT MANAGER " shall mean the officer in charge of lot wise or department wise (Engineering/S&T/Electrical/Finance department) of the DFCCIL and shall mean and include their successors of the successor DFCCIL.
- (iv) PROJECT MANAGER/ DEPUTY PROJECT MANAGER / ASSISATANT PROJECT MANAGER shall mean the officer department wise (Engineering /S&T/ Electrical/ Finance Department) of the DFCCIL and shall mean and include their successors of DFCCIL.
- (v) "TENDER or BID" means the offer (Technical and/or Financial) made by individual, firm, Company, corporation, or Consortium for the execution of the works.
- (vi) "TENDERER" shall mean the person/ the firm or company whether incorporated or not who tenders for the work with a view to execute the works on contract with DFCCIL and shall include their personal representatives, successors and permitted assigns.
- (vii) "WORKS" shall mean the works contemplated in scope and schedules set forth in the tender forms and required to be executed according to terms and condition mentioned.
- (viii) "Bill of Quantities (B.O.Q.)"/ "Schedule of Rates" means list of items of work, their quantities and rates as accepted and forming part of contract agreement.
- (ix) "EMPLOYER" means the Dedicated Freight Corridor Corporation of India Limited, A Govt. of India Undertaking (DFCCIL in abbreviation) acting through its Managing Director or any other authorized officer and shall

- include their legal successors in title and permitted assignees.
- (x) "CONTRACT" shall mean and include the Agreement or Letter of Acceptance, the accepted Bill of Quantities and Rates, the General Conditions of Contract, Special Conditions of Contract, Appendix to Tender, Form of Bid, and Instructions to the Tenders and other Tender Documents.
 - (xi) "CONTRACTOR" shall mean the person or firm, company, corporation, whether incorporated or not who enters into the contract with DFCCIL and shall include legal representatives of such individual or persons comprising such firm or company or successors of such firm or company as the case may be such individual, or firm or company.
 - (xii) "ENGINEER OR ENGINEER IN CHARGE" means the Chief Project Manager of DFCCIL/(Employer), or any other officer authorized by the Employer to act on his behalf and for the purpose of operating the contract. "Engineers Representative" shall mean officer authorized by DFCCIL in direct charge of works.
 - (xiii) "ACCEPTING AUTHORITY" shall mean the Chief Project Manager of DFCCIL or any other officer authorized for dealing with the works for the purpose of this tender/Contract.
 - (xiv) Definitions mentioned in these tender documents elsewhere will be followed. In Case there is an ambiguity in any definition, the decision of CHIEF PROJECT MANAGER/DFCCIL regarding the interpretation shall be final and binding.

3.0 GENERAL DESCRIPTION OF SITE AREA & CLIMATIC CONDITIONS

3.1 The tenderer/s are requested to visit the area of supply of vehicles and ascertain himself/themselves with the proposed works / services, surroundings and prevailing law & order conditions.

4.0 SCOPE OF WORK:

4.1 The scope of works includes Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor.

4.1.1 Supplying of commercial vehicles on hire basis as per schedule of quantities (BOQ).

4.1.2 The period of hiring of vehicles will be for the period of 12 (twelve) months.

4.1.3 Hiring of vehicle shall be inclusive of all consumables required for running of vehicle, maintenance of vehicle (both preventive and breakdown)

4.1.4 The hiring of vehicle should be inclusive of skilled drivers with valid driving licenses

4.1.5 The vehicle may have to go to all types of roads including kachha road etc. the vehicle shall also be required to go along the Railway embankment for approaching any desired km or site. Any excuses about condition/existence of the road will not be accepted

4.1.6 The driver shall report to the concerned in charge to whom the vehicle is attached. The duty hours and KM shall be counted from the office of the concerned in charge on release of the vehicle for the day. In case of situation where this is not applied. The concerned in charge to whom the vehicle is attached shall decide the count of duty hours and KMs for both reporting and release of the vehicle

- 4.1.7 The vehicle shall be available on all days of the month continuously, if required. Normal duty of driver shall be for 12 hours in day. Normal working hours shall be advised by the concerned in charge to the driver. The driver of the vehicle shall keep himself in contact with the concerned in charge.
- 4.1.8 The contractor shall ensure that all the meters particularly the odometer /speedometer and other devices of vehicle are always in working condition. In case if any defects are pointed by the DFCCIL"s authority the same shall be immediately rectified by the contractor so that the DFCCIL"s work does not hamper & decision of concerned in-charges shall be the final and binding on the contract
- 4.1.9 Vehicle should have permit for UP.
- 4.1.10 Contractor must give contact number available at the place where the vehicle is required to be based so that he can be contacted round the clock.
- 4.1.11 All items incidental to above. The cost of all the above items shall be deemed to be included in the rate quoted by the agency.

5.0 TIME SCHEDULE

5.1 TIME OF START AND COMPLETION

- 5.1.1 The time allowed for providing vehicles is 12 (Twelve) months.
- 5.1.2 The Contractor shall be expected to mobilize and commence supply of vehicle on hire immediately after receipt of order to that effect.
- 5.1.3 If the Contractor commits defaults in supplying vehicles on hire as foretasted, DFCCIL shall without prejudice to any other right or remedy, be at liberty to forfeit fully the Earnest Money Deposit and retention money along with Performance Guarantee of the Contractor

6.0 VEHICLES

- 6.1 Vehicles provided shall not be older than three years on the date of tender opening and shall use diesel/ petrol only as fuel with proper entries in RC book. If any vehicle provided to DFCCIL is found to be using any other fuel except the one declared, the Contract shall be liable to be terminated forthwith and further action under the terms and conditions of the contract.
- 6.2 The vehicles shall strictly comply with the provisions of pollution control, statutory regulation issued by State Transport Authorities/ Central Govt./other authorities etc. from time to time and vehicle should be registered as commercial vehicle. Contractor shall ensure that the vehicles must have all relevant documents like Registration Certificate/Driving license/Insurance Cover/Road Tax Receipt /Permit, Pollution certificate etc. Driver shall be able to produce the documents as and when requisitioned from him. Consequences of failure to comply with any of the rules and regulations of the concerned authorities shall be the sole responsibility of the Contractor/agency.
- 6.3 No change of vehicle(s) will be allowed normally without the prior permission of DFCCIL. In case of non-availability of the regularly arranged vehicles, the contractor may provide another vehicle, even owned by others, of class same or higher, with prior permission of DFCCIL official, which DFCCIL official in its absolute discretion may or may not grant.
- 6.4 Vehicle provided shall be maintained in a very good working condition all the time and should not warrant for frequent repairs or break down.
- 6.5 At any point of time, the vehicle should have quantity of fuel sufficient to travel to and fro up to farthest location. Moreover, the driver should also be provided with sufficient funds to pay for toll charges and refuel the vehicle

- during emergency. If the vehicle is not having sufficient fuel and driver is also not provided with sufficient funds for refuelling the vehicle and for completion of journey, the DFCCIL official will have option to either refuel the vehicle or hire a taxi at the cost of agency, in addition to recovery of such cost for the bill, the agency will also be penalized as per Clause No 16.0 of Special Condition of Contract of the tender document for each such cases. The decision of DFCCIL will be final and binding on the agency.
- 6.6** All kinds of repairs/maintenance costs, charges of fuels, oil, lubricant, mobile phone charges, fee towards licenses/registration taxes, challans, salary/overtime of the driver, insurance premium etc. are responsibility of the contractor and shall be borne by the contractor all along the contract duration.
- 6.7** If the vehicle does not report at the requisitioned place and time as per roaster, then for delay in reporting upto half an hour, the penalty will be imposed as per Clause No 16.0 of Special Condition of Contract of the tender document. However, if the reporting of vehicle gets delayed by more than half an hour as per roaster, the penalty will be imposed on the agency as per Clause No 16.0 of Special Condition of Contract of the tender document. The decision of DFCCIL will be final and binding on the agency
- 6.8** If the reported vehicle is not found in good condition, the vehicle may be rejected and sent back and DFCCIL Official will have liberty to hire appropriate vehicle from the market at the cost of agency, which will be deducted from the bills. The vehicle will also be considered marked absent for that day and will be penalized at per Clause No 16.0 of Special Condition of Contract of the tender document. The decision of DFCCIL will be final and binding on the agency.
- 6.9** In case of breakdown of the vehicle during the course of journey, the contractor shall provide the replacement (of same class or superior class) within a reasonable time failing which the touring executive(s) will be entitled to hire any vehicle and complete the journey and the amount thus incurred shall be recovered from the bills of the contractor. The decision of DFCCIL will be final and binding on the agency.
- 6.10** Good quality seat covers and curtains shall be provided and the same will be regularly cleaned by the contractor at his own cost. Vehicle will be kept properly cleaned daily.
- 6.11** If a vehicle is out of order or under schedule maintenance, an alternative vehicle with same or superior class should be made available, failing which the vehicle will be marked absent and DFCCIL will be entitled to hire any vehicle in lieu of same and the amount thus incurred shall be recovered from the bills of the contractor. The decision of DFCCIL will be final and binding on the agency
- 7.0 Drivers**
- 7.1** Drivers deployed by the contractor shall be skilled, well behaved, holding valid driving license and capable of undertaking minor repairs of vehicles. Drivers shall have the adequate knowledge of routes. All the paper for vehicle like registration papers, insurance papers, certificate towards payment of road tax etc. shall be readily available with driver
- 7.2** The contractor shall provide mobile phone in perfect working condition to drivers of the vehicles. No separate payment shall be made by DFCCIL for the mobile phones.

- 7.3 The contractor/service provider shall ensure himself about the antecedents of the driver deployed for duty. The contractor shall be completely responsible for safe running of vehicle
- 7.4 The Drivers shall abide by the rules laid down by Transport Authority/ Motor Licensing Authority or any Authority relevant to the subject and shall always strictly follow the Traffic Rules and regulations so as to ensure safety of the passengers. Any challan/penalty imposed on the driver will be borne by the contractor/service provider. In case of any accident, all the claims arising out of it will be met by the Contractor/service provider
- 7.5 The drivers must also observe all the etiquette, protocol and extend usual courtesy (like carrying office bags/files to the concerned chambers, etc.) while performing the duty. They must be neatly dressed and must carry a photo identify card provided by the Contractor/service provider
- 7.6 The contractor shall ensure that the Driver deployed for performing duties shall not be in drunken or intoxicated state. If Driver is found in drunken or intoxicated state, he will be treated as absent from duty and he will be summarily removed from this job. Decision of DFCCIL in this respect shall be final and binding on the contractor
- 7.7 No change of driver(s) will be allowed normally without the prior permission of DFCCIL
- 7.8 The Contractor/service provider shall be responsible for complying with legal and labour provisions prescribed by Government of India which shall include Income Tax, Accidents, ESI, PF, Contract Labour and Abolition Act etc.
- 7.9 Punctuality in attendance and disciplined behaviour is of utmost importance for the driver. In case driver is not found to the satisfaction of DFCC officials/officers the same shall be changed by the contractor failing which a driver from the market would be arranged by the DFCC and double the stipulated salary shall be charged from the contractor
- 7.10 DFCCIL will not provide any accommodation to driver. Contractor/ driver himself shall arrange Boarding/Lodging. In case, the reporting place of duty is located far off, necessary arrangement in the nearby areas will be made by Contractor/service provider for housing of driver and parking of the vehicle(s) so that the same is available at short notice.
- 7.11 Contractor will however provide suitable substitute driver for ensuring stipulated weekly rests to regular driver as per extent labour laws for which no extra payment will be made
- 7.12 Contractor will provide police verification of drivers after issue of LOA.

8.0 PRICES AND PAYMENT TERMS

- 8.1 The schedule of Items, rates and Quantities (BOQ) as given in Tender Document has been priced by DFCCIL taking all aspects and conditions of work into proper consideration and the unit rates arrived are given for information of the tenderers. The tenderers are to quote their rates in figures as well as words as a percentage ABOVE, BELOW or AT PAR with the total sum arrived by DFCCIL for Schedule "A", Schedule "B" and Schedule "C".
- 8.2 It is to be understood that the percentages quoted by the tenderer as ABOVE, BELOW, AT PAR with DFCCIL's Schedule "A" , Schedule "B" and Schedule "C" prices shall be applied equally for each and every item of the Schedule "A" and Schedule "B", of items rates and quantities (BOQ) to represent the items rates of the tenderer. The items rates as derived above

will form the basis of payment for such items under this contract. The percentage quoted by the tenderer should take into account and include the cost of all works incidental to their execution.

9.0 PAYMENT TERMS

9.1 The driver will have to maintain the log book in prescribed format based on actual usage & get the log book signed from the official, whom the vehicle has been allotted on daily basis. The billing will be done on monthly basis; bills preferably typed and in triplicate, in connection with the service and log books shall be submitted to DFCCIL in the 1st week of each month. Payment will be made after verification by DFCCIL. Complete details regarding GST, Reg no, PAN No, Bank detail should be printed on Contractor Bill

9.2 Taxes and Duties:-Unless otherwise provided in the contract documents the contractor shall secure and pay for all permits, Government fees and Licences necessary for the execution and completion of the works. The Service Tax/GST liability on the contractor shall be governed by the clause no 9.3 of tender document. Any Violation in the legal provisions of taxes, duties, permit & fees, carried out by the contractor and detected subsequently shall be the sole responsibility of contractor and his legal heirs

All the taxes & duties levied by the state & central Government & by the local bodies shall be fully borne by the contractor & shall not be reimbursed to him on any account unless otherwise specified in the tender. The tender shall be inclusive of all Taxes, levies etc. Further DFCCIL shall not own any claim out of any increase in any of the prevailing statutory duties, taxes, levies, octroi etc. At the time of quoting / tendering contractor should bear the above facts in mind

9.3 Levy of GST:

- a. Contractor will issue GST tax invoice and will deposit GST as per extent rules. Any modification in GST provision in future by Government will be binding on the contractor with immediate effect
- b. GST registration certificate should be provided by the contractor to DFCCIL & registration number must be mentioned in each invoice.

9.4 MODE OF PAYMENT:

All payments to the Contractors shall be made through Electronic Clearing System (ECS)/NEFT/RTGS

10.0 Vehicle Insurance & Statuary Requirements

The vehicle provided to DFCCIL must be fully & comprehensively insured covering the risk to the Driver & all passengers also. The insurance shall

protect the contractor & DFCCIL against all risk, claims for loss, injuries, disabilities, diseases and death of member of public including DFCCIL persons and damage to the property of others arising from the use of motor vehicle during operation respective of the ownership of such vehicles.

Contractor is required to comply to all statutory obligations viz industrial dispute act, workmen's compensation act etc. shall be the obligation of the contractor & the contractor shall be indemnify & shall always keep DFCCIL

indemnified against any liability falling on DFCCIL due to non compliance of Statutory obligation by the contractor or any of its agents/ servants/ drivers or for any reason what's so ever. The contractor/ agency will be responsible for the conduct of their staff.

The contractor shall at all times indemnify the DFCCIL administration against all claims which may arise due to accidents or otherwise or due to breach of the terms and conditions mentioned herein/ owing to any sort of act or commissions on the part of the contractor during the currency of this contract.

The contractor agrees to indemnify the DFCCIL administration against all claims for compensation by on or behalf of driver employed by him in connection with the present contract. For any injury or Death by an accident under the workmen's compensation act VIII of 1923 and the DFCCIL administration will entitle to deduct from any sum of money due or payable to the contractor for the amount of compensation thus payable under the terms of Sections 12 of the said act together with all or any cost incurred by the DFCCIL administration in such connection & the contractor further agrees that the decision of the DFCCIL w.r.t. the amount of such indemnify shall be acceptable by him finally.

DFCCIL in no case is responsible for any legal matter arising of any state/ Central Government laws in matter of employment of the Driver by owner of the vehicle or in respect of any other matter

Defence of Suit

If any action in court is brought by third party against DFCCIL or Officer or agent of DFCCIL for the failure or neglect on the part of the contractor to perform any acts, matters, covenants or things under the contract, of for any damage or injury caused by the alleged omission or negligence on the part of the contractor, his agents/ representative or his sub-contractor , drivers or employees, the contractor/ agency shall in such cases be responsible & indemnify & keep DFCCIL & or his representative harmless from all losses, damages, expenses or decrees arising out of such action

11.0 VARIATION IN QUANTITY FOR WORKS / SERVICE

Such variations in quantities shall be paid for in the manner laid down below

- a. Operation of an item by more than 125 % of an agreement quantity needs approval of competent authority. Quantities operated up to 125 % of the agreement quantity of concerned item shall be paid at the rate awarded for that item in the particular tender
- b. Quantities operated in excess of 125 % but up to 140 % of the agreement quantity of concerned item shall be paid at 98 % of the rate awarded for that item in that particular tender
- c. Quantities operated in excess of 140 % but up to 150 % of the agreement

- quantity of concerned item shall be paid at 96 % of the rate awarded for that item in that particular tender.
- d. Variation in quantities of individual items beyond 150% will be prohibited and would be permitted only in exceptional unavoidable circumstances with the concurrence of associate finance and shall be paid 96 % of the rate awarded for that item on the overall contract value.
 - e. Decrease in quantity of individual items up to 50% due to site conditions shall not be ground for revision of rates or claim on this account. Decrease in individual items beyond 50 % rate shall be negotiated between the Engineer and the Contractor.
 - f. The above limit for variation of rates according to increase /decrease of quantity shall not be applicable for item C of accepted financial offer.

12.0 PRICE VARIATION CLAUSE:

- Price variation on acceptable rates will be considered due to the increase/ decrease in the Price of the fuel in the manner as mentioned in below paragraph. Base price of fuel at Allahabad on the date of tender opening will be considered for price variation calculation. Base price will also get revised after the effect of subsequent revision of price. The revision will be effective from date of notification by the Govt. for increase/ decrease in fuel price.
- (i) In case of increase/ decrease in price of fuel less than 10 % (at a time or with commutative effect) of the base price (at Allahabad), no variation shall be applicable on the accepted rates.
 - (ii) In case of increase / decrease in the price of fuel for more than or equal to 10 % (Ten) (at a time or with commutative effect) of the base price, price variation @2.5% (Two Point **five**) (Increase/ Decrease) per day per vehicle for item No A(1) of accepted financial offer will be effected for calculation of rate
 - (iii) No Price variation will be calculated for item B & C of accepted financial offer

13.0 RETENTION MONEY:

Retention money for all contracts shall be recovered from on account/ final bills of the Contractor at 10% of gross value of each bill after adjusting EMD amount till the amount so recovered including EMD amount adds up to 5% of the contract value of the work etc. variation and extra work.
No interest shall be payable to the Contractor on the amount towards retention money.

14.0 RELEASE OF RETENTION MONEY:

- (i) The Retention Money shall be released to the Contractor after preparation of final bill and acceptance of the same by the Contractor after the physical completion of work based on the completion Certificate issued by the competent authority stating that the contractor has completed the work in all respect satisfactorily.
- (ii) If requested by the Contractor, 50% of the Retention money may be released on deduction of retention money reaching 5% of the contract value against submission of Bank Guarantee for an equivalent amount by the Contractor in the prescribed Proforma from any scheduled Bank. This Bank Guarantee shall be kept valid till the period of Four months beyond the expiry of Defect Liability Period. Fixed Deposit Receipt (FDR) from a scheduled bank endorsed in favour of the Employer can be submitted by the Contractor in lieu of the Bank Guarantee for release of 50% Retention Money. In case of the requirement, the Bank Guarantee/FDR shall be extended by the contractor,

for the period as directed by the Engineer/Employer

15.0 PERFORMANCE GAURENTEE

- a. The successful bidder shall have to submit a Performance Guarantee (PG) within 30 (thirty) days from the date of issue of Letter of Acceptance (LOA). Extension of time for submission of PG beyond 30 (thirty) days and up to 60 (sixty) days from the date of issue of LOA may be given by the Authority who is competent to sign the contract agreement. However, a penal interest of 15% (Fifteen) per annum shall be charged for the delay beyond 30 (thirty) days, i.e. from 31st day after the date of issue of LOA. In case the contractor fails to submit the requisite PG even after 60 (sixty) days from the date of issue of LOA, the contract shall be terminated duly forfeiting EMD and other dues, if any payable against that contract. The failed contractor shall be debarred from participating in re-tender for that work. First on A/C bill be released after submission of PG and signing of contract agreement.
- b. The successful bidder shall submit a Performance Guarantee (PG) in the form of Irrevocable Bank Guarantee or Fixed Deposit Receipt (FDR) (free from any encumbrance) endorsed/ pledged in favour of DFCCIL amounting to 5% of the contract value.
- c. The Performance Guarantee shall be submitted by the successful bidder after the letter of acceptance has been issued, but before signing of the agreement. This PG shall be initially valid up to the stipulated date of completion plus 60 days beyond that. In case, the time for completion of work gets extended, the contractor shall get the validity of Performance Guarantee extended to cover such extended time for completion of work plus 60 days.
- d. The value of PG to be submitted by the Contractor will not change for variation up to 25% (either increase or decrease). In case during the course of execution, value of contract increases by more than 25% of the original contract value, an additional Performance Guarantee amount to 5% (five percent) for the excess value over the original contract value should be deposited by the contractor.
- e. The Performance Guarantee (PG) shall be released after the physical completion of the work based on the „Completion Certificate“ issued by the competent authority stating that the contractor has completed the work in all respects satisfactorily.
- f. Wherever the contract is rescinded, the security deposit shall be forfeited and the Performance Guarantee shall be encashed and the balance work shall be got done independently without risk and cost of the failed contractor. The failed contractor shall be debarred from participating in the tender for executing the balance work
- g. The Engineer shall not make a claim under the Performance Guarantee except for amounts to which DFCCIL is entitled under the contract (not withstanding and /or without prejudice to any other provisions in the contract agreement) in the event of:
 - i) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer may claim the full amount of the Performance Guarantee
 - ii) Failure by the contractor to pay DFCCIL any amount due, either as agreed by the contractor or determined under any of the

Signature of the tenderer

Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer.

- iii) The contract being determined or rescinded under provision of the GCC /SCC the Performance Guarantee shall be forfeited in full and shall be absolutely at the disposal of DFCCIL

16.0 NON-PERFORMANCE OF THE CONTRACT CONDITIONS-

16.1 PENALTY For non-performance on the part of contractor, apart from actions to be taken as per tender conditions, the Contractor is liable to be penalized as per the following.

16.1.1 In case, if the vehicle is not provided/vehicle not turned up for duty, any day, the vehicle will be marked absent and the contractor will be penalized Rs 4000 per day per vehicle. Further, if vehicle/taxi is hired by DFCCIL in lieu of same, the cost of hiring of such vehicle/taxi in addition to the penalty shall be recovered from the bill of contractor

16.1.2 If the vehicle does not report at the requisitioned place and time as per roster, then for delay in reporting upto half an hour, the penalty on the agency will be imposed Rs 200 per incident

16.1.3 If the reporting of vehicle gets delayed by more than half an hour as per roster, the penalty will be imposed on the agency as under:-

- a. If the vehicle is used by the DFCCIL, the penalty will be imposed on the agency will be Rs 2000/- for each such incident
- b. If the vehicle is rejected by the DFCCIL, the vehicle will be marked absent and penalty will be imposed as per Clause 16.1.1
- c. If the vehicle is rejected by the DFCCIL and vehicle/taxi is hired in lieu of same, the cost of hiring of such Vehicle/Taxi shall be recovered from the bill of agency apart from the vehicle will be marked absent and penalty will be imposed as per Clause 16.1.1

16.1.4 If the reported vehicle is not found in good condition, the vehicle may be rejected and sent back and DFCCIL Official will have liberty to hire appropriate vehicle from the market at the cost of agency, which will be deducted from the bills. The vehicle will also be considered marked absent for that day and will be penalized of Rs 4000 per incident

16.1.5 If the vehicle is not having sufficient fuel and driver is also not provided with sufficient funds for refuelling the vehicle and for completion of journey, the DFCCIL official will have option to either refuel the vehicle or hire a taxi at the cost of agency, in addition to recovery of such cost for the bill, the agency will also be penalized Rs 2000/- per such incident

16.1.6 If the agency is found using the vehicle for any other purpose other than DFCCIL, for each such incident, he will be penalized for Rs 2500/- per each such incident.

16.1.7 On recurrence of any of above instances, DFCCIL shall also be at liberty to take action against the Contractor as it may deem fit, which besides invoking either whole or part of the Contract Performance Guarantee, may even be termination of the contract as per contract conditions

16.2 METER TEMPERING

16.2.1 Speedometer and kilometer recorder shall be maintained to high standard/accuracy. Any defect noticed shall be rectified immediately.

DFCCIL reserves the right to get the meter calibrated or checked at any time at its sole discretion. Tempering/manipulation of meter reading and misbehaviour of driver shall be viewed seriously. A penalty equal to one month hiring charges for the particular vehicle shall be imposed for meter tempering on each occasion. In case of repeat of tempering, DFCCIL may even decide to terminate the contract and forfeiture of security deposit

16.2.2 In the event of any error/fault in the meter being noticed, DFCCIL reserves the right to adjust the bill for the journey undertaken (including those undertaken earlier) besides any other penal action. Kilometers verified by official using the vehicle shall be final and binding.

In case of any dispute of any kind and in any respect whatsoever, the decision of Chief Project Manager shall be final and binding.

17.0 FORCE MAJEURE CLAUSE The Obligations of DFCCIL and the Tenderer(s) shall remain suspended if and to the extent that they are unable to carry out such obligations owing to force majeure and in such situation the contract can also be terminate on mutual consent.

SETTLEMENT OF DISPUTES - INDIAN RAILWAY ARBITRATION RULES.

18.0 Matters finally determined by the DFCCIL All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after its completion and whether before or after the determination of the contract, shall be referred by the contractor to the Director /General Manager/CPM, DFCCIL and the Director/General Manager/CPM, DFCCIL shall within 120 days after receipt of the contractor's representation make and notify decisions on all matters referred to by the contractor in writing provided that matter for which provision has been made in clauses or in any special clause of the conditions of the contract shall be deemed as „excepted matters“ (matters not arbitrable) and decisions of the DFCCIL authority, thereon shall be final and binding on the contractor; provided further that „excepted matters“ shall stand specifically excluded from the purview of the arbitration clause.

18.1 Demand for Arbitration:-

18.1.1 In the event of any dispute or difference between the parties hereto as to the construction or operation of this contract, or the respective rights and liabilities of the parties on any matter in question, dispute or difference on any account or as to the withholding by the DFCCIL of any certificate to which the contractor may claim to be entitled to, or if the DFCCIL fails to make a decision within 120 days, then and in any such case, but except in any of the „excepted matters“ referred to in clause 18.0 of these conditions, the contractor, after 120 days but within 180 days of his presenting his final claim on disputed matters shall demand in writing that the dispute or difference be referred to arbitration

18.1.2 The demand for arbitration shall specify the matters which are in question, or subject of the dispute or difference as also the amount of claim item wise. Only such dispute or difference, in respect of which the demand has been made, together with counter claims or set off, given by the DFCCIL, shall be referred to arbitration and other matters shall not be included in the reference.

18.1.3

A. The arbitration proceedings shall be assumed to have commenced from the

- day, a written and valid demand for arbitration is received by the DFCCIL.
- B. The claimant shall submit his claim stating the facts supporting the claims along with all the relevant documents and the relief or remedy sought against each claim within a period of 30 days from the date of appointment of the Arbitral Tribunal.
- C. The DFCCIL shall submit its defence statement and counter claim(s), if any, within a period of 60 days of receipt of copy of claims from Tribunal thereafter, unless otherwise extension has been granted by Tribunal.
- D. The place of arbitration would be Allahabad.
- 18.1.4** No new claim shall be added during proceedings by either party. However, a party may amend or supplement the original claim or defence thereof during the course of arbitration proceedings subject to acceptance by Tribunal having due regard to the delay in making it
- 18.1.5** If the contractor(s) does/do not prefer his/their specific and final claims in writing, within a period of 90 days of receiving the intimation from the Railways/DFCCIL that the final bill is ready for payment, he/they will be deemed to have waived his/their claim(s) and the DFCCIL shall be discharged and released of all liabilities under the contract in respect of these claims.
- 18.2** Obligation during Pendency of Arbitration:–
Work under the contract shall, unless otherwise directed by the Engineer, continue during the arbitration proceedings, and no payment due or payable by the DFCCIL shall be withheld on account of such proceedings, provided, however, it shall be open for Arbitral Tribunal to consider and decide whether or not such work should continue during arbitration proceedings.
- 18.3** Appointment of arbitrator
- (a) (i) In cases where the total value of all claims in question added together does not exceed Rs.25,00,000 (Rupees twenty five lakhs only), the Arbitral tribunal shall consist of a sole arbitrator nominated by the MD/DFCCIL. The sole arbitrator shall be appointed within 60 days from the day when a written and valid demand for arbitrator is received by MD/DFCCIL
- (a) (ii) In cases not covered by the clause 18.3(a)(i), the Arbitral Tribunal shall consist of a Panel of Four officials, as the arbitrators. For this purpose, the DFCCIL will send a panel of more than 3 names of DFCCIL officers which may also include the name(s) of Officer(s) empanelled to work as Arbitrator to the contractor within 60 days from the day when a written and valid demand for arbitration is received by the MD/DFCCIL. Contractor will be asked to suggest to MD/DFCCIL at least 2 names out of the panel for appointment as contractor's nominee within 30 days from the date of dispatch of the request by DFCCIL. The MD/DFCCIL shall appoint at least one out of them as the contractor's nominee and will, also simultaneously appoint the balance number of arbitrators either from the panel or from outside the panel, duly indicating the „presiding arbitrator“ from amongst the 3 arbitrators so appointed. MD/DFCCIL shall complete this exercise of appointing the Arbitral Tribunal within 30 days from the receipt of the names of contractor's nominees. While nominating the arbitrators it will be necessary to ensure that one of them is from the Accounts department. An officer of selection grade of accounts department shall be considered of equal status to the

officers in SA grade of other department of DFCCIL for the purpose of appointment of arbitrator

- (a) (iii) If one or more of the arbitrators appointed as above refuses to act as arbitrator, withdraws from his office as arbitrator, or vacates his/their office/offices or is/are unable or unwilling to perform his functions as arbitrator for any reason whatsoever or dies or in the opinion of the MD/DFCCIL fails to act without undue delay, the MD/DFCCIL shall appoint new arbitrator/arbitrators to act in his/their place in the same manner in which the earlier arbitrator/arbitrators had been appointed. Such re-constituted Tribunal may, at its discretion, proceed with the reference from the stage at which it was left by the previous arbitrator(s)
 - (a) (iv) The arbitral Tribunal shall have power to call for such evidence by way of affidavits or otherwise as the arbitral Tribunal shall think proper, and it shall be the duty of the parties hereto to do or cause to be done all such things as may be necessary to enable the arbitral Tribunal to make the award without any delay. The arbitral Tribunal should record day-to-day proceedings. The proceedings shall normally be conducted on the basis of documents and written statements.
 - (a) (v) While appointing arbitrator(s) under sub-clause (i), (ii) & (iii) above, due care shall be taken that he/they is/are not the one/those who had an opportunity to deal with the matters to which the contract relates or who in the course of his/their duties as DFCCIL servant(s) expressed views on all or any of the matters under dispute or differences. The proceedings of the arbitral Tribunal or the award made by such Tribunal will, however, not be invalid merely for the reason that one or more arbitrator had, in the course of his service, opportunity to deal with the matters to which the contract relates or who in the course of his/their duties expressed views on all or any of the matters under dispute.
 - (b) (i) The arbitral award shall state item wise, the sum and reasons upon which it is based. The analysis and reasons shall be detailed enough so that the award could be inferred there from.
 - (b)(ii) A party may apply for corrections of any computational errors, any typographical or clerical errors or any other error of similar nature occurring in the award of a tribunal and interpretation of a specific point of award to tribunal within 60 days of receipt of the award.
 - (b)(iii) A party may apply to tribunal within 60 days of receipt of award to make an additional award as to claims presented in the arbitral proceedings but omitted from the arbitral award.
- 18.4** In case of the Tribunal, comprising of Four Members, any ruling on award shall be made by a majority of Members of Tribunal. In the absence of such a majority, the views of the Presiding Arbitrator shall prevail
- 18.5** Where the arbitral award is for the payment of money, no interest shall be payable on whole or any part of the money for any period till the date on which the award is made
- 18.6** The cost of arbitration shall be borne by the respective parties. The cost shall inter-alia include fee of the arbitrator(s), as per the rates fixed by the DFCCIL from time to time and the fee shall be borne equally by both the parties
- 18.7** Subject to the provisions of the aforesaid Arbitration and Conciliation Act 1996 and the rules there under and any statutory modifications thereof shall

apply to the arbitration proceedings under this clause

19.0 SAFETY PRECAUTIONS TO BE TAKEN AT WORK SITE The contractor shall not allow any road vehicle belonging to his or his Contractors etc. to ply in railway land next to the Railway line. If for execution of certain works, viz., earthwork and transportation of materials etc. road vehicles are necessary to be used in railway land next to the railway line the contractor shall apply to the Engineer-in-charge for permission giving the type and number of individual vehicles, names and license particulars of the drivers location duration and timings for such works/movement. The Engineer-in-charge or his authorized representative will personally counsel, examine and certify the road vehicle drivers, contractor's flagmen and Supervisor and will give written permission giving names of road vehicle drivers, contractor's flagmen and supervisor, to be deployed on the work, location, period and timing to the work. This permission will be subject to the following obligatory conditions

- (i) Road vehicles can play along the track after suitable cordoning of track with minimum distance as per site condition and instructed by Engineer from the centre of the nearest track. For ply of road vehicles during night hours, adequate measures to be communicated in writing along with a site sketch to the contractor/ contractor's representative and controlling engineers/supervisors in charge of the work including officers and the in-charge of the sections.
- (ii) Nominated vehicles and drivers will be utilized for work in the presence of at least one flagmen and one supervisor certified for such work. The flagmen/supervisor as required shall be arranged by contractor and no separate payment shall be made for this
- (iii) The Contractor shall remain fully responsible for ensuring safety and in case of any accident, shall bear cost of all damages to this equipment and men and also damages to railway and its passengers
- (iv) Engineer-in-charge may impose any other conditions necessary for a particular work or site

20.0 ORDER OF PRIORITY OF CONTRACT DOCUMENTS

The documents forming the Contract are to be taken as mutually explanatory of one another. For the purposes of interpretation, the priority of the documents shall be in accordance with the following sequence:

- (i) The Contract Agreement.
- (ii) Letter of Acceptance.
- (iii) Form of bid
- (iv) General Information
- (v) Notice Inviting Tender (with Annexes)
- (vi) Instructions to Tenderers
- (vii) Special Conditions of Contract
- (viii) Annexures
- (ix) Bill of Quantities (BOQ)
- (x) General Conditions of Contract

21.0 Jurisdiction of Courts In case of any disputes/differences between contractor & DFCCIL the jurisdiction shall be of Allahabad Courts only

22.0 In case of any deviation in downloaded copy of the tender documents, the Master Copy kept in the office of Chief Project Manager/ALD/ DFCCIL, will prevail.

(ANNEXURES)

CERTIFICATION OF FAMILIARISATION

A. I/We hereby solemnly declare that I/We have visited the site of work and have familiarized myself/ourselves of the working conditions there in all respects and in particular, the following:

- a) Topography of the Area.
- b) Availability of local drivers of vehicles and their rates.
- c) Availability of fuel and lubricants.
- d) The existing roads and access to the site of work.
- e) Availability of space for parking of vehicles, etc.
- f) Climatic condition and law & order situation in project area.

B. I/We have kept myself/ourselves fully informed of the provisions of this tender document comprising Instructions to the Tenderers, General Conditions of the Contract, Special Conditions, special terms and conditions apart from information conveyed to me/us through various other provisions in this tender document.

C. I/We have quoted my / our rates as „Percentage above / below / at par “of total cost as per Schedule of Items Rates and Quantities (BOQ) in Schedule “A” and Schedule “B”, taking into account all the factors given above.

(Signature of Tenderer/s)

SUPPLEMENTARY AGREEMENT

Articles of Agreement made on this in the year and between DFCCIL acting through the Chief Project Manager hereinafter called as one party and of the second part. Where the party hereto of the second part executed an agreement with the party hereto of the first part being agreement No. dated for the performance of herein called the principal agreement.

And whereas it was agreed by and between the parties hereto that the works would be completed by the party hereto of the second part on "date last extended" and whereas the party hereto of the second part has executed the work to the entire satisfaction of the party hereto of the first part and whereas the party hereto of the first part already made payments to the party hereto of the second part diverse sums from time to time aggregating to Rs. including the final bill bearing voucher No. dated (the receipt of which is hereby acknowledged by the party hereto of the second part) in full and final settlement of all his claim under the principal agreement.

Now it is hereby agreed by and between the parties in the consideration of sums already paid by the party hereto of the first part to the party hereto of the second part against all outstanding dues and claims for all works done under the aforesaid principal agreement including / excluding security deposit, the party hereto of the second part have no further dues / claims against the party hereto of the first part under the said principal agreement.

It is further agreed by and between the parties that they party hereto of the second part has accepted the said sums mentioned above in full and final satisfaction of all its dues and claims under the said principal agreement.

It is further agreed and understood by and between the party that in consideration of the payment already made under the agreement the said principle agreement shall finally discharged and rescinded all the terms and conditions including the arbitration clause.

It is further agreed and understood by and between the parties that the arbitration clause contained in the said principal agreement shall cease to have any effect and / or shall seems to be non existent for all purposes. Signature of the Tenderer/s
For & on behalf of

Witness of the signatures

Witness
.....

- 1.
- 2.

Signature of the tenderer

UNDERTAKING BY TENDERER

1. Being duly authorized to represent and act on behalf of and having fully understood all the tender conditions and requirements for fulfilling eligibility criteria including residual / available bid capacity, the undersigned hereby declare that:

i) The information / statements given in support of technical and financial capability as per para 1.0 A. B and C of Annexure-I of NIT of tender document are true and correct in every detail.

ii) This tender offer is made in the full understanding that:

- a) All information / documents submitted along with tender offers by tenderer/s will be subject to verification by DFCCIL or its any authorized representative who may conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with the tender offer and to seek clarification from our bankers, clients regarding any financial & technical aspects;
- b) In the event that the information/document submitted is found to be false or misleading, the tender shall be disqualified and the earnest money deposited shall be forfeited

2. The client reserves the right to:

(i) Reject or accept any application, cancel the tender and reject all applications.

Signed

Name

For & on behalf of Name of
Firm/Company/JV

(Guarantee –Bond offered by bank to DFCC in connection with the execution of Contracts) (SD) GUARANTEE BOND FORMAT (To be used by approved Schedule Banks)

1. In consideration of the Employer DFCCIL (herewith called " The Employer") having agreed to exempt _____(hereinafter called " The said Contractor(s)") from the demand, under the terms and conditions of an Agreement No..... dated _____made between _____ and _____for _____(hereinafter called the " The Said Agreement ") of **security deposit** for the due fulfilment by the said contractor(s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____(Rupees _____only), we , _____(indicate the name of the bank) (hereinafter referred to as " The Bank") at the request of contractor(s) do hereby undertake to pay to the Employer an amount not exceeding Rs. _____against any loss or damage caused to or suffered or would be caused to or suffered by the Employer by reason of any breach by the said contractor(s) of any of the terms and conditions contained in the said Agreement.

2. We _____(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur merely on a demand from the DFCCIL stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the DFCCIL by reason of any breach by the said Contractor(s) of any of the terms or conditions contained in the said Agreement or by reason of the Contractor(s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to _____an _____amount _____not _____exceeding _____Rs. _____.

3. We undertake to pay to the Employer any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s)/ Supplier(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present is being absolute and unequivocal. The payment so made by us under this Bond shall be valid discharges of our liability for payment hereunder the Contractor(S)/Supplier(s) shall have no claim against us for making such payment.

4. We _____(indicate the name of Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Employer under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____the Employer/DFCCIL certify that terms and conditions of the said Agreement have been fully and properly carried out by the

said Contractor(s) and accordingly discharges the Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before the _____, we shall be discharged from all liability under this Guarantee thereafter.

5. At any time during the period in which this guarantee is valid the Employer may request for its extension and the Bank will extend this guarantee under the same condition for the required time at the cost of the Contractor.

6. We _____ (indicate the name of Bank) further agree with the DFCC that the DFCC shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extent time of performance by the said Contractor(s) from time to time any of the powers exercisable by the DFCCIL against the said Contractor(s) and to forbear or enforce any of terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor(s) or for any forbearance, act or omission on the part of the DFCCIL or any indulgence by the DFCCIL to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties for the said reservation would relieve us from the liability.

7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s)/Supplier(s).

8. We _____, (indicate the name of Bank) lastly undertake not to revoke this Bank Guarantee during its currency except with the previous consent of the DFCCIL in writing.

IN WITNESS WHEREOF we of the Bank have signed and stamped this guarantee on this day of..... being herewith duly authorized.

Bank Seal

Signature of Bank Authorize Official with Seal
Name: -----
Designation: -----
Address:-----

Witness:

1. Name:.....

Designation:.....

Address:

2. Name:.....

Designation:.....

Address:.....

Signature of the tenderer

Format of Bank Guarantee for Performance Security

Bank Guarantee No. :..... Dated :.....

To,

Dedicated Freight Corridor Corporation of India Limited Metro Station Building Complex 5th Floor, Pragati Maidan, New Delhi

Reference: - Contract No. -----, Awarded on -----

This deed of guarantee made this day of ----- (hereinafter referred to as "Bank") of the one part and Dedicated Freight Corridor Corporation of India Limited (hereinafter called "the Contract") to M/s -----its registered office at ----- (hereinafter called "the Contractor"). Whereas, the contractor is bound by the said Contract to submit to the Employer an irrevocable performance security guarantee bond for a total amount of Rs. ----- (Rs. In words) only.

Now, we the undersigned (name of the Bank official), of the Bank being fully authorized to sign and to incur obligations for and on behalf of the Bank hereby declare that the said Bank will guarantee the Employer the full amount of Rs.-----
----- (Rs. In words) as stated above.

After the Contractor has signed the aforesaid contract with the Employer, the Bank further agrees and promise to pay the amount due and payable under this guarantee without any demure merely on a demand from the Employer stating that the amount claimed is due by way of loss or damage cause to or would be caused or suffered by the Employer by reason of any breach by the said contractor of any of the terms or conditions contained in the said agreement or by reason of the contractor failure to perform the said agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However our liability under this guarantee shall be restricted to an amount not exceeding Rs. ----- (in words) only.

We ----- (indicate the name of Bank), further undertake to pay to the Employer any money so demanded not withstanding any dispute or dispute raised by the contractor in any suit or proceeding pending before any court or Tribunal relating to liability under this present being absolute and unequivocal. The Payment so made by us (name of Bank) under this bond shall be a valid discharges of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

We ----- (indicate the name of bank), to further agree that the
Signature of the tenderer

guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till at all the dues of the Employer under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged by ---
---(Designation & address of contract signing authority) on behalf of Employer certify that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor and accordingly discharges this guarantee.

Not with standing anything to the contrary contained herein the liability of the bank under this guarantee will remain in force and effect until such time as this guarantee is discharged in writing by the Employer or until (date of validity/extended validity) whichever is earlier and no claim shall be valid under the guarantee unless notice in writing , thereof is given by the Employer within validity/extended validity period of guarantee from the date aforesaid.

Provided always that we(name of bank) un conditionally undertakes to renew this guarantee or to extend the period of guarantee from year to year before the expiry of the period or the extended period of guarantee, as the case may be on being called upon to do so by the Employer. If the guarantee is not renewed or the period extended on demand, we ----- (name of bank) shall pay the Employer the full amount of the guarantee on demand without demur.

We----- (indicate the name of Bank), to further agree with the Employer that the Employer shall have the fullest liberty without our consent and without effecting in any manner out of obligation hereunder to vary any of the terms and conditions of the said contract from time to time or to postpone for any time or from time to time any to power exercisable by the Employer against the said contractor and to forbear or enforce any of the terms and conditions of the said agreement and we shall not be relieved from our liabilities by reason of such variation, or extension being granted to the said contractor for any bearance act or omission on the part of the Employer or any indulgence by the Employer to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties for the said reservation would relieve us from the liability.

The Guarantee hereinbefore contained shall not be affected by any change in the constitution of Bank or of the Contractor.

The expression "The Employer", "The Bank" and "The Contractor" hereinbefore used shall include their respective successors and assigns.

We----- (name of the bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Employer in writing. Notwithstanding anything to the contrary contained hereinbefore:

i) Our liability under this Bank Guarantee shall not exceed and restricted to Rs. -----
----- (in words).

ii) This Bank Guarantee shall be valid up to -----, unless extended on demand by Employer.

Signature of the tenderer

iii) The Bank is liable to pay the Guaranteed amount or any part thereof under this Bank Guarantee only if Employer serve a written claim or demand on or before-----

IN WITNESS WHEREOF we of the Bank have signed and stamped this guarantee on this day of ----- being herewith duly authorized.

Bank Seal

Signature of Bank Authorize Official with Seal

Name: -----
Designation: -----
Address:-----

Witness:

1. Name:.....
Designation:.....
Address:
2. Name:.....
Designation:.....
Address:.....

FORM OF AGREEMENT

(To be executed on requisite value of stamp Papers)

AGREEMENT

THIS AGREEMENT made on _____ day of _____ (Month/year) between, DFCCIL , _____ (address). (Hereinafter called "the Employer/ Engineer") of the one part and _____ (name and address of the Contractor) (hereinafter called "the Contractor") of the other part. WHEREAS the Employer is desirous that certain works should be executed by the Contractor viz. **Contract No. _____** (hereinafter called "the works, and has accepted a Bid by the Contractor for the execution and completion of such works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1.0 In this Agreement, words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.

2.0 The following documents shall be deemed to form and be read and construed as part of this Agreement: -

- i) The Contract Agreement.
- ii) Letter of Acceptance.
- iii) Form of bid
- iv) General Information
- v) Notice Inviting Tender (with Annexes)
- vi) Instructions to Tenderers
- vii) Special Conditions of Contract
- viii) Annexures
- ix) Bill of Quantities (BOQ)
- x) General Conditions of Contract

3.0 In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the works and remedy any defects therein in conformity in all respects with the provisions of the Contract.

4.0 The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of defects therein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement executed the day and year first before written.

(Name, Designation and address of the authorized signatory)

Signed for and on behalf of the Contractor in the presence of:

Witness:

1.

2.

(Name, Designation and address of the authorized signatory)

Signed for and on behalf of the Employer in the presence of:

Witness:

1.

2.

Name and address of the witnesses to be indicate.

Tenderer's General Information

- 1 Name of the agency and :
address
- 2 Person to be contacted :
- 3 Designation :
- 4 Telephone Nos. (office) :
- 5 Mobile No :
- 6 Fax Nos :
- 7 Category of Firm: Whether :
Partnership /Ltd. Co./Sole or
proprietorship , etc
- 8 Particulars of Bank Account :
(Bank Account details required
for release of EMD through
NEFT/RTGS)
- A Name of the Bank :
- B Name of the Branch :
- C Address :
- D Telephone No :
- E Type of the account (S.B, :
Current or Cash Credit) with
IFSC & MICR code
- F Account number (as appearing :
on the cheque book)

(In lieu of the bank certificate to be obtained as under, please attach a bank cancelled cheque or photocopy of a cheque or front page of your bank passbook issued by your bank for verification of the above particulars.)

Note: Above information shall be precise with full details.

It is certified that information given above is true to the best of my knowledge and nothing has been hidden/misrepresented.

Sign. of Tenderer(s)

Signature of the tenderer

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CHECKLIST

NAME OF WORK: Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor

Name of tenderer:

SN	Items Description	Reference	Enclosed
1	Earnest Money Deposit	Para:1.10	Yes/No
2	Eligibility Criteria	Para 1.9	Yes/No
3	Forwarding letter by tenderer	Page-3	Yes/No
4	Authorization letter in favour of person signing the bid documents	Para 1.6 Section-I	Yes/No
5	Check-list	Annexure-I	Yes/No
6	Any other relevant document shall be attached		
7	RATES TO BE QUOTED AS PER CLAUSE 1.5.1(c)		

Signature of tenderer/s

(GENERAL CONDITIONS OF CONTRACT)

GENERAL CONDITIONS OF CONTRACT

The General Conditions of Contract July 2014 (Part-II) of the Indian Railways shall be followed with latest correction slips and amendments issued from Indian Railways.

The General Conditions of Contract July 2014 (Part-II) of the Indian Railways, along with latest correction slips and amendments, will form part of the tender/contract documents.

In case, there is an ambiguity in any definition, the decision of DFCCIL regarding the interpretation shall be final and binding.

Wherever there is conflict in any condition between GCC and special condition mentioned in tender documents. The condition mentioned in special condition of contract will prevail. However Engineer-in-charges decision in this connection shall be final and binding.

FINANCIAL OFFER
(SCHEDULE OF RATES)

SCHEDULE OF RATE

Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor for one year.

SN	Description	Unit	Qty	Rate	Amount
A. Hire Charges:					
1	Monthly charges for provision of Hiring of Diesel driven five nos. commercial Inspection vehicle Bolero/Tata Sumo/Tavera or similar at Allahabad for inspection of various works in connection with construction of Dedicated Freight Corridor for 12 hours a day and up to 2500 Kms. per month. Rate includes fuel, all taxes, license fee, permit, driver's wages, repairs and maintenance, except, Toll Tax & Parking fee. GST as applicable shall be paid extra on production of proof of depositing the same. Toll tax and parking fee if any shall also be reimbursed on production of receipts.	Per Vehicle Per Month	60	30663.75/-	1839825/-
Sub total A					1839825/-
B. Extra Charges for running of vehicle					
1	Extra charges for running of vehicle per Km. over item no. 1 (10 km X 5 vehicles X 12 months = 600 km).	Per KM	600	0.00	0.5
2	Rent of additional hours for vehicles hired under item no. 1 over and above 12 hours per day and accumulation of 312 hrs in a month.	Per Hour	50	0.00	0.1
Sub total B					1839826/-
C. Misc. expenses like night halt charges and toll tax etc					
1	Extra Charge for night halt from outside the place where the vehicle is based. The payment shall be made if the driver halt night outside of HQ where the vehicle is based or reaches HQ after 23:00hrs.	Per night	60	160	9600
2	Extra for duty on Sunday/National Holiday.	Per day	60	120	7200
3	Extra for Toll tax/parking fee. Toll tax/parking fee shall be reimbursed on production of receipt.	LS	As per actual	As per actual	10,000/-
Sub total C					26,800/-
Grand Total Cost of the work					18,66,626

Note:- GST paid by the contractor shall be reimbursed by DFCCIL as per Special Condition No. 9.3 (a)

Rates to be quoted for item no. A, B & C only

RATES OF ITEM NO	IN FIGURE	IN WORDS
A	-----At par/Below/Above	-----At par/Below/Above
B	-----At par/Below/Above	-----At par/Below/Above
C	-----At par/Below/Above	-----At par/Below/Above

Quoting of rates

1. Tenderer should not quote for individual items.
2. Tenderer should quote %age above or below or at par to the Cost item A,B & C only of above schedule separately. Write the percentage both in figures and words
4. Parking/ toll tax is paid as per actual on submission of documentary evidences.
5. Tenderer must sign the following certificate.

I/We offer and agree to execute the above work at rate uploaded on Line at www.tenderwizard.com/DFCCIL through digital Signature

Signature of tenderer with seal

Name and Signature of the tenderer
along with office seal

Signature of the tenderer

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End of Tender Document