SCHEDULE FOR DOCUMENT VERIFICATION (DV) & PRE-EMPLOYMENT MEDICAL TEST (PEMT)

Sub: Document verification schedule for the post of Executive/Civil from the waiting list
Ref.: Advt. No. 01/DR/2023

In view of administrative requirement, Competent Authority of DFCCIL has decided to utilize candidates from down the Merit List against the shortfall in joining of already empaneled candidates. Accordingly, **the cutoff for standby is mentioned below and the list of candidates** whose Roll Numbers are mentioned below may please note the Document verification (DV) & Pre-Employment Medical Test (PEMT) Schedule for the post of Executive/Civil and shall be present at the DFCCIL 3rd Floor, Supreme Court Metro Station Building Complex, New Delhi-110001 by 09:30 AM on the mentioned DV date positively:

Cut-off Marks of the Standby Panel candidates is given below:

Category	Final Cut-off Marks
Un-reserved (UR)	102.5000
Economically Weaker Section (EWS)	102.5000
Other Backward Class (OBC) (Non Creamy Layer)	103.5000
Scheduled Caste (SC)	102.5000
Scheduled Tribe (ST)	99.0000

List of Shortlisted listed candidates in Standby Panel:

SN	Roll Number	Date of Document Verification	Date of PEMT (For recommended Candidates)
1	1260591101337	14-10-2024	15-10-2024
2	1310911100605	14-10-2024	15-10-2024
3	1120291100354	14-10-2024	15-10-2024
4	1120281100084	14-10-2024	15-10-2024
5	1381321100140	14-10-2024	15-10-2024
6	1120231100516	14-10-2024	15-10-2024
7	1110141100075	14-10-2024	15-10-2024
8	1351161100179	14-10-2024	15-10-2024
9	1351121100054	14-10-2024	15-10-2024
10	1330991100263	14-10-2024	15-10-2024
11	1361181100109	14-10-2024	15-10-2024

12	1270751100782	14-10-2024	15-10-2024
13	1351121100105	14-10-2024	15-10-2024
14	1351141100139	14-10-2024	15-10-2024
15	1270681100270	14-10-2024	15-10-2024
16	1330991100141	14-10-2024	15-10-2024
17	1381331100246	14-10-2024	15-10-2024
18	1270771101058	14-10-2024	15-10-2024
19	1270691100244	14-10-2024	15-10-2024
20	1120291100251	14-10-2024	15-10-2024
21	1351091100096	14-10-2024	15-10-2024
22	1381361100069	14-10-2024	15-10-2024

2. Further, an e-mail and SMS is also being sent shortly to shortlisted candidates (as per para 1) on their registered e-mail id and mobile number to download e-admit card wherein complete details of date & time of Document verification, Medical examination and detailed instructions are indicated.

3. In case candidate does not report for document verification/Medical Test (as applicable) on the stipulated date and time as mentioned in the e-admit card, his/her candidature will be treated as cancelled. DFCCIL will not entertain any request for change of date and time schedule of document verification/Medical Examination.

4. **The candidates must bring the documents in original along with one set of duly self-attested copies as per details given in Annexure-I, failing which he/she will not be allowed to appear for the Document Verification/Medical examination.**

5. Candidates may note that after completion of Document verification, they will be sent for medical examination on the next day. Accordingly, candidates have to come prepared for Document verification and Medical examination.

6. In case, the document verification/medical examination cannot be completed on the specified date and time, it will be rescheduled on the next available date at the same time and venue. You are requested to come prepared accordingly. No hotel charges and other incidental expenses incurred, if any, will be reimbursed.

7. It must not be construed that this as an offer of appointment to the post. Issuance of this notice does not confer any right on the candidate to final appointment. The candidature of the candidates is purely provisional, subject to subsequent verification of original documents, fulfilling the eligibility conditions as advertised and subsequent medical fitness as per the prescribed medical standard. **Clearing of Document Verification and medical examination will give no right to be considered for appointment.**

8. DFCCIL reserves the right of postponing or deferring the date(s) of document verification & medical examination and canceling selection if management decides as such, for which intimation will be sent to the candidate on time along with a notice on DFCCIL website. No claims will be entertained against cancellation charges of ticket or otherwise.

9. While every care has been taken in preparing the above results, DFCCIL reserves the right to rectify any inadvertent errors/typographical mistakes. DFCCIL regrets its inability to entertain any correspondence from unsuccessful candidates.

10. Important: Beware of the touts who offer candidates fake promises of jobs through illegal means. Do remember that seeking illegal methods for recruitment is also a serious crime and anyone found involved in it, shall also be charged as per Law. The process of recruitment in DFCCIL is absolutely fair and based on merit only.

11. Candidates are advised to regularly visit DFCCIL official website for the updates.

DA/- Annexure-I

Date: 20.09.2024

DGM/HR/DFCCIL

SN	Particulars	Please tick (√) mark	
		Original	**Self-attested Xerox**
1	Matriculation/Secondary (10th) Examination Certificate and Marksheet for verification of Date of Birth (DoB) (failure to present the same will render the candidature of the candidate being cancelled)		
2	Certificate for SC/ST/OBC-NCL/EWS/PwBD/Ex-servicemen candidates issued by Competent Authority in the prescribed format.		
3	OBC-NCL candidates are required to submit a valid OBC-NCL certificate certifying "Non-Creamy Layer" status which shall not be older than one year at the time of Document Verification to get the benefit of OBC-NCL reservation.		
4	EWS candidates require to submit the valid Income and Asset Certificate which shall not be older than one year at the time of Document Verification to get the benefit of EWS reservation.		
5	Final Certificate issued by the respective University/Institute/Board of ITI/Diploma/Degree (As per prescribed qualification).		
6	Mark Sheets of all semesters/years of ITI/Diploma/Degree course (as per prescribed qualification) issued by the respective University/Institute/Board.		
7	If any University has awarded grades (CGPA/OGPA/CPI/DGPA or letter grade) instead of marks, then the candidate should provide percentage conversion formula from the Institute. Where no conversion formula is given by the Institution/University to convert CGPA/ DGPA etc. into percentage, the candidate shall have to submit a certificate from his/ her Institution certifying the same.		
8	The specialization should be clearly mentioned in the degree/certificate. In case, it is not mentioned, the candidate must bring a certificate from the College/University/Institution/Board duly signed & stamped by the Principal/Registrar clearly stating the specialization in which the candidate has acquired the said degree/diploma.		
9	In case where provisional degree/marksheet is issued and not the Original Degree Certificate, candidate has to submit a certificate from the College/University/Institution/Board duly signed & stamped by the Principal/Registrar in regard to non-issue of original degree certificate/marksheet and certifying the particulars of the provisional degree/marksheet.		
10	The education qualification certificate viz. original or provisional should contain the date of issue. In case date of issue of these certificates is after the crucial date prescribed in the Advt for acquiring the essential qualification, then the consolidated mark sheet with date of declaration of the result of final qualifying exam or individual mark sheets of all the semester/Years with date of declaration of result on each should be submitted. In case of non-availability of date in any of these mark sheet/certificates, a certificate from the College/University/		

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Checklist of documents to be produced for Document Verification

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	Institution/Board to this effect (indicating date of declaration of result) should be produced at the time of document verification.		
11	In case Degrees/Diplomas/Certificates awarded through Distance Learning/Part Time/Correspondence Mode of Education, then candidate shall also produce approval given to the University/Institute that the above Degree/Diploma/Certificates are recognized for employment in Central Government by the relevant Statutory Bodies for the relevant period.		
12	If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.		
13	Candidates who are employed on regular basis in Government/Semi-Government/Public Sector Undertaking/Autonomous Bodies are required to produce a "No Objection Certificate" from their present employer in original at the time of document verification failing which candidature of the candidate is liable to be cancelled. Departmental/Regular employees of DFCCIL are not required to produce "No Objection Certificate" but shall produce Vigilance and D&AR Clearance.		
14	For Ex-servicemen: (a) Discharge Certificate/NOC from the Competent Authority indicating the number of years of service in Defence, if discharged from Army/Navy/Air Force. For this purpose, please refer detailed Advertisement. (b) Serving Defence Personnel Certificate as per Annexure -I(D) of detailed Advertisement, if applicable. (c) Undertaking as per Annexure – I(E) of detailed Advertisement. (d) Also, the Ex-serviceman candidate who have acquired the Essential Qualification/Trade as part of their training in Defence Services should bring appropriate equivalency certificate.		
15	Disability certificate in prescribed form issued by Competent Authority in respect of Persons with Benchmark Disabilities (PwBD) Category. For this purpose, please see detailed Advertisement.		
16	The complete print out of e-admit card issued for document verification.		
17	The complete print out of e-Admit Card issued to the candidate for the Computer Based Tests (CBT) and subsequent exams i.e. CBAT, if any.		
18	Five coloured Passport Size latest Photographs		
19	Aadhar Card		
20	Permanent Account Number (PAN). If not allotted, attach photocopy of applied for acknowledgement receipt.		
21	Any other certificate, as specified		

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