



Dedicated Freight Corridor Corporation of India Ltd. (DFCCIL)
Government of India, Ministry of Railways

Tender No. MGS/EN/PMC/RFO-RUB-FOB/314/2020

for

Name of Work: Design Consultancy and Project Management Consultancy (PMC) Services for Construction of Rail Flyover , Road Under Bridge and Foot Over Bridges in Pt Deen Dayal Upadhyay Nagar (Mughalsarai) - Sonenagar section of East Central Railway in connection with Construction of Eastern Dedicated Freight Corridor.

E-TENDER DOCUMENT
(FINANCIAL BID: PACKET-B)
May-20

Employer:
DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
Under
MINISTRY OF RAILWAYS

CGM OFFICE
General Manager/CO, DFCCIL
Manas Nagar Railway Colony,
Pt Deen Dayal Upadhyay Nagar (Mughalsarai)
Chandauli -232101, Uttar Pradesh, India

CORPORATE OFFICE
DFCCIL, 5TH Floor, Supreme Court Metro Station Building,
New Delhi-110001

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APPENDIX-II
FINANCIAL OFFER FORMS

Form - 16

Covering Letter

(Date and Reference)

To,

_____,
_____.

Dear Sir,

Subject: Appointment of Project Management Consultant for Projec(s)

I/We, _____ (Tenderer's name) herewith enclose the Financial Offer for selection of my firm/our consortium as Consultant for above.

I/We agree that this offer shall remain valid for a period of 120 (One hundred Twenty) days from the Tender Submission Date or such further period as may be mutually agreed upon.

Yours faithfully,

(Authorised Representative)

Name:

Designation:

Address:

Note: The Financial Offer is to be submitted strictly as per forms given in the Tender Document.

Signature of Tenderer (S)

Amir

APPENDIX-II

Form - 17

Schedule of Costs for Services

Item No.	Description	Amount (Rs.)
A.	PERSONNEL COSTS	
I	Remuneration for Key Personnel (as per item I Form-18)	
II	Remuneration of Other Professional Personnel (as per item II Form-18)	
III	Remuneration of Support Personnel (as per item III Form-18)	
	Subtotal Personnel Costs (A):	
B.	OTHER ITEM RATE COSTS	
I	Provision and Maintenance of Office (as per Form-19)	
II	Hiring of Vehicles (as per Form-20)	
III	Payment for Attending Meetings (as per Form-21)	
IV	Payment for Office Consumables (as per Form-22)	
	Subtotal Other Item Rate Costs (B):	
C.	LUMP SUM COSTS (C)	
I	Miscellaneous Expenses (lump sum) if any not already covered under (A) & (B)	
D	SUBTOTAL OF (A+B+C) - D	
E	OVERHEAD EXPENSES (Excluding GST) @---- % of (D)	
F	TOTAL COST OF THE CONSULTANCY (excluding GST) (D+E+F)	
	In Indian Rupees in figures	
	In words _____	

Signature of Tenderer (S)

Note:

- 1 The financial evaluation shall be based on the above Financial Offer excluding GST. The total in Item F shall, therefore, be the amount for purposes of evaluation. GST as applicable on the consultancy contract on Sub-total D will be paid extra on reimbursable basis .
- 2 Estimate of Costs for Item A I, A II, A III, B I, B II, B III and B IV shall be as per Form-18 to Form-22.
- 3 Miscellaneous Expenses in Item C I shall not exceed 15% (fifteen percent) of the total amount in Item D.
- 4 All costs shall be reimbursed on production of a Statement of Expenses, duly certified by the Team Leader. However, no details of expenditures would be sought for overhead expenses, which will be reimbursed in proportion to the total expenses under Item D.
- 5 The reimbursement of expenses shall be limited to the amounts indicated above except as varied in accordance of the Contract.
- 6 Changes in any head of expenses will be considered as per variation clause mentioned in the GCC.
- 7 No escalation on any account will be payable on the above amounts except for increase in number of Personnel or Man Months as instructed by the DFCCIL as provided in Form-18.
- 8 Insurance and any other charges not shown here are considered included in the individual rates/ overhead/ miscellaneous expenses.
- 9 All payments shall be made in Indian Rupees and shall be subject to applicable Indian laws withholding taxes if any.
- 10 For the purposes hereof "**Statement of Expenses**" means a statement of the expenses incurred on each of the heads indicated in the Financial Offer; provided that in relation to expenses on Personnel, the Statement of Expenses shall be accompanied by the particulars of Personnel and the Man Months spent on the Consultancy.

Signature of Tenderer (S)



APPENDIX-II

Form - 18

Schedule of Personnel and Man Month Rates

Sl No.	Type of Personnel	Nos.	Unit	Rate in INR		Amount in INR
				In Fig.	In Words	
(I) Key Personnel						
1	Team Leader	24	Man Month			
2	Resident Engineer	60	Man Month			
3	Senior Bridge Design Engineer	12	Man Month			
4	Program Expert	24	Man Month			
5	Quality Assurance/ Control Manager	24	Man Month			
6	Environment, Health and Safety Manager	24	Man Month			
Sub-Total (I)						
(II) Other Professional Personnel						
7	Sector Expert - Bridge Engineer (Steel Girder Bridge)	24	Man Month			
8	Sector Expert - Bridge Engineer	48	Man Month			
9	Field Engineer - Bridge (Steel Girder/Steel Fabrication) Field Engineer-Bridge	156	Man Month			
10	Surveyor	48	Man Month			
11	Material Engineer	48	Man Month			
12	Quantity Surveyor	60	Man Month			
13	Lab technician	48	Man Month			
Sub-Total (II)						
(III) Support Personnel						
14	Office Manager	36	Man Month			
15	Office Assistant	48	Man Month			
16	Computer Operator	60	Man Month			
Sub-Total (III)						
Grand Total (I+II+III)						

Total amount in words: Rupees _____

Signature of Tenderer (S)

Amir

Note:

- 1 The Man Month rates shall include all personnel allowances, except Goods & Service Tax (GST) and other reimbursable expenditures as stipulated in Form-19 to Form-22, which will be paid separately over and above this.
- 2 For the purposes of arriving at payment for services rendered by a Personnel a part of a month, the Man Month rate shall be divided by 30 and multiplied by the number days.
- 3 The DFCCIL may instruct the Consultant to mobilize additional Site Personnel or Support in any category specified here above or to increase the total Man Months against any category. For all such additional Man Months the Consultant shall be paid at the rates specified here above and the total cost of services shall get modified accordingly.
- 4 The DFCCIL reserves the right to reduce the number and/or estimated Man Months of any Personnel without any claim on either side.

(Authorised Signatory)

Name:
Designation:
Address:

Signature of Tenderer (S)



APPENDIX-II

Form - 19

Schedule for Provision & Maintenance of Offices

S. No.	Item	Unit	Quantity	Unit Rate in INR		Amount in INR
				In Figs	In Words	
	Provision of all required facilities/Amenities e.g. furniture, furnishing of offices /conference arrangement, electrical equipment, electricity, internet/Wifi etc. including maintenance of site office, watch and ward, housekeeping and provision of potable drinking water for smooth and efficient operation of office in such a manner that office remains functional/operational in all weather round the clock as per roster of office decided by DFCCIL					
1 (a)	Main Project office for Consultant's Office- In Pt Deen Dayal Upadhyay Nagar or as directed by Employer	Per Month	36			
1 (b)	Site Office- At Sasaram or as directed by Employer	Per Month	24			
					Total	

Total in words: Rupees _____ only.

Note : office at Pt Deen Dayal Upadhyay Nagar (Mughalasarai) and sasaram of Approx 100 sqm at each location will be provided by DFCCIL. In Case office space is not made available by DFCCIL, then rental charges for office space will be payable extra as per actual rent agreement for office space taken on lease by consultant.

(Authorised Signatory)

Name:
Designation:
Address:

Signature of Tenderer (S)

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Form - 20

Schedule of Hiring of Vehicles

S.No.	Item	No. of vehicles	No. of months	Unit Rate in INR for per vehicle		Amount in INR Col.3 xCol.4 xCol.5
				In	In Words	
1	2	3	4	5	6	7
1(a)	Hiring of vehicles for the purpose of supervision of work by PMC Personnel (the vehicle to be hired by Consultant shall include the cost of rental, drivers, fuel, operation, maintenance/repair, Insurance and other incidental charges etc. complete)- four wheeler for field visit (vehicle type Bolero, Scorpio or similar).	1	36			
1(b)	Note: One vehicle is for a contract period of 24 Months plus DLP of 12 Months (Total 36 Months). Remaining 2 Vehicles are for contract period only.	2	24			
2 (a)	Hiring of vehicles for the purpose of supervision of work by PMC Personnel (the vehicle to be hired by Consultant shall include the cost of rental, drivers, fuel, operation, maintenance/repair, Insurance and other incidental charges etc. complete) - Motor cycle for Field Staff.	1	36			
2 (b)	Note: One vehicle is for Contract Period of 24 months plus DLP of 12 months (total 36 months). Remaining 12 vehicles are for Contract period.	12	24			
Total						

Total in words: Rupees _____ only.

(Authorised Signatory)

Name:

Designation:

Address:

Note: The consultant shall attend the duty as and when required without any excuse regarding vehicle. Nothing extra shall be paid except above rates for visiting site at any required time.

Signature of Tenderer (S)

Appendix-II

Form - 21

Schedule of Payment for Attending Meetings

S.No.	Item	Unit	Lump sum Amount in INR
1	2	3	4
1	Payment for attending meetings outside project jurisdiction, as required as per specific request from the DFCCIL. (a) Actual 2AC/economy class fare for Key Personnel (b) Actual 2AC fare for others. (c) Daily allowance of Rs. 2500/- per person per day or part thereof to cover food/lodging or other incidental charges. (d) Local travel @ Rs. 8 per km Note: 1. Tour to be approved in advance by GM/Co-ordination/DDU 2. A Lumpsum amount to be quoted here. Reimbursement will be made as above.	Lumpsum	
		Total	

Note :

1. A Lumpsum Amount to be quoted for this Schedule which will be reimbursed as above on actual terms. If the amount is exhausted, the same will be covered under clause of variation.

2. For any meeting within Project Jurisdiction or meeting with DFCCIL Officials is not covered in above Schedule and nothing extra shall be paid for such meeting within Project Jurisdiction/DFCCIL Officials. Normally one monthly meeting may be required to be attended by the Team Leader along with one more Key personnel as identified and desired by the DFCCIL.

(Authorised Signatory)

Name:

Designation:

Address:

Signature of Tenderer (S)

Amr

APPENDIX-II

Form - 22**Schedule of Payment for Office Consumables**

S.	Item	Unit	Quantity	Unit Rate in INR		Amount in INR
				In Figs	In Words	Col.4 xCol.5
1	2	3	4	5	6	7
1	Payment for day-to-day expenditure on office consumables like Stationery, Printer Cartridge, Photo-copying, book binding, Courier charges, out of pocket expenses, other misc. and incidental charges for submitting various reports, documents etc. The Reports include but not limited to: (a) Monthly Progress Report (b) Progress Report (c) Meeting Agenda/ Minutes/ Presentations (d) Supervision Manual (e) Bridge Completion Report	Per Month	36			
Total						

Authorised Signatory

Name

Address.....

Seal.....

_____END OF TENDER DOCUMENT_____

Signature of Tenderer (S)

Amr