



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2025/B/6164683 Dated/दिनांक : 24-04-2025

Bid Document/ बिड दस्तावेज़

Bid End Date/Time/बिड बंद होने की तारीख/समय Bid Opening Date/Time/बिड खुलने की तारीख/समय Bid Offer Validity (From End Date)/बिड पेशकश	etails/बिड विवरण 15-05-2025 15:00:00 15-05-2025 15:30:00 90 (Days) Ministry Of Railways
Bid Opening Date/Time/बिड खुलने की तारीख/समय Bid Offer Validity (From End Date)/बिड पेशकश	15-05-2025 15:30:00 90 (Days)
तारीख / समय Bid Offer Validity (From End Date) /बिड पेशकश	90 (Days)
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	Ministry Of Railways
Ministry/State Name/मंत्रालय ⁄ राज्य का नाम	
Department Name/विभाग का नाम	Railways Public Sector Undertakings
Organisation Name/संगठन का नाम	Dedicated Freight Corridor Corporation Of India Limited
Office Name/कार्यालय का नाम	Dedicated Freight Corridor Corporation Ltd
केता ईमेल / Buyer Email	dkyadav@dfcc.co.in
ltem Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Graduate; Non-IT Technical , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Graduate in any Discipline and Certificate in Auto-CAD; Others , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Minimum graduate in any discipline or One year diploma in Office Management and Dictation 10 minutes 80 words per minute; Admin , Manpower Outsourcing Services - Minimum wage - Skilled; Minimum graduate in any discipline or One year diploma in Office Management and Dictation 10 minutes 80 words per minute; Admin , Manpower Outsourcing Services - Minimum wage - Skilled; Graduation in any discipline or One Year Diploma in Office Management; Admin , Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Graduation in any discipline or One Year Diploma in Office Management; Admin , Manpower Outsourcing Services - Minimum wage - Semiskilled; Minimum 10th pass plus ITI or 12th Std pass; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; Minimum 10th std pass; Admin
Contract Period/अनुबंध अवधि	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	613 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	7 Year (s)

Bid Details/बिड विवरण		
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes	
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No	
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No	
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिंड का प्रकार	Single Packet Bid	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	40834176	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वितीय दस्तावेज ब्रेकअप आवश्यक है	Yes	
Arbitration Clause	No	
Mediation Clause	No	

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	816684

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	5.00

Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	26	
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- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी:

CGM Mumbai South

Dedicated Freight Corridor Corporation Ltd, Railways Public Sector Undertakings, Dedicated Freight Corridor Corporation of India Limited, Ministry of Railways (Cgm Mumbai South)

MII Compliance/एमआईआई अनुपालन

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MII Compliance/एमआईआई अनुपालन	Yes

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes

- 1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated online in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
- 4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and

based on competitive prices received in Bid / RA process.

- 5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Geographic Presence: Office registration certificate:Bidder should have minimum One office in MMR Region (Mumbai Metropolitan Region) of Maharashtra State. Copy of shop & establishment/rent agreement on Estamp (Valid Government Registration proof)

Scope of work & Job description: 1745472385.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages $Act: \frac{1745472518.pdf}{1}$

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Graduate; Non-IT Technical (1)

Values	
Highly-Skilled	
Graduate	
Non-IT Technical	
Civil Engineer	
Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)	
Not Required	
Not Applicable	
3 to 7 Years	
NA	
NA	
NA	
Additional Details/अतिरिक्त विवरण	
Mobile Allowance	
Conveyance Charges	

Specification	Values
Title for Optional Allowances 3	
Designation	Works Engineer

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 1783.33 Bonus (INR per day): 0 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 41.67 Optional Allowances 2 (INR per day): 66.67 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Number of working days in a month: 30 Tenure/ Duration of Employment (in months): 12

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Graduate In Any Discipline And Certificate In Auto-CAD; Others (1)

Specification	Values
Core	
Skill Category	Highly-Skilled
Educational Qualification	Graduate in any Discipline and Certificate in Auto-CAD
Type of Function	Others

Specification	Values	
List of Profiles	Auto-CAD Operator	
Specialization	Any Discipline	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	3 to 7 Years	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन	Addon(s)/एडऑन	
A	dditional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1		
Title for Optional Allowances 2		
Title for Optional Allowances 3		
Designation	AutoCAD Operator Category I	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 1035 Bonus (INR per day): 86.23 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 12

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Graduate In Any Discipline And Certificate In Auto-CAD; Others (4)

Specification	Values
Core	
Skill Category	Highly-Skilled
Educational Qualification	Graduate in any Discipline and Certificate in Auto-CAD
Type of Function	Others

Specification	Values		
List of Profiles	Auto-CAD Operator		
Specialization	Any Discipline		
Post Graduation	Not Required		
Specialization for PG	Not Applicable		
Experience	7 to 10 Years		
State	NA		
Zipcode	NA		
District	NA		
Addon(s)/एडऑन	Addon(s)/एडऑन		
A	dditional Details/अतिरिक्त विवरण		
Title for Optional Allowances 1	Allowance		
Title for Optional Allowances 2			
Title for Optional Allowances 3			
Designation	AutoCAD Operator Category II		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती /रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	4	 Minimum daily wage (INR) exclusive of GST: 1035 Bonus (INR per day): 86.23 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 155.27 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 0 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Minimum Graduate In Any Discipline Or One Year Diploma In Office Management And Dictation 10 Minutes 80 Words Per Minute; Admin (1)

Specification	Values
Core	
Skill Category	Highly-Skilled
Educational Qualification	Minimum graduate in any discipline or One year diploma in Office Management and Dictation 10 minutes 80 words per minute

Specification	Values
Type of Function	Admin
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Specialization	Any Discipline
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	7 to 10 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Fixed Allowance
Designation	Executive Assistant/Steno Category I

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 1035 Bonus (INR per day): 86.23 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 51.77 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Minimum Graduate In Any Discipline Or One Year Diploma In Office Management And Dictation 10 Minutes 80 Words Per Minute; Admin (1)

Specification	Values
Core	
Skill Category	Skilled
Educational Qualification	Minimum graduate in any discipline or One year diploma in Office Management and Dictation 10 minutes 80 words per minute

Specification	Values
Type of Function	Admin
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Specialization	Any Discipline
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Fixed Allowance
Designation	Executive Assistant/Steno

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 954 Bonus (INR per day): 79.46 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 47.7 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Graduation In Any Discipline Or One Year Diploma In Office Management; Admin (15)

Specification	Values
Core	
Skill Category	Skilled
Educational Qualification	Graduation in any discipline or One Year Diploma in Office Management
Type of Function	Admin

Specification	Values
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Specialization	Any Discipline
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
	Additional Details/अतिरिक्त विवरण
Title for Optional Allowances 1	
Designation	Office Assistant Class A City

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	15	 Minimum daily wage (INR) exclusive of GST: 954 Bonus (INR per day): 79.46 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Graduation In Any Discipline Or One Year Diploma In Office Management; Admin (7)

Specification	Values
Core	
Skill Category	Highly-Skilled
Educational Qualification	Graduation in any discipline or One Year Diploma in Office Management
Type of Function	Admin

Specification Values		
List of Profiles Administrative Operator or Office Assistant or Executive Assistant		
Specialization	Any Discipline	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	7 to 10 Years	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Title for Optional Allowances 1		
Designation	Office Assistant Category I Class A City	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	7	 Minimum daily wage (INR) exclusive of GST: 1035 Bonus (INR per day): 86.23 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Graduation In Any Discipline Or One Year Diploma In Office Management; Admin ($\bf 1$)

Specification	Values
Core	
Skill Category	Skilled
Educational Qualification	Graduation in any discipline or One Year Diploma in Office Management
Type of Function	Admin

Specification	Values
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Specialization	Any Discipline
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Designation	Office Assistant Class B City

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 868 Bonus (INR per day): 72.31 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Skilled; Graduation In Any Discipline Or One Year Diploma In Office Management; Admin (3)

Specification Values	
Core	
Skill Category	Skilled
Educational Qualification	Graduation in any discipline or One Year Diploma in Office Management
Type of Function	Admin

Specification	Values		
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant		
Specialization	Any Discipline		
Post Graduation	Not Required		
Specialization for PG	Not Applicable		
Experience	3 to 7 Years		
State	NA		
Zipcode	NA		
District	NA		
Addon(s)/एडऑन			
	Additional Details/अतिरिक्त विवरण		
Title for Optional Allowances 1			
Designation	Office Assistant Class C City		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	3	 Minimum daily wage (INR) exclusive of GST: 739 Bonus (INR per day): 61.58 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 24 Provident Fund (INR per day): 24 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Minimum 10th Pass Plus ITI Or 12th Std Pass; Others (12)

Specification	Values
Core	
Skill Category	Semi-skilled
Educational Qualification	Minimum 10th pass plus ITI or 12th Std pass
Type of Function	Others

Specification	Values
List of Profiles	Field Man
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	2 Years and More
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	
Designation	Field Man Class A City

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	12	 Minimum daily wage (INR) exclusive of GST: 868 Bonus (INR per day): 72.31 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Unskilled; Minimum 10th Std Pass; Admin (14)

Specification	Values
Core	
Skill Category	Unskilled
Educational Qualification	Minimum 10th std pass
Type of Function	Admin

Specification	Values	
List of Profiles	Office Attendant	
Specialization	Not Required	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	2 Years and More	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Title for Optional Allowances 1		
Designation	Office Attendant Class A City	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	14	 Minimum daily wage (INR) exclusive of GST: 783 Bonus (INR per day): 65.23 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 0 Provident Fund (INR per day): 0 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Unskilled; Minimum 10th Std Pass; Admin ($\bf 1$)

Specification	Values
Core	
Skill Category	Unskilled
Educational Qualification	Minimum 10th std pass
Type of Function	Admin

Specification	Values	
List of Profiles	Office Attendant	
Specialization	Not Required	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	2 Years and More	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Title for Optional Allowances 1		
Designation	Office Attendant Class B City	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	1	 Minimum daily wage (INR) exclusive of GST: 655 Bonus (INR per day): 54.58 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 21.27 Provident Fund (INR per day): 75 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Manpower Outsourcing Services - Minimum Wage - Unskilled; Minimum 10th Std Pass; Admin (2)

Specification	Values
Core	
Skill Category	Unskilled
Educational Qualification	Minimum 10th std pass
Type of Function	Admin

Specification	Values
List of Profiles	Office Attendant
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	2 Years and More
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Detai	ls/अतिरिक्त विवरण
Title for Optional Allowances 1	
Designation	Office Attendant Class C City

S.No./क्र. सं.	Consignee eporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Chetankumar Motilal Maraskolhe	400001,7th floor, New Administrative building, Platefor 1, CSMT, D N Road, Mumbai-400001.	2	 Minimum daily wage (INR) exclusive of GST: 526 Bonus (INR per day): 43.81 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 ESI (INR per day): 17.08 Provident Fund (INR per day): 68.38 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 24

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

3. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. Click here to view the file

4. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

6. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment Click here to view the file.

7. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

As per Annexure 7.12 of Tender Documents, an Undertaking must be submitted by the Bidder for the sub mission of PG and SD both.

8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Dedicated Freight Corridor Corporation of India Ltd. payable at

Mumbai

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

10. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

11. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Dedicated Freight Corridor Corporation of India Ltd. payable at

Mumbai

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

12. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for <u>attached categories</u>, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
- 15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws /

acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्त</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---