

**CORPORATE OFFICE-FINANCE/DFC CORPORATE OFFICE
TENDER DOCUMENT**

Tender No: HQ_FIN_InternalAudit_2024

Closing Date/Time: 05/06/2024 15:00

GM/Finance/E&A acting for and on behalf of The President of India invites E-Tenders against Tender No **HQ_FIN_InternalAudit_2024** Closing Date/Time 05/06/2024 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

1. NIT HEADER

Name of Work	Internal Audit & Land Audit of DFCCIL for FY 2024-25 to 2026-27		
Bidding type	Normal Tender		
Tender Type	Limited	Bidding System	Two Packet System
Tender Closing Date Time	05/06/2024 15:00	Date Time Of Uploading Tender	14/05/2024 17:45
Pre-Bid Conference Required	No	Pre-Bid Conference Date Time	Not Applicable
Advertised Value	2580000.00	Tendering Section	FIN/E A
Bidding Style	Single Rate for Tender	Bidding Unit	Rs.
Earnest Money (Rs.)	51600.00	Validity of Offer (Days)	90
Tender Doc. Cost (Rs.)	3540.00	Period of Completion	36 Months
Contract Type	Service	Contract Category	Expenditure
Bidding Start Date	22/05/2024	Are Joint Venture (JV) firms allowed to bid	No
Ranking Order For Bids	Lowest to Highest	Expenditure Type	Revenue

2. SCHEDULE

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
Schedule A-LUMPSUM PRICE for Professional Charges\Audit Fee in 3 Parts as detailed in 'Part-B - Price Bid of Bid document							2580000.00	
1	Lump Sum				2580000.00	AT Par	2580000.00	
Description :- LUMPSUM PRICE for Professional Charges\Audit Fee in 3 Parts as detailed in 'Part-B - Price Bid of Bid document. Goods and Services Tax (GST) on fee as applicable shall be paid extra.								

3. ITEM BREAKUP

No item break up added

4. ELIGIBILITY CONDITIONS

Important : All documents uploaded and remarks / confirmation entered by the bidders against any eligibility condition shall be opened as part of technical bid only

Special Financial Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	e)The professional fees as per the financial statements of the bidder in the previous three financial years and the current financial year up to the date of opening of tender shall be at least 150% of the approximate value of the work mentioned in the tender. Certified true Copy of audited annual accounts or a certificate from the Chartered Accountant/Cost Accountant indicating the turnover details for the relevant period to be submitted as proof along with bid documents.	No	No	Allowed (Mandatory)

Special Technical Criteria

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
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1	d)The bidder must have satisfactorily completed in the last three previous financial years and the current financial year up to the date of submission of bid, a minimum of two similar work i.e. Internal\Statutory Audit Assignment of entities carrying out Contracts funded by Multilateral Agencies (World bank, JICA etc) for a minimum value of 35% of the advertised tender value. Copy of completion certificate issued by the client to be submitted as proof along with bid documents.	No	No	Allowed (Mandatory)
1.1	c)The bidder should have H.Q in Delhi/NCR. Proof of registered address of the firm be provided.	No	No	Allowed (Mandatory)
1.2	b)The firm should have been in existence for a minimum of 10 years.	No	No	Allowed (Mandatory)
1.3	a)The bidder should be a reputed firm of Indian Chartered Accountants / Cost Accountants (Partnership\LLP) in practice in India. Copy of following should be submitted along with the bid: i.Registration Certificate of LLP, if bidder is LLP. ii.Latest certificate issued by the Institute of Chartered Accountant / Cost Accountant of India, certifying partners in the firm.	No	No	Allowed (Mandatory)
1.4	f)Each bidder must produce: (i)Copy of GST certificate, PAN card; (ii)A declaration that the information furnished with the bid documents is correct in all respects; and, (iii)Such other certificates as defined in the ITB. Failure to produce the certificates shall make the bid non-responsive.	No	No	Allowed (Mandatory)

5. COMPLIANCE

Important : All documents uploaded and remarks / confirmation entered by the bidders against any compliance condition shall be opened as part of technical bid only.

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S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please refer Annexure F of Bid document	No	No	Not Allowed

Commercial-Compliance

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

Special Conditions

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please refer Section-V of Bid document	No	No	Not Allowed

Undertakings

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please refer Form-III, Form-IV and Annexure-G of Bid document	No	No	Not Allowed

6. Documents attached with tender

S.No.	Document Name	Document Description
1	BidDocument_InternalAudit_LandAudit_2024-25to2026-27.pdf	Bid document

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Induswww Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

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Signed By: RITU AGARWAL

Designation : Addl. GM/FINANCE/OP&BD