

**CORPORATE OFFICE-OP AND BD/DFC CORPORATE OFFICE  
TENDER DOCUMENT**

**Tender No:** HQ-OPBD0BD12024

**Closing Date/Time:** 30/07/2025 15:00

**GGM BD** acting for and on behalf of The President of India invites E-Tenders against Tender No **HQ-OPBD0BD12024** Closing Date/Time 30/07/2025 15:00 Hrs. Bidders will be able to submit their original/revised bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

**1. NIT HEADER**

<b>Name of Work</b>	INSURANCE POLICIES FOR ASSETS AND LIABILITIES OF DFCCIL FOR 2025-26		
<b>Bidding type</b>	Normal Tender		
<b>Tender Type</b>	Open	<b>Bidding System</b>	Two Packet System
<b>Tender Closing Date Time</b>	30/07/2025 15:00	<b>Date Time Of Uploading Tender</b>	01/07/2025 18:11
<b>Pre-Bid Conference Required</b>	Yes	<b>Pre-Bid Conference Date Time</b>	07/07/2025 11:00
<b>Tendering Section</b>	BD		
<b>Bidding Style</b>	Single Rate for Each Schedule	<b>Bidding Unit</b>	
<b>Earnest Money (Rs.)</b>	0.00	<b>Validity of Offer ( Days)</b>	90
<b>Tender Doc. Cost (Rs.)</b>	0.00	<b>Period of Completion</b>	12 Months
<b>Contract Type</b>	Service - General	<b>Contract Category</b>	Expenditure
<b>Bidding Start Date</b>	16/07/2025		
<b>Are JV allowed to bid</b>	Yes	<b>Number of JV Member Allowed</b>	2
<b>Are Consortium allowed to bid</b>	No	<b>Number of Consortium Member Allowed</b>	0
<b>Ranking Order For Bids</b>	Lowest to Highest	<b>Expenditure Type</b>	Revenue

**2. SCHEDULE**

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule () A-Property All Risk Policy</b>							-	-
1	Lump Sum				-	-	-	-
	<b>Description :-</b> To cover all sudden, unforeseen and accidental physical loss or damage to the property(s)/interest(s) which render it/them necessary for a repair, reinstatement or replacement. Total Sum Insured- INR 91,094.10 Crores (Material Damage) & INR 2,773.15 Crores (Machinery Breakdown) On Loss Limit Basis - INR 100/- Crores (For details please refer Clause 2 of Section IV of the RFP)							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule () B-Electronic Equipment Policy</b>							-	-
1	Lump Sum				-	-	-	-
	<b>Description :-</b> All kind of Electronic machinery, spare parts belonging to the Insured and or on behalf of and or under care, custody & control of the Insured by law or contracts. Sum Insured: INR 73,23,35,95,251/- (For details please refer Clause 3 of Section IV of the RFP)							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule () C-Portable Electronic Equipment Insurance Policy</b>							-	-
1	Lump Sum				-	-	-	-
	<b>Description :-</b> All kind of Portable Electronic machinery, spare parts belonging to the Insured and or on behalf of and or under care, custody & control of the Insured by law or contracts. Sum Insured: INR 14,30,31,655/- (For details please refer Clause 4 of Section IV of the RFP)							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule () D-Commercial General Liability- Third Party Liability Insurance Policy</b>							-	-
	Lump Sum				-	-	-	-

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1	<b>Description :-</b> The policy will cover property damage/Bodily Injury including death due to any incident of DFCCIL's business operations/infrastructure network/ Signaling/Transmission/commissioned and non-commissioned; in all current and future operational locations across India- Limit of Laibility- INR 10Crores (For details please refer Clause 5 of Section IV of the RFP)							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule</b> () E-Commercial Crime Insurance Policy							-	-
1	Lump Sum				-	-	-	-
	<b>Description :-</b> Limit of Liability: INR 50crores AOA: AOY- 1:1 Territory and Jurisdiction- Worldwide including USA/Canada Policy Type: Claims Made Basis (For details please refer to Clause 6 of Section IV of the RFP)							
S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule</b> () F-Directors and Officers Liability Insurance Policy							-	-
1	Lump Sum				-	-	-	-
	<b>Description :-</b> Limit of Liability: INR 50crores Territory & Jurisdiction: Worldwide including USA/Canada AOA:AOY: 1:1 Policy Type: Claims Made Basis- Duty to Defend (For more detail please refer to Clause 7 of Section IV of the RFP)							

**3. ITEM BREAKUP**

No item break up added
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**4. ELIGIBILITY CONDITIONS**

**Important** All documents uploaded and remarks / confirmation entered by the bidders against any : eligibility condition shall be opened as part of technical bid only

**Special Financial Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Gross written Premium of the bidder to be above INR 4000 Crore in Average of last three 3 financial years- Annual Reports to be submitted for Financial Year 2022-23, 2023-24, 2024-25 and duly signed certificate from a Chartered Accountant certifying Gross written Premium. ( As per S.no.2 of Clause 2.1 of Section III of the RFP).	No	No	Allowed (Mandatory)
2	Bidder must have Solvency ratio equal to or more than 1.5 as prescribed by IRDAI in last 3 financial years (Public Sector insurers exempted)- Solvency report duly signed and stamped by authorized signatory to be submitted based on Annual Reports for the Financial Year 2022-23, 2023-24, 2024-25 and duly signed certificate from a Chartered Accountant certifying Solvency ratio. (As per Clause 2.1 of Section III of the RFP)	No	No	Allowed (Mandatory)

**Special Technical Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The Bidder being a General Insurance Company and must be registered with IRDAI- IRDAI registration certificate along with copy of IRDAI payment receipt towards renewal of license duly signed and stamped by authorized signatory. (As per Clause 2.1 of Section III of the RFP)	No	No	Allowed (Mandatory)
2	Bidder must have led in property program of at least 2 Central PSU/State PSU/ Govt. company & local Govt. bodies in last three 3 financial years (2022-23, 2023-24, 2024-25) and up to date of issuance of Insurance tender- Insurance Policies as evidence to be submitted duly signed and stamped by authorized signatory (As per Clause 2.1 of Section III of the RFP)	No	No	Allowed (Mandatory)

**5. COMPLIANCE**

**Important** All documents uploaded and remarks / confirmation entered by the bidders against any : compliance condition shall be opened as part of technical bid only.

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**Commercial-Compliance**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

**General Instructions**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The bidder shall quote single Rate for Each Schedule. The evaluation and ranking of bids will be based on the total cumulative premium quoted for all the Schedule combined, i.e, Lowest to Highest quoted Premium.	No	No	Not Allowed

**Technical-Compliances**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	The Bidder should not be on holiday list/ blacklisted by any government (national, state, or local governments), PSU, PSU-JV, government ministry and/ or other government entities from quoting- Declaration to be submitted by authorized signatory. (As per Clause 2.1 of Section III of the RFP and Form- 5 of Section VI)	Yes	Yes	Allowed (Mandatory)
2	Bidders shall as part of their bid, submit a written Power of Attorney authorizing the signatory of the bid to bind the bidder. (As per Clause 2.1 and 2.2 (iii) of Section III of the RFP)	Yes	Yes	Allowed (Mandatory)

**Custom**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Copy of PAN card	Yes	Yes	Allowed (Mandatory)
2	In case of proprietorship firm bidder shall submit an affidavit, attested by Notary Public that "I am a sole proprietor of the firm in case of proprietorship firm on Non judicial stamp paper.	Yes	Yes	Allowed (Optional)
3	The authenticated copy of registered partnership deed and registration of the firm from registrar of firm in case of partnership firm.	Yes	Yes	Allowed (Optional)
4	Article of association and memorandum of Association in case of private/public limited company.	Yes	Yes	Allowed (Optional)
5	Copy of E.P.F. registration.	Yes	Yes	Allowed (Optional)
6	Copy of ESI Certificate	Yes	Yes	Allowed (Optional)
7	Memorandum of Understanding (in case of JV).	Yes	Yes	Allowed (Optional)
8	Copy of GST registration no.	Yes	Yes	Allowed (Mandatory)
9	Covering Letter as prescribed in Form-1 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
10	Bidder's General Information as prescribed in Form-2 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
11	Zero Deviation as per prescribed in Form-3 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
12	Check list for agreed terms and Condition as prescribed in Form-4 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
13	Declaration as per Form-5 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)

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14	Proforma for letter of Authority as prescribed in Form-6 of Section VI of the RFP. Bidder or it's authorized representative may attend the bid opening process by visiting the DFCCIL office on scheduled date & time. If bidder not require to attend bid opening process by its authorized representative, NIL format shall be submitted.	Yes	Yes	Allowed (Mandatory)
15	Details of Claims/Relationship manager for escalation matrix as prescribed in Form-7 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
16	Mandate Form by Bidder for EFT/ECR/RTGS/NEFT Payment as prescribed in Form-8 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
17	Affidavit- Details of criminal cases an bankruptcy/insolvency as prescribed in Form-9 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
18	Pre- Contract Integrity Pact as prescribed in Form-10 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)
19	List of Enclosers as prescribed in Form-11 of Section VI of the RFP	Yes	Yes	Allowed (Mandatory)

**6. Documents attached with tender**

S.No.	Document Name	Document Description
1	01.07.2025RFP-FinalVersionIREPS_2.pdf	RFP for Insurance Policy for DFCCIL

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

**Signed By:** RAJESH KUMAR

**Designation :** Manager/BD