

Draft

(141)

NOTICE

Notice No.- AII/EN/Consultant/Legal/2020-2021/01 Dt:-04.07.2020

**Sub: - Engagement of Consultant/Legal for Chief General Manager,
DFCCIL/Ajmer unit on contract basis.**

Dedicated Freight Corridor Corporation of India (DFCCIL) is a Special Purpose Vehicle set up under the administrative control of Ministry of Railways to undertake planning & development, mobilization of financial resources and construction, maintenance and operation of the Dedicated Freight Corridors. DFCCIL was incorporated in October 2006 under Indian Companies Act 1956.

In the first phase, DFCCIL will be constructing two corridors-the Western DFC and Eastern DFC – spanning a total length of about 3359 route KM. The Eastern Corridor, starting from Ludhiana in Punjab will pass through the state of Haryana, Uttar Pradesh, Bihar and terminate at Dankuni in West Bengal. The Western corridor will traverse the distance from Dadri to Mumbai, Passing through the states of Delhi, Haryana, Rajasthan, Gujarat and Maharashtra.

Chief General Manager, Dedicated Freight Corridor Corporation of India Limited, Ajmer desirous to select one (1) Consultant/Legal having experience to deal legal matters, Court cases and Legal vetting of documents.

The qualification, experience other terms and conditions and the Performa application in which application has to be made have been prescribed by CGM/DFCCIL and is available on the DFCCIL website www.dfccil.com Eligible applicants may be send their application to the Chief General Manager, DFCCIL, A-1 Circular Road, Near SP (GRP) office, Ajmer-305001 on and before 11.08.2020 or within one month from the date of this notice whichever is later, by post or in person.

Application received after closing date will not be considered.



**Chief General Manager,
DFCCIL/Ajmer**

(140)

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Chief General Manager, DFCCIL, Ajmer invites application for one (1) post of **Consultant/Legal** having experience to deal with legal matters, Court cases and Legal vetting of documents.

1. Eligibility:

- i. **Minimum qualification:** Candidate should be law graduate from a recognized university.
- ii. **Essential requirement:** Candidate should have experience of at least five years in any one or more areas such as dealing the matters related to land acquisition, arbitration matter, court cases related to civil suit, service matter, tax matter & corporate issues, Candidate should also have experience of drafting the application, reply, deed and examination of legal documents.
- iii. **Desirable requirement:** Preference will be given to the following attributes:
 - a) Candidate retired from Railway, Central/state Govt. and Central PSU having experience to deal legal matters, court cases and legal vetting of documents.
 - b) Candidate who are registered with State Bar Council and authorized to do legal practice before any court with the above eligibility.
 - c) Candidate having post graduate in law or post graduate diploma in addition to above qualification.
- iv. **Age:** The age limit between 30 to 63 years.

2. Documents to be submitted:

- i. Notarized copy of Law graduation degree certificate.
- ii. Notarized copy of post-graduation in law or post-graduate diploma certificate, if applicable.
- iii. Notarized copy of registration with state Bar Council, if applicable.
- iv. Notarized copy of PAN CARD/Aadhar Card/Passport/Driving License/Matriculation Certificate/Mark sheet for age proof.
- v. Notarized copy of experience certificate from previous employers in respect of Essential requirement (ii) and desirable requirement (iii) (a).

- vi. Notarized copy of PPO issued by employee on retirement, if applicable.
- vii. Notarized affidavit on Rs. 100 stamp paper, for essential requirement and desirable requirement, duly certifying that-
 - a) You have experience of at least five years in any one or more areas such as dealing the matters related to land acquisition, arbitration, matter, court cases related to civil suit, service matters, tax matter & corporate issues. (Duly giving break up of experience matters wise).
 - b) You have experience of drafting the application, reply, deeds and examination of legal documents.
 - c) You are retired form Railways, Central/State Govt. or Central PSU (please name the applicable organisation) and have experience to deal legal matters, court cases and legal vetting of documents. (if applicable)
 - d) You are registered with state bar council and authorized to do legal practise before any court. (If applicable).

3. Term:

- i. Emoluments: Total fixed emoluments is Rs. 42,000/- (Forty two thousands only) per month (all inclusive). The TA/DA shall be paid extra same as applicable to Assistant Project Manager of DFCCIL on approved tours.
- ii. The engagement of Consultant/Legal will be upto 30.06.2021 from the date of issue of letter for engagement on contract basis.
- iii. The term can be terminated by giving one month's notice by either side.
- iv. The candidates are advised to fill the application format carefully in accordance with the eligibility criteria and experience mentioned above. In absence of which his application is liable to be rejected.
- v. CGM/DFCCIL or his representative has reserved the right to reject any application without assigning the reasons.
- vi. Consultant will not be allowed to take up other assignment during the period of contract.
- vii. Consultant is required to attend DFCCIL/Ajmer office on regular basis as per office timing.
- viii. Consultant is not allowed to provide consultancy from his own office.
- ix. One day leave is admissible per month.

4. Nature of work:

- i. The consultant /legal will be required to handle court cases in the courts.
- ii. Giving oral and written opinion on issue relating to the business of DFCCIL which are referred to them.
- iii. Legal vetting of tender, contracts, documents related to the transaction of business of DFCCIL and referred to them by the DFCCIL.
- iv. Drafting of legal documents in connection with the business of DFCCIL.
- v. Participation in discussion/conference on behalf of DFCCIL and with their clients.

5. Maintaining Professional Ethics:-

During the Term of Engagement and thereafter the Consultant/Legal shall maintain strict confidentiality of the matters pertaining to the DFCCIL. They shall not accept any case against the DFCCIL organization during the term.

6. Mode of Selection:-

Application received in response to notification will be scrutinized and applicants will be screened w.r.t. the criteria mentioned above and eligible Applicants will be called for personal interview & documents verification with original documents. Based on essential/desirable qualification, experience & interview candidate will be selected.

7. Place of Posting:-

The place of posting will be in the office of the Chief General Manager, DFCCIL/Ajmer.

8. Closing Date of Application:-

Application along with all the documents should reach the office of DFCCIL on or before 11.08.2020 or within one month from the date of publication of notification in newspaper whichever is later.

9. Submission of Application:-

Candidate desirous of applying for engagement may submit in the format provided at Annexure A to Annexure-C the format is also available on the website www.dfccil.com.

The application on the prescribed format may be sent to:-

**Chief General Manager
Dedicated Freight Corridor Corporation of India Ltd.
A-1 Circular Road, Near SP (GRP) Office, Ajmer-305001.**

**Chief General Manager
DFCCIL, Ajmer**

Sub:- Application for Engagement of Consultant/Legal for DFCCIL/Ajmer Unit.

Ref:- Notification no. AII/EN/Consultant/Legal/2020-21

dt. 04.07.2020.

Sr. No.	Information Details	
1.	Name of Candidate:-	
2.	Address with Telephone Nos. & E-Mails	
3.	Academic Qualification	
4.	Location and Court of practice along with registration number and name of Bar council	
5.	Area of specialisation	
6.	Whether fulfils the requisite minimum eligibility conditions (attach list of enclosure & mentioned no of pages.	
7.	Whether fulfils the essential eligibility condition. (enclose documentary proof in support of essential Eligibility/ minimum 5 years experience)	
8.	Whether Documentary proof in support of desirable experience attached	
9.	Details of previous placement	
10.	Any certificate issued from Employer having work experience or from other body (Attach copy & mentioned no. of pages)	
11.	Any other information you may like to give	
12.	List of enclosures.	

Declaration

I hereby, undertake that the information given above are true and correct. I agree to the term and conditions for engagement as Consultant/Legal.

Place:

Name & Signature of the Candidate

Date:

Details of Minimum Qualification

Sr. No.	Educational Qualification	Year of Passing	University/Collage from where LLB degree done	Mark secured	Remarks
1.					
2.					
3.					
4.					

Details of Essential requirement

Client/ Employer	Number of years of experience	Break up of period of Experience			
		Dealing the matter related to land acquisition (in years)	Arbitration cases (in years)	Court cases related to civil suit	Services matter, tax matter, corporate issues