



Dedicated Freight Corridor Corporation of India Limited

(A Govt. Of India Undertaking)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi – 110 001

No. HQ/IT/Microsoft_EA Vol-II

Date: 29th June'2015

Sub: **Calling of Quotation for Supply of 51 units of Microsoft Office-2013 Licenses.**

Sealed quotations are invited for following work to be completed as per the Scope of work.

Scope of Work: **Supply of 51 units of Microsoft Office Standard 2013 INC OLP C Gov MOLP Licenses.**

DFCCIL invites sealed quotations, to be submitted in the following Price Bid format:

SN	Item Description	Qty.	Unit Price (Rs.)	Total Price (Rs.)
1	Microsoft Office Standard 2013 INC OLP C Gov MOLP Licenses	51		

Total Amount (In Words) Rs. _____

Terms & Conditions

1. The bidder should be Authorized Partner of Microsoft i.e. OEM. Copy of Authorization from OEM needs to be submitted along with quote.
2. Software should be e-delivered online supported by letter from Microsoft that Licenses have been e-delivered, within 4 weeks of issue of the Purchase Order.
3. Copy of PAN, CST / VAT / Service Tax Registration needs to be enclosed.
4. The quoted rates should not include taxes (Service Tax, VAT or any other tax) as applicable, if any.
5. Validity of offer should be at least 60 days, from the last date of quote submission.
6. No advance payment will be made. Payment would be made once all the Licenses are delivered.
7. DFCCIL reserves the right to reject any / all offers received without any reason thereof.
8. Terms and Conditions of Licenses will be as per of Microsoft.

In case, any of the conditions are not accepted or any new condition is given which is not acceptable to DFCCIL, offer would be rejected summarily.

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The sealed quotation's envelope may be super-scribed as "Quotation for MS-Office" and addressed to:

The Group General Manager/Mech/IT with following address:

Room No. 313, 3rd Floor,
Dedicated Freight Corridor Corporation of India Ltd.,
Pragati Maidan Metro Station Building Complex,
New Delhi – 110001.

and arrange to submit the quotations latest by **15:00 Hrs. on 6th July'2015**, in the quotation box placed near Reception, 5th Floor, DFCCIL. Any offer received after the due time & date shall not be considered. The submitted quotations will be opened at 15:30 Hrs. on 6th July'2015.

Place:

Date:

Seal Of the Bidder

Name:

Signature:

(Authorized signatory of the Bidder)