



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ इंडिया लि.
Dedicated Freight Corridor Corporation of India Limited
(भारत सरकार का उपक्रम)
(A Govt. of India Enterprises)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No.: HQ/EL/Maint./Hiring of Services/HVAC/2019-20/31

Date: 01.08.2019

To,

Sub: Hiring of Consultancy Services for HVAC system Design, review & Finalization of Specifications and Technical Support for requisite work etc. at DFCCIL Corporate Office, New Delhi.

Please arrange to submit your quotation offer online using the link www.tenderwizard.com/DFCCIL on or before **16.08.2019** for the subject work. The online submission of quotations shall be closed at 11.00 hrs on **16.08.2019** and opened on the same day, online at 11.30 hrs.

1. TERMS AND CONDITIONS

- 1.1 The firm should visit the work site to assess the quantum of work and also become familiar with the site conditions prior to submission of quotation for the same.
- 1.2 Quotation offer should be valid for 60 days from the due date of opening.
- 1.3 Rates quoted shall be firm & inclusive of all taxes (GST etc.) and duties leviable, loading, unloading, lifting/handling of material, insurance of workers at site liaising with any other department, banker charges and other incidental charges. It is advised to inspect the site before they quote their rates for the work.
- 1.4 Sufficient trained and qualified manpower is to be used for carrying out works for better quality of work and safety.
- 1.5 The quantities given in the Schedule of Rate & Quantities, **Annexure 'A'** are based on estimate; payment shall be made on actual measurement of work at the accepted rates only.
- 1.6 The contractor/s shall handle Law, tax, and other applicable duties. DFCCIL shall bear no responsibilities for any loss to man and material belongs to the contractor.
- 1.7 Any damage to existing installations made during execution of work will have to be made good by the Contractor without any extra cost. Any claim by the contractor in this regard will not be entertained.
- 1.8 Work completion/test report shall be signed jointly with the Contractor and DFCCIL.
- 1.9 DFCCIL reserves the right to modify, expand, restrict, scrap and re-invite the quotation without assigning any reason/s.
- 1.10 In case of any dispute DFCCILs decision shall be final and binding on the contractor.

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DFCCIL

- 1.11 While submitting the quotation, all the pages of the Quotation enquiry letter should be stamped and signed as a token of acceptance of terms & conditions therein.
- 1.12 **Period of Completion:** Period of completion shall be **06 Month** from the date of issue of Letter of Acceptance. A completion certificate indicating date of completion of work shall be issued.

2. Scope of work:

A Brief scope of work for Consultancy services should be as follows:

S.No.	Description of Work	Milestone (from LOA issue date)
1.	Preparation of preliminary design for discussion.	07 days
2	Selection of appropriate design in consultation with DFCCIL.	15 days
3	Preparation of preliminary report, detailed design report and detail design drawing etc.	20 days
4	Providing suitable construction/erection methodology.	30 days
5	Preparation of tender documents consisting of terms and conditions, technical Specifications, equipment schedule, monetary bill of quantities & estimate as required for inviting Tenders.	30 days
6	Technical support for approval of contractors shop drawing and materials.	90 days
7	Site visits for worksite inspection (at least once in 15 days) and any other technical/design support required during execution of work as and when required.	180 days

3. SECURITY DEPOSIT:

The Contractor has to submit Security Deposit (SD) equal to 5% of the total accepted cost of work as per the Letter of Acceptance for the warranty period. The SD may be deposited in form of Deposit receipts / Pay orders / Demand drafts/ FDR or TDR or may be deducted from the bills. The SD shall be refunded, without interest, 02 months after completion of work and issue of work completion certificate.

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4. TERMS OF PAYMENT

4.1 Payment shall be made as follows:

S.No.	Description of Work	Milestone (from LOA issue date)	% of Payment of Total Accepted Amount
1.	Preparation of preliminary design for discussion.	07 days	5.0
2	Selection of appropriate design in consultation with DFCCIL.	15 days	10.0
3	Preparation of preliminary report, detailed design report and detail design drawing etc.	20 days	10.0
4	Providing suitable construction/ erection methodology.	30 days	10.0
5	Preparation of tender documents consisting of terms and conditions, technical Specifications, equipment schedule, monetary bill of quantities & estimate as required for inviting Tenders.	30 days	35.0
6	Technical support for approval of contractors shop drawing and materials.	90 days	15.0
7	Site visits for worksite inspection (at least once in 15 days) and any other technical/design support required during execution of work as and when required.	180 days	15.0

- 4.2 The firm shall submit site visit report/ work progress report after every visit.
- 4.3 Payment shall be released after certification of DFCCIL representative on complete satisfaction of work done.
- 4.4 Bill/ Invoice should be submitted in duplicate, duly signed and stamped by the Contractor.
- 4.5 Payment to the contractor shall be made online. The contractor shall submit complete bank details/NEFT mandate form issued by their Bank.
- 4.6 Tax deducted at source (e.g. work contract tax, cess, income tax and other statutory deductions) will be deducted from the payment due to the contractor as per rules of the state/central government.

Encl:

- 1) Schedule of Rate and Quantities, Annexure 'A'.


1/8/19
(Ravi Bhushan)
GM/EL/TS/DFCCIL


Annexure 'A'

SCHEDULE OF RATE AND QUANTITIES

Name of Work: Hiring of Consultancy Services for HVAC system Design, review & Finalization of Specifications and Technical Support for requisite work etc. at DFCCIL Corporate Office, New Delhi.


Quotation No.: HQ/EL/Maint./Hiring of Services/HVAC/2019-20/31

SN	Description	Unit	Qty	Amount(Rs) (A)	GST@	Amount of GST on 'A' (B)	Total Amount in Rs. (A+B)
1	Consultancy Services for Designing HVAC & BMS System for DFCCIL Corporate Office, New Delhi.	Lot	1				
Total							

Total Amount (Rs. in Words): _____

Note: -

1. Rates quoted shall be firm & inclusive of all taxes (GST etc.) and duties leviable, loading, unloading, lifting/handling of material, insurance of workers at site liaisioning with any other department, banker charges and other incidental charges. It is advised to inspect the site before they quote their rates for the work.


Signature of the Tenderer(s)

Address:

Date: