

Note

No. HQ/HR/Policy/RTI

Dated: 9.01.2024

Sub: Application of Ms. Trapti, R/o Uttar Pradesh, Dated: 02.01.2024 under RTI Act-2005.

Reply to RTI No. 10

S.No.	Information Sought For:	Proposed Reply/Remarks
Please provide the following details:		
1	Policy for Leave in Notice Period: C) Policy of gratuity and leave encashment in details.	Relevant policy circular no. 19/2021 dated 13.08.2021 is available on DFCCIL website.
2	Policy for Reimbursement of Night Duty and National Holiday Allowances:	Circular related to NDA/NHA is available on DFCCIL website.

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9/1/2024

DGM/HR

JGM/Admin (CPIO)