



डेडिकेटेड फ्रेट कॉरीडोर कॉर्पोरेशन ऑफ इंडिया लिमिटेड  
भारत सरकार ( रेल मंत्रालय ) का उपक्रम  
Dedicated Freight Corridor Corporation of India Ltd.  
India (Ministry of Railways) Enterprise

**NOTE**

**No.2022/HQ/HR/JGM(RTI)**

**Date: 12.10.2022**

**Sub:** Information sought under Right to Information Act – 2005.

**Ref:** RTI Application No. 2022/HQ/Admin/RTI-1301 dated 06.10.2022 of Shri Navin Kumar (RTI Applicant).

Point No.	Information Sought For:	Reply
1.	How many times we can apply for own request transfer in DFCCIL ?	Copy of Circular No.06/2016 is attached.

**JGM/Admin./CPIO**

JGM/HR



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ इंडिया लि.  
Dedicated Freight Corridor Corporation of India Limited  
(भारत सरकार का उपक्रम)  
(A Govt. of India Enterprises)

5<sup>th</sup> Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/Policy/Trans.

Date:- 15.09.16

**CIRCULAR No.06/2016**

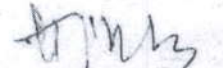
Sub: Guidelines for initial posting of newly inducted officials and request transfer of officials.

Ref: This office Circular no.01/2016 dated 15.07.16.

The revised guidelines for considering the issue relating to initial posting of newly inducted officials and request transfer of officials, are laid down as under:-

1. Place of posting of newly inducted officials will be decided considering administrative requirement, vacancies, option given by the officials and seniority of the officials in the select list. Senior officials will be given preference for place of posting over his/her juniors in the list.
2. Request transfer will not be considered unless officials have completed minimum two years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing. Any request for transfer on medical/humanitarian ground will be considered with the approval of MD.
3. Administrative requirement will always be of paramount importance in deciding the posting.

This has the approval of Competent Authority.

  
(R.S.Rawat)

Jt. General Manager/HR-III

Copy to/-

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra), Director (PP), Director (Fin.).
3. CVO.
4. All GGMs/GMs/CPMs.
5. All AGMs/ACPMs/JGMs/DGMs: for wide circulation.



डेडीकेटेड फ्रेट कोरीडोर

**डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.**  
**DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED**  
(भारत सरकार का उपक्रम)  
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5<sup>th</sup> Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/Policy/Trans.

Date - 15.07.2016

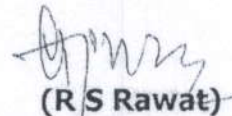
**CIRCULAR No. 01/2016**

Sub - Guidelines for initial posting of newly inducted officers/staff and request transfer of officials.

The issue relating to initial posting of newly inducted officers/staff and request transfer of officials has been considered and the following guidelines are laid down for considering such cases:-

1. Place of posting of newly inducted officers/staff will be decided considering administrative requirement, vacancies, option given by the officers/staff and seniority of the officers/staff in the select list. Senior officers/staff will be given preference for place of posting over his/her juniors in the list.
2. Request transfer will not be considered unless officers/staff have completed minimum three years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing.
3. Administrative requirement will always be of paramount importance in deciding the posting.

This has the approval of competent authority.

  
(R S Rawat)

**Jt. General Manager/HR-III**

Copy to:-

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra), Director (PP), Director (Fin.)
3. CVO
4. All GGMS,/GMS/CPMs,
5. All AGMs/ACPMs/JGMs/DGMs: - for wide circulation