



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

Dedicated Freight Corridor Corporation of India Limited

A Govt. of India (Ministry of Railways) Enterprise

No. 2021/HQ/Admin/RTI-151

New Delhi: 24.03.2021

Sh. Satyam Sharma  
Rajasthan

**Subject: Providing information w.r.t. Original RTI Application received under the RTI Act 2005.**

Reference: Your online RTI application dated 09.03.2021 (Registration No. DFCCCL/R/E/21/00095) received through DOPT.

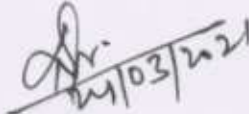
Information, as obtained from the concerned record holding office, is provided herewith as under;

S. No	Point No.	Information sought for	Information provided
1.	1 & 2	Refer to the original RTI application dt. 09.03.2021	Copy of relevant Circular No. 11/2019 & 26/2019 is attached (3 pages).
2.	3 & 4		Copy of relevant Circular No. 611/2020 is attached (2 pages).

Hope the above information is complete and satisfactory. If not, then you can appeal within 30 days of receipt of the letter to the 1st Appellate Authority whose name and address is as under;

**Ms. R. P. Chhibber**  
GGM/Administration DFCCIL,  
5th Floor, Supreme Court Metro Station Building,  
Pragati Maidan, New Delhi-110001.

DA: 05 pages

  
24/03/2021

(S.K. Roy)

Dy. G.M./Admn.(PIO)

E-mail: skroy@dfcc.co.in

011-23454707

पंजीकृत एवं कॉर्पोरेट कार्यालय/चक्रा तल : सुप्रीम कोर्ट मेट्रो स्टेशन बिल्डिंग कॉम्प्लेक्स, नई दिल्ली 110001 -

Regd. & Corporate Office: 5<sup>th</sup> Floor, Supreme Court Metro Station Building Complex, New Delhi-110001

Tel: 91 - 11+23454700, Fax No. 91-11-23454701 Web : [www.dfccil.com](http://www.dfccil.com), CIN : U60232DL2006GOI155068



# डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

**Dedicated Freight Corridor Corporation of India Limited**

A Govt. of India (Ministry of Railways) Enterprise

No. HQ/HR/BOND POLICY (201801597)

Dated: 29.05.2019

## Circular No. 11 /2019

### **Sub:- Amendment in the existing Bond Policy.**

The Board of Directors (BoD) in its 68<sup>th</sup> Meeting held on 16.04.2019 has approved amendment in the relevant provisions of existing policies on Service Agreement-cum-Bond and Forwarding of Applications, as given under:-

S.No.	Existing Bond Policy (Applicable to Direct Recruits & Immediate/Permanent Absorption)			Approved amendments in Bond Policy (Applicable to Direct recruits)		
	Category	Period	Amount (in Rs.)	Category	Period	Amount (in Rs)
1	DGM & Above	5 yrs	10 lacs	Executive (E0) level to AM (E 3)	3 yrs	04 lacs + GST
2	Manager & AM	5 yrs	8 lacs	Below E0 level (Jr. Executive/ MTS)	3 yrs	02 lacs + GST
3	Below AM	5 yrs	6 lacs			

- For all employees inducted through Immediate Absorption basis, Bond amount shall be Rs. 3.0 lakhs + GST.
- No bond is required for employees inducted through Permanent Absorption basis.
- All employees shall have to serve minimum period of 3 years irrespective of their mode of induction.
- If an employee leaves the company during the bond period on completion of 02 years' service, proportionate bond amount to be recovered with the approval of MD only.
- In regard to forwarding of applications for outside employment, the same shall be forwarded as per DOPT guidelines.
- The bond is transferable.
- The revised policy shall be effective from the date of notification of the instructions.
- The revised policy shall be applicable to the existing employees also.

*contd.../-*

(from pre-page)

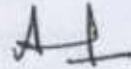
2.1 The items (e) i.e. forwarding of applications for outside employment as per DoPT guidelines and (f) i.e. bond is transferable, shall be governed as per follows:

i) **Forwarding of applications:** Applications of DFCCIL employee for outside employment shall be forwarded as per DoPT guidelines contained in their OM No. 28011/1/2013-Estt (C) dated 23.12.2013 and further instructions issued from time to time.

ii) **Transfer of bond:** The instructions of DPE contained in their OM No. 15(2)/2003-DPE(GM)/GL-57 dated 29.07.2004 and further instructions issued from time to time regarding transfer of bond in respect of employees of PSUs who leave the services of one undertaking to join another Undertaking/Government will be applicable.

3. Individual cases decided earlier will not be re-opened/reviewed on the basis of above amendment.

4. This issues with the approval of Competent Authority.



(Amit Kumar)  
DGM/HR

Email to:-

1. Secretary to MD- For kind information of MD.
2. Dir. (Infra), Dir. (OP&BD), Dir. (Fin.) & Dir. (PP) and CVO.
3. ED/WDFC, ED/EDFC, All GGMs/GMs/and CGMs.
4. All HR Officials.
5. Company Secretary.
6. IT Cell for display on DFCCIL's Intranet portal.



डेडिकेटेड फ्रेट कोरीडोर

डेडिकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लिमिटेड  
भारत सरकार ( रेलमंत्रालय ) का उपक्रम  
**Dedicated Freight Corridor Corporation of India Ltd.**  
A Government of India (Ministry of Railways) Enterprise

HQ/HR/Policy for Retention of Lien

Date: 17.09.19

**CIRCULAR – 26/2019**

**Sub: Policy for Retention of lien in DFCCIL**

The Board of Director in their 69<sup>th</sup> meeting held on 14.08.2019 has approved the Policy for Retention of Lien for regular employees holding below Board level post in DFCCIL, moving/appointed to other PSUs. Lien may be retained for two years from the date of leaving the Organization subject to the following conditions:

- (i) Employee should be permanent.
- (ii) Application should be duly forwarded by the Organization i.e. DFCCIL.
- (iii) In case of returning back to the Organization (DFCCIL), the period, he/she served in the other Organization will not be counted towards qualifying services.

2. All existing employees and the employees who left the Organization, who comes in the ambit of the above policy, will be eligible for Retention of their lien in DFCCIL.

*Arun Kumar Adlakha*  
17/09/19  
(Arun Kumar Adlakha)  
DGM/HR

**Copy to:**

1. Secy. to MD for kind information of MD.
2. Director (OP&BD), Director (Infra), Director (PP), Director (Finance), CVO.
3. All GGMs/ GMs/AGMs/ JGMs/ DGMs/CS in CO.
4. All CGMs/CPMs/GMs of units.
5. Sh. Prakash, AM/IT – for uploading on intranet please.

CIRCULAR NO 611/2020

**Sub: Clarification on regularization of absence period during COVID-19 pandemic lockdown period - regarding**

Ref: DoPT O.M No 14029/5/2019 -Estt(L) (Pt 2) dated 28.07.2020

Several references have been received seeking clarification for treating absence period of employees who proceeded on leave, with station leave permission, but could not report for duty due to non-availability of public transport/flights and restrictions on inter/intra state movement of persons as per orders of Ministry of Home Affairs from time to time, to contain the spread of COVID-19 pandemic in the country.

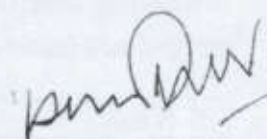
2. The matter has been considered in line with DoPT O.M referred above and following clarifications relating to regularization of absence period during lockdown period are issued with approval of Competent Authority -

S.No	Situation	Clarification
1	Employees who were on official tour and unable to return to their Headquarters (HQs) due to non-availability of Public Transport.	Deemed to have joined duty on the date of expiry of official tour, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the employee to the office.
2	Employees who were on leave prior to the issue of lockdown orders with effect from 25.03.2020 and the leave ended during the lockdown period.	Deemed to have joined duty from the date of expiry of leave, if intimation in any form, indicating difficulty in joining due to non-availability of public transport /flights has been given by the employee to the office. In case of leave on medical grounds, this is subject to production of medical /fitness certificate.
3	Employees who left HQ on weekend prior to lockdown, i.e 20.03.2020 (Friday), but could not return to HQ on 23.03.2020 (Monday) due to non-availability of transport.	Deemed to have joined on 23.03.2020, if intimation, in any form indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the employee to the office.

lud..... 2/-

4	Employees who were on leave prior to the issue of orders on lockdown with effect from 25.03.2020 and the leave expired during the lockdown period, but who wish to curtail the leave before expiry and join duty.	Curtailement of sanctioned leave may not be agreed to, unless allowed by the leave sanctioning authority only in rare cases based on official exigency. From the date following the date of expiry of leave during the period of lockdown, the employee may be deemed to have joined duty.
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3. The period of absence during lock down period may be regulated as per clarification given above.



(S.K Panda)

Joint General Manager/HR

Copy to -

1. Secy to MD, for kind information of MD
2. Director/PP, Director/OP&BD, Director/Finance, CVO
3. ED/EDFC, ED/WDFC
4. All GGMs/GMs /CGMs/GM-CO - for information of all employees
5. Manager/IT - for placing the order on intranet.