

Note

No. HQ/HR/Policy/RTI

Dated : 17.06.2025

RTI-386

Name of the Applicant- Neeraj Kumar		
S.No.	Information Sought	Reply
A. Regarding Administrative Transfer & Residency Period:		
1.	If an employee is transferred on Administrative Grounds (i.e., not on request), does it affect their Residency Period required for Promotion or MACP (Modified Assured Career progression)?	Relevant extracts of the policy document are attached.
2.	After such an Administrative Transfer, is the Residency Period calculated afresh from the new placed of posting, or is there continuity from the previous posting?	
3.	Kindly provide a copy of any official policy/guidelines/Officer Memorandum (OM) issued by DFCCIL, the Ministry of Railways, or DoPT regarding this matter.	
B. Regarding Special Casual Leave (SCL) for Persons with Disabilities (PwDs):		
1.	What is the maximum limit of Special Casual Leave (SCL) allowed to disabled (PwD) employees in DFCCIL.	Policy on SCL issued in DFCCIL is attached.
2.	Is special CL of more than 4 days allowed in DFCCIL for Divyang (PwD) employees.	
3.	If yes, please provide the rules, procedure, and eligibility criteria for applying for such leave.	

Ref: No. 2022/HQ/Admin/RTI-386

GM/HR

AGM/Admin(CPIO)

DGM/HR