



डेडीकेटेड फ्रेट कोरीडोर

No. 2025/HQ/Admin/RTI-433

डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

Dedicated Freight Corridor Corporation of India Ltd.

A Government of India (Ministry of Railways) Enterprise

New Delhi: 22.07.2025

Sh. Adil Khan  
Gujarat

Subject: Providing information w.r.t. Original RTI Application received under the RTI Act 2005.

Reference: RTI application dated 23.06.2025 (Registration No. DFCCIL/R/E/25/00340) and received through DOPT portal.

Information pertaining to DFCCIL as obtained from the concerned record holding office, is as under;

S. No	Point No.	Information sought	Information provided
1	1 to 3	Refer to the original RTI application	Information has not been received from the concerned department the same will be provided as soon as received from the concerned record holding office.
2	4 to 6	dt. 23.06.2025	Information is attached.

First Appeal if any may be made to the First Appellate Authority within 30 days of receipt of reply. The name, designation & address of the First Appellate Authority is as under;

Sh. D. L. Yadav  
GM/Administration DFCCIL,  
Mobile No.8368028905  
Email ID: dlyadav@dfcc.co.in  
DFCCIL Corporate Office Complex,  
Sector-145, Noida, Uttar Pradesh – 201306

(S.K. Panda)

AGM/Admn.(PIO)

Mob.-9717636811

E-mail: skpanda@dfcc.co.in

Copy to:

AGM/Fin/IR/DR/1  
GM/Fin/E&C: For providing information point No. 1 to 3

Note

No. HQ/HR/Policy/RTI

Dated : 08.07.2025

RTI-433

Name of the Applicant- Adil Khan		
S.No.	Information Sought	Reply
4.	क्या INDOOR Treatment के Medclaim को HR में जमा करवाते समय HOSPITAL REGISTRATION CERTIFICATE की जरूरत पड़ती है, अहमदाबाद यूनिट में HR विभाग द्वारा जबरदस्ती HOSPITAL REGISTRATION CERTIFICATE मांग रहे हैं और Medclaim को वापिस कर दिया जाता है।	मानव संसाधन मैनुअल से चिकित्सा नियमों के प्रासंगिक अंश संलग्न हैं।
6.	INDOOR Treatment के Medclaim के लिए क्या क्या ओरिजिनल डॉक्यूमेंट्स HR विभाग को दिया जाना चाहिए, इसकी लिस्ट चाहिए।	
5.	अहमदाबाद यूनिट में HR विभाग द्वारा HOSPITAL REGISTRATION CERTIFICATE के नाम पर वापिस किए गए सभी Medclaim की नामवर चाहिए।	यह अहमदाबाद इकाई से संबंधित है

Ref: No. 2022/HQ/Admin/RTI-433

GM/HR

AGM/Admin(CPIO)

आमना  
डा. 25  
DGM/HR

## Chapter-XII

### Medical Rules

#### 1. Scope and Applicability:

- a) These Rules shall be applicable to:
  - (i) All regular employees of the company and their "Family"
  - (ii) Deputationists opting for Medical benefits of the company,
- b) These Rules shall not apply to Consultants, advisors, casual/daily rated employees and those on service contract.
- c) All employees including deputationists have to submit the option/family composition as in Annexure-I to become eligible for Medical benefits.

#### 2. Definitions:

- a) "Family" for the purpose of these rules shall include:
  - (i) Spouse.
    - Unmarried daughters'/Step daughters.
    - Unmarried son without an upper age limit, even if not a student or invalid, provided he is wholly dependent on, and resides with the employee.  
(Circular No. 22/2023 dated 26.06.2023).
    - Widowed daughters/step daughter/ separated daughters who are wholly dependent on the employee.  
(Circular No. 35/2022 dated 06.10.2022).
  - (ii) Dependent parents of the employee, normally residing with the employees. If both husband and wife are the employees of the company, only one of them may avail the medical benefits for the family. However, dependent parent of both will be included independently, for the purpose of these benefits.  
(Circular No. 09/2023 dated 24.02.2023).
- b) Dependent shall mean a person whose income from all sources does not exceed the minimum family pension plus dearness relief thereon, prescribed by Central Govt. from time to time which is Rs.9450/- per month (Rs.9000+ Dearness Relief @ 5% i.e. Rs.450/-) as on 01.07.2017. This is further to revision of Dearness Relief rate from time to time.
  - (i) Any candidate joining DFCCIL, either through deputation or permanent/ Immediate absorption or Open market, etc. shall,

within 3 months of joining furnish an Income certificate of dependent parents from Tehsildar/SDM/DM etc. office for availing the benefit of DFCCIL Medical Rules. In case the aforesaid Income certificate is not furnished within 3 months, it will be presumed that the employee will not avail the medical benefits of his dependent parents.

- (ii) The aforesaid Income certificate shall be valid for a period of two years and shall be renewed by the employees within 3 months of the expiry of the said certificate. In case the renewal is not submitted by the concerned employee, the benefit of medical facilities to the dependent parents shall cease.
- (iii) In case after a period of time, an employee's parents become dependent on the employee, the employee shall obtain an income certificate from Tehsildar/SDM/DM etc. office for availing the benefits of DFCCIL Medical Rules for parents.
- (iv) The income Certificate will be submitted by the employee while preferring any claim for medical reimbursement.

*(Circular No. 13/2022 dated 07.04.2022)*

- c) "Authorized Medical Attendant" (AMA) means a medical officer, if any, in the service of the Company or any medical practitioner duly qualified in the Allopathic, Homeopathic or Ayurvedic systems of medicine, and registered with the appropriate schedule of the State and acceptable to the Company.

### 3. **Medical Treatment:**

#### a) **Outdoor Treatment**

- (i) Medical Allowance shall be part of the 35% basket of allowances towards expenses on outdoor treatment.
- (ii) The Medical Allowance for CDA employees (deputationists) is 7% of basic pay. The allowance is admissible on reimbursement basis i.e. on submission of bills/certification on monthly basis.

*(Circular No. 23/2019 dated 09.09.2019)*

- (iii) All employees shall furnish a utilization certificate towards the end of the financial year.
- (iv) Apart from the outdoor medical allowance, the expenses incurred by the employees towards investigations including pathological investigations, radio diagnosis, etc. in cases of specific occasions of presence of symptoms to rule out a disease or otherwise, if prescribed by AMA shall be reimbursable on submission of a copy of AMA's prescription and original bills. **(Annexure-II).**

*(HR's letter no. HQ/HR/3/Medical Rules/4 dated 16.12.2010)*



- b) Presently, Physiotherapy charges shall be allowed on advice of an AMA registered by the Apex body, subject to a maximum reimbursement for 15 sessions of physiotherapy only. There will be a ceiling limit of Rs. 500 per session in physiotherapy.
- c) The limit of 15 sessions would not be applicable in case of accident on duty which causes long term impairment or partial disablement of the employee, requiring long term physiotherapy.
- d) Cases of Autism, Cerebral palsy/Learning disorders etc. which are neurological disorders already covered under "special diseases" and require long term occupational therapy/speech therapy/special education etc. shall be kept out of purview of ceiling limit/ restrictions of 15 sessions.

*(Circular No.33/2023 dated 03.10.2023)*

e) **Indoor Treatment**

- (i) Indoor treatment means treatment taken during hospitalization for which room rent is charged by the hospital. For this purpose, the treatment should be taken from any Govt./Private/Trust hospital/ Nursing Home registered with Local Bodies or State Govt.
- (ii) In case of day care/short admission etc. for any minor medical procedure/emergency treatment, the treatment charges shall be reimbursable, even if no bed charges have been levied & for post-operative follow up (after day care/short admission etc.), reimbursement may be given for consultation charges for one visit only.

*(Circular No. 39/2022 dated 14.12.2022).*

- (iii) All expenses for a particular treatment leading to indoor admission, upto 30 days prior to admission and follow-up treatment upto 30 days after the date of discharge from hospital, shall qualify as indoor treatment to be claimed as in **Annexure-III**.
- (iv) The indoor expenses shall include consultation, diagnostics, medicines, ambulance charges, surgery/OT charges, equipments like pacemaker, coronary stents, intra ocular lenses, artificial limbs and implants, essential cosmetic treatments in the cases of burns, disfiguring in accidents, etc.
- (v) Reimbursement on account of Room Rent, based on original receipts, shall be as per the following entitlements:

S. No.	Levels	Room Type
1	MD/Directors	Suite/Deluxe Room
2	ED/GGMs/GMs	Deluxe Room
3	AGMs/JGMs/DGMs/Mgrs./ AMs/Jr. Managers	Single Room
4	Sr. Executive/Executive	Double/Three bedded room
5	Below Executives	General Ward
6	All levels	ICU charges (as per actuals)

(HR's letter no. HQ/HR/3/Medical Rules/4 (Pt.II) dated 06.08.2015 & Circular No. 552/2020 dated 07.09.2020)

- f) **Reimbursement of medical claims for indoor treatment:** If treatment is taken at an empanelled hospital, reimbursement will be made on actual basis. If treatment is not taken at an empanelled hospital, rates of Max Saket, New Delhi shall be the benchmark for reimbursement of claims for indoor treatment. Actual claims shall be reimbursed in case of emergency, life-threatening and accidental cases subject to approval of MD with due justification on case-to-case basis.

(Circular No. 01/2024 dated 02.01.2024)

g) **Special Diseases**

- (i) The following diseases shall be considered as special diseases:

- Cancer, Cardiac Ailments, Kidney ailments, Treatments arising out of accidents/fire etc., Diabetes, Mental Diseases, Poliomyelitis, Cerebral Palsy and Spastics, Tubercular diseases, Thalassemia major, AIDS, Hypertension, Neurological diseases, Thyroid, Rheumatoid Arthritis, Epilepsy, Ovarian Cyst, Growth Hormone Disorder, Psoriasis (I), Hepatitis A/B/C/D/E (ii), COVID-19 (iii), Cirrhosis of liver with established portal hypertension, Amoebic liver abscess, Varicose veins, Carotid artery insufficiency, Fibrosis of lungs, Emphysema, Asthma, Leprosy, Gangrene and Osteo- Arthritis (iv).

**Note:** (Inserted vide HR's letter no. HQ/HR/3/Med. Rules/4 dated 31.03.2015 for SN- (i), HR's Circular No. 34/2018 dated 08.06.2018 for SN- (ii), HR's Circular no. 673/2020 dated 05.11.2020 for SN-(iii), HR's Circular No. 39/2022 dated 14.12.2022 for SN-(iv)).

- (ii) Reimbursements towards expenses incurred like consultation, diagnostics, medicines, etc. shall be allowed as per actual based on production of original receipts and copy of the prescriptions of

the AMA as in **Annexure-IV**. The nature of special diseases must be properly and legibly mentioned on the prescription by AMA in all the system of treatment. Reimbursement for only one system of treatment for a particular disease at a time shall be admissible.

\*Under 'Diagnostics' pertaining to Special Disease of Diabetes & Hypertension, following items are reimbursable: -

- a) Reimbursement of cost of BP instrument once in a period of 3 years with cost ceiling of Rs. 1600/-.
- b) Reimbursement of cost of Glucometer once in a period of 3 years, with cost ceiling of Rs. 1200/-.
- c) Glucose, testing strips for blood tests at home in respect of employees suffering from diabetes will be allowed subject to the specific recommendation of AMA to this effect.

*(Circular No. HQ/HR/3/Medical Rules/4 dated 18.06.2015.)*

- (iii) Claims for medicine bills exceeding Rs 5000 (excluding consultation/investigation under special diseases) per person, per month shall be sent to Corporate Office for sanction, except for chronic ailments such as cancer, chronic kidney disease/renal failure and liver cirrhosis. Claims for medicines below this amount may be sanctioned by CGM at Unit level.
- (iv) Food/dietary supplements, vitamins, tonics, protein powder, diet box, products certified by FSSAI shall not be reimbursed under medicines.
- (v) Medicine bills without a proper description like name of medicine, quantity, rates etc. will not be eligible for reimbursement.
- (vi) Employees shall certify about genuineness of claim of medicine under special disease and thereafter, the claim should be scrutinized scrupulously by concerned dealing official in CGM unit/CO.
- (vii) The list of special diseases may be reviewed with the approval of MD from time to time.

#### h) **Medical equipment/treatment without indoor admission**

##### **Hearing Aid:**

- (i) Expenses incurred towards Hearing Aid shall be reimbursed with ceiling upto Rs.30,000 for Bilateral Hearing Aid and upto Rs. 15,000 for one-sided Hearing Aid. In special circumstances, Digital Hearing Aid with ceiling upto Rs.40,000 per Ear shall be reimbursed on production of original receipt.
- (ii) The use of hearing aid and its type should have been recommended by any ENT specialist registered with appropriate

Govt. authority or an ENT specialist of a hospital/clinic/nursing home, registered with the local authority.

- (iii) However, the digital hearing aid shall be permitted under the following two special circumstances duly mentioned by the ENT specialist in his prescription:
- (iv) Moderate to Severe Sensory Neural Hearing Loss with Aided Speech Discrimination Score, which cannot be improved to 70% by use of Analog Hearing Aid.
- (v) Sharply sloping audiogram seen on Pure Tone Audiometry, inverted V audiogram or U-shaped audiogram involving 2000 Hz.
- (vi) Replacement of Hearing Aid may be allowed only after Five (5) years on the recommendation of an ENT specialist as at (ii) above.

#### **Ophthalmic:**

- (vii) The expenses towards Ophthalmic (cataract) surgery shall be reimbursed as per actual with cost ceiling for Intra Ocular Lens upto Rs.30,000 for each Eye.

*(Circular No. 39/2022 dated 14.12.2022).*

#### **Dental:**

- (viii) The expenses towards Dental treatment for Extraction, Scaling & Gum treatment, Filling of teeth, any major dental treatment involving jaw bones, operation of gums, removal of wisdom teeth, Root Canal Treatment shall only be allowed for reimbursement as per actual, subject to cost ceiling for crown upto Rs.3000 per tooth.
- (ix) However, supply of artificial denture, cleaning/polishing of teeth, filling of teeth with gold or other expensive materials or orthodontic treatment for cosmetic reasons shall not be reimbursable.

#### **Artificial limbs and appliances:**

- (X) Artificial limbs and appliances used shall be reimbursed as per actual. **(Annexure-V).**

#### **4. Executive Health Check-up Scheme (EHCS):**

- (i) Employee and spouse shall be permitted comprehensive medical checkup at Company's expenses every alternate year between the age of 45 (40 years in case of female employees and wife of male employees) and 55 years and every year above 55 years of age of the concerned employee/spouse till superannuation/retirement of the employee in the Government Hospital, Government aided hospitals,



Trust hospital operating on a no profit no loss basis and Hospital/ Nursing Home registered with the local bodies/state government including reputed hospitals like Apollo, Escorts etc.

- (ii) Reimbursement towards expenses incurred shall be allowed as per actual based on the production of original receipts as in the enclosed format (**Annexure-VI**).

5. **Annual ceiling limit for dependent parents:**

- (i) The capping of annual medical reimbursement for dependent parents (excluding Self, Spouse and Children as defined in these rules) shall be as under: -

Category of Employee	Annual Medical coverage for Dependent Parents
Non-executive (All clusters)	Rs. 5 Lakh
E0 to E4	Rs. 7.5 Lakh
E5 to E7	Rs. 10 Lakh
E8 to E9	Rs. 15 Lakh
Functional Directors/MD	Rs. 20 Lakh

- (ii) 80% of the reimbursement of the bills shall be borne by DFCCIL and the balance 20% by the employee. This implies that each medical bill of the dependent parents will be borne by DFCCIL to the extent of 80% and by the employee to the extent of 20%. Further, the payment of DFCCIL share of 80% will be subject to the limit prescribed in the above table. Beyond the above capping, all expenses shall be borne by the employee himself/herself.
- (iii) The limits prescribed above for dependent parents shall be applicable from 1st April 2022 and onwards. The limit shall be applicable taking into account the date of Admission or the date of Consultancy during a financial year.
- (iv) The capping, as prescribed in the above table shall be reviewed after a period of two years.

*(Circular No. 13/2022 dated 07.04.2022)*

6. **Medical Advance:**

Advance for the purpose of Indoor medical treatment may be sanctioned subject to the following conditions:

- a) Employees shall furnish an estimate of the likely expenditure as per enclosed format (Annexure-VII) from the hospitals where treatment is proposed to be taken.
- b) Advance shall be released through a cheque/draft/RTGS in favor of

the Hospital/Employee.

- c) It will be the responsibility of the employee to ensure that the unutilized portion of the advance is returned by the hospital/himself within a week after discharge.
- d) Original bills/vouchers shall be submitted within 30 days from the date of discharge from the hospital failing which recovery of the advance would be made from the salary.
- e) Reimbursement Procedure: All medical expenses including medical advance, other than medical allowance paid through salary, shall be reimbursed as per SOP.
- f) The monetary ceiling for various treatments/equipments shall be reviewed periodically; say for every two years as per the prevailing market conditions.

## 7. **Submission of documents for availing Income Tax Exemption:**

7.1 DFCCIL is reimbursing the expenditure by its employees on medical treatment of self and dependents and expenditure on medical treatment incurred by employee/employer is covered under section 17 (2) & Rule 3(A)(1) and 3A (2) of Income Tax Act, 1962, for the purpose of applicability of tax on the same (relevant extracts of the Income Tax Act are annexed with Circular No. 40/2018 dated 14.08.2018). While submitting the claims for reimbursement of indoor medical expenditure, following documents are to be enclosed:

- (i) Registration certificate of the Hospital with Govt./Local bodies with current validation.
- (ii) Income Tax exemption certificate issued by the Chief Commissioner of IT in favor of the Hospital.

7.2 In absence of the above documents, the reimbursed amount would be liable to be included as Income of the official and will be subject to applicable tax.

7.3 The above shall be subject to the provisions of the Income Tax Act as amended from time to time.

*(Circular No. 40/2018 dated 14.08.2018)*

## 8. **Contribution to Railway revenues in the case of officers/staff availing Railway Medical Facilities during the period of their deputation to Govt. Department/ Corporations/Undertakings**

8.1 Ministry of Railways, Railway Board vide its letters dated 27.11.2013 and 29.07.2021 advised the following amendment in Rule-625 of IRMM-2000 and corresponding Rule 602, para-1 (Sub Section-19) of IREC, Vol-1:

“Railway employees sent on deputation to other Government Departments/Corporations/Undertakings may be governed by the medical attendance rules of the borrowing departments. The borrowing organization may, however, allow the railway employees, at his/her option, to enjoy Railway Medical facilities, provided a contribution to Railway revenues is made by the borrowing Corporations/Undertakings at the rate of recovery prescribed from time to time for Government employees of his/her status under the CGHS. However, in case of borrowing Central and State Government Departments, no such contribution is required to be paid and the employee will enjoy the Railway Medical facilities free of cost as during Railway services”.

- 8.2 Accordingly, the rates (per annum) notified by the Railway Board from time to time towards the contribution for availing medical facilities by the officials on deputation to PSUs are as under:

S. No.	Year	Annual contributions (Rs.)	Railway Board's letter dated
1	2014-2015	10,283.29/-	25.11.2014
2	2015-2016	11,020/-	27.05.2016
3	2016-2017	11,731/-	20.12.2017
4	2017-2018	12,924/-	26.06.2018
5	2018-2019	14,837/-	17.06.2019
6	2019-2020	16,575/-	28.10.2020
7	2020-2021	16,286/-	31.08.2021
8	2021-2022	17,304/-	22.07.2022
9	2022-2023	18,859/-	30.10.2023

- 8.3 Corporate Finance will remit the amount to Parent Railways in respect of the concerned employees working on deputation in DFCCIL as per the above rates on annual basis regularly.
- 8.4 CO/HR Cadre officials will provide complete details of the employees mentioning to whom the contribution is to be sent as under:
- Railway Employee No. -----
  - Payment to be made in favour of -----
  - Name of the Railway----- Address: -----
  - RTGS details of the concerned Railways for sending online payment (preference should be given for online mode payment).
- 8.5 The rates for future contribution will be notified by HR from time to time on receipt from the Railway Board.

*(Circular No. 21/2021 dated 19.08.2021)*

9. **Modalities for Annual Health Checkup for filling APAR through E-Office (SPARROW)**

9.1 All officers above the age of 40 years working in E2 and above grades shall undergo health checkup as per details given below: -

A. Through physical examination

B. Basic investigations for screening of following health parameters:

- Blood test for HB, TLC, DLC, FBS, Hb, Alc, Lipid profile, LFT, KFT
- ECG
- Urine-R/E, M/E

9.2 Accordingly, all officers working in E-2 grade or above and above the age of 40 years are advised to undergo mandatory health checkup.

9.3 The Certificate of health checkups as per **(Annexure-VIII)** will be required to be uploaded by such officers on SPARROW while filing APAR form online.

The health checkup should be done by March of the concerned year.

*(Circular No. 21/2023 dated 21.06.2023)*

10. **Empanelment of Hospitals and Diagnostic Labs with DFCCIL.**

To provide medical services and health care treatments benefits to the DFCCIL employees and their dependents, various hospitals/labs have been empaneled by DFCCIL for indoor and outdoor treatment as per details given in Annexure-IX

11. **General Conditions:**

a) If the spouse of an employee is employed in another organization (Private or Govt.) whether at the same station or elsewhere, which provides medical facilities in cash or kind or both, the spouse shall be entitled to the medical facilities under the medical rules only if he/she does not avail of the medical facilities in the organization, in which he/she is employed. The employee shall give his/her option in writing whether his/her spouse who is employed in another organization, shall avail of the medical facilities of DFCCIL or of the organization, in which he/she is employed and shall certify to the effect that he/she is not availing medical facilities in cash or kind or both, from any other sources.

b) Time limit for submission of medical claims:

Time limit for submission of medical claims of employees/ dependents shall be within 30 days.

For condonation and delay in submission of medical claims, the powers will be as under:-

- i. Field Units- CGMs are empowered to condone delay up to 2 months (after 30 days period).
- ii. Corporate Office-GM/HR is empowered to condone delay up to 2 months (after 30 days period).
- iii. The cases requiring condonation of delay beyond (a) & (b) shall be put up to Director/Infra (In-Charge of HR) for decision.

*(Circular No. 39/2022 dated 14.12.2022 and Circular No. 27/2023 dated 19.07.2023).*

### 12. Interpretation / Relaxation:

- a) In case of any doubt or dispute regarding interpretation of these Rules, the decision of Managing Director shall be final. He may also relax, delete, modify, and revise any of the provisions of these rules as required from time to time.
- b) The Managing Director may at his discretion review and check the veracity of any claim or treatment and the decision of MD taken after such review shall be final.
- c) Misuse, fraudulent use, false declaration, or false claims for reimbursement, by any employee under these Rules will render the employee liable to refund the amount with penal interest besides initiation of disciplinary action as per rules.

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क्रमांक. डीएफसी/एडीआई/आरटीआई/एपीआईओ

दिनांक: - 30/06/2025

अपर महाप्रबंधक /प्रशा. (ज. सू. अ.)

डीएफसीसीआईएल, कॉर्पोरेट कार्यालय परिसर,

सेक्टर-145, नोएडा-201306.

विषय: सूचना के लिए अनुरोध आरटीआई अधिनियम- 2005 के तहत।

संदर्भ: अपर महाप्रबंधक /प्रशा. (ज. सू. अ.) मेल दिनांक 24.06.2025, मामला संख्या RTI-433.

उपरोक्त संदर्भ में, इस कार्यालय द्वारा प्रदान की गई बिंदुवार जानकारी निम्नलिखित है: -

1. इस विभाग से संबंधित नहीं है।
2. इस विभाग से संबंधित नहीं है।
3. इस विभाग से संबंधित नहीं है।
4. कृपया, मानव संसाधन मैनुअल अध्याय 12 बिंदु 2(सी) के अनुसार।
5. आरटीआई अधिनियम की धारा 8(1)(j) के तहत जानकारी देय नहीं है।
6. कृपया, परिपत्र संख्या 26/2024 दिनांक 24.06.2024 प्रतिलिपि संलग्न है।

इसकी मंजूरी सक्षम प्राधिकारी यानी मुख्य सामान्य प्रबंधक, अहमदाबाद द्वारा दी गई है।

संलग्न: 01 संख्या A4 पृष्ठ।



(संतोष अन्कम)

एपीआईओ और डीजीएम/इलेक्ट्रिकल  
डीएफसीसीआईएल, अहमदाबाद



डेडिकेटेड फ्रेट कॉरिडोर कॉर्पोरेशन ऑफ़ इंडिया लिमिटेड

भारतसरकार (रेलमंत्रालय) काउपक्रम

**Dedicated Freight Corridor Corporation of India Limited**

A Government of India (Ministry of Railways) Enterprise

HQ-HR0COPO(HRP)/4/2022-HR-COORD AND POLICY/ 13711

Dated: 24.06.2024

Circular No 26/2024

**Sub: Modification in DFCCIL Medical Rules - Removal of requirement of submission of test reports with Medical Claim**

As per the existing practice, submission of test reports is mandatory while submitting medical claims, along with copy of prescription and original bills.

The issue has been examined and it has been decided that disclosure/submission of test reports shall not be mandatory for the purpose of reimbursement of medical claims (including Executive Health Checkup) in a routine manner. However, in case of doubt/ambiguity, Management may ask the employee to furnish the test/investigation reports.

This has the approval of the Competent Authority.

*Kamna*  
24/6/24

(Kamna Thakur)

Dy. General Manager/HR

**Email to -**

1. Secy to MD, for kind information of MD
2. Director/Infra, Director/Finance, Director/OP&BD, Director/PP, CVO
3. All EDs
4. All GGMs/GMs/CGMs/GM CO - for information of all employees

Registered Office: 5<sup>th</sup> Floor, Supreme Court Metro Station Building Complex, New Delhi-110001.

Tel: +91-11-23454700, Fax: 011-23454701, Web: [www.dfccil.gov.in](http://www.dfccil.gov.in), CIN : U 60232 DL 2006 GOI 155068