

No. 2025/HQ/Admin/RTI-450

डेडीकेटेड फ्रेंट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

Dedicated Freight Corridor Corporation of India Ltd.

A Government of India (Ministry of Railways) Enterprise

New Delhi: 01.08.2025

Sh. Kamlesh Kumar Near Rupaspur Police Station, Rupaspur, Bailey Roa, Bihar-801503 Mobile-8770467128

Subject: Providing information w.r.t. Original RTI Application received under the RTI Act

Reference: RTI application dated 03.07.2025 (Registration No. DFCCL/R/E/25/00352) and received through DOPT portal.

Information as obtained from the concerned record holding office, is as under;

S. No	Point No.	Information sought	Information provided
1	1 to 5	Refer to the original RTI application dt. 03.07.2025	Information is attached.

First Appeal if any may be made to the First Appellate Authority within 30 days of receipt of reply. The name, designation & address of the First Appellate Authority is as under;

Sh. D. L. Yadav
GM/Administration DFCCIL,
Mobile No.8368028905
Email ID: dlyadav@dfcc.co.in
DFCCIL Corporate Office Complex,
Sector-145, Noida, Uttar Pradesh – 201306

DA: 07 sheets

(S.K. Panda) AGM/Admn.(PIO) Mob.-9717636811

E-mail: skpanda@dfcc.co.in

egistered Office: 5th Floor, Supreme Court Metro Station Building Complex, New Delhi- 110001, Tel.:+91-11-23454700, Fax: 011-

3454701, Web;: https://dfccil.com CIN: U60232 DL 2006 GOI 155068

Corporate Office: DFCCIL Corporate office Complex, Sector 145, Noida, Uttar Pradesh-201306, Tel.:+91-120-2216666, Web.:



डेडीकेटेड फ्रेंट कोरीडोर कॉर्पोरेशन ऑफ इण्डिया लि. भारत सरकार (रेल मंत्रालय) का उपक्रम Dedicated Freight Corridor Corporation of India Ltd. A Govt. of India (Ministry of Rallways) Enterprise

No.: PRYJ (W) EN/RTI/49-(Vol-IV)/5719

S. K. Panda

JGM/Admin/CPIO

DFCCIL, Noida

Uttar Pradesh

Sub: Providing information w.r.t. original RTI application received under the RTI Act 2005 (RT1-450).

Ref.: (i) Corporate office Email dated 04.07.2025.

(ii) RTI application of Shri Kamlesh Kumar, Reg. No. DFCCIL/R/E/25/00352 dated 03.07.2025.

With reference to the above, referred email, reply of questions raised by applicant are as under: -

- List of all employees (Designation wise) who have been posted at the same location in Prayagraj Unit for more than 05 year is attached.
- 2. The date of initial posting of each such employee at their current location is also mentioned in attached list.
- 3. Details of all promotions (With dates) given to these employees since their joining in DFCCIL is also mentioned in attached list.
- 4. Transfer & posting of officer/officials done as per the administrative requirement & is according with the rotational transfer policy.
- Copy of the Policy attached.

It is submitted for disposal please.

This has the approval of Competent Authority i.e. CGM/PRYJ.

DA: As above.

(Ajeet Kumar Singh)
Dy. PM/Engg./APIO
DFCCIL/PRYJ

Date: 31/07/2025

PRYJ		PRYJ	PRAY	CANA	PRYJ	PRYJ	PRYJ	PRYJ	PRY	
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SWARNKAR	RUMARI PINKY	OTAHAM RAMUR YALA	SANDEEP KUMAR YADAV	Brahm Dev Singh	RAJNATH YADAV	DEEPAR KUMAR	EHTESHAM SHEKH	SAURABH GUPTA	SHIVAM KUNVAR	
100191	101052	101799	101802	101072	100567	101297	101104	101731	101528	
PM	АРМ	Jr Executive	Jr Executive	Jr Exscutive	DyPM	ir Executive	APM	Sr Executive	Executive	- Gase
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PRY	OCCOPRYS	New Kanpur	New Fatehpur	OCC/PRY)	PRYJ	OCC/PRYI	PRYL	PRYJ	New fatehpur	place
08.12.2012	31:12-2016	04.10.2019	04.10.2012	29,07,2019	28.10.2013	20.12.2017	11.05.2017	10.08.2019	10.04.2019	Presently posting date
28.09.2016 (E4)	06.02.2021(EI)	14.08.2023 (N6)	09.08.2023 (N6)	24.02.2021 (N6)	07.07.2017 (E4)	23.02.2021 (N2)	01.01.2021 (E))	23.12.2023 (EI)	13.12.2022 (N6)	Ist Promotion
09.11.2023(E5)	(23) 2505-60.01			17,07,2024 (N7)		13.04.2022 (NS)	10.03.2022 (E2)	``	15.10.2024(£0)	2nd promotion
	08.06.2024(E3)					•	15.05.2024 (E3)			3rd Promotion

HR Manual of DFCCIL



Section-V

Transfer

1. Initial posting and Request Transfer of officials

Following guidelines are laid down for consideration of cases related to initial posting of newly inducted officers/staff and request transfer of officials:-

- 1. Place of posting of newly inducted officials will be decided considering administrative requirement, vacancies, option given by the officials and seniority of the officials in the select list, Senior officials will be given preference for place of posting over his/her juniors, in the list.
- Request transfer will not be considered unless officials have completed minimum two years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing. Any request for transfer on medical/humanitarian ground will be considered with the approval of MD.
- Administrative requirement will always be of paramount importance in deciding the posting.

(Circular No. 06/2016 dated 15.09.2016)

2. Mutual Transfer

Guidelines for Mutual transfer rules for Employees of DFCCIL

- 1. Mutual transfer rules shall be applicable to:
 - i) All permanent employees of the DFCCIL.
 - These rules shall not apply to Deputationists, Consultants, Advisor, Casual/Daily rated employees and those on Service Contract.
- Mutual Transfer shall be allowed between two employees holding same grades and cadre (viz Civil, S&T/Elect, etc) only i.e. and Executive/Civil or a Jr. Executive/S&T can seek mutual transfer with another Executive/Civil or a Jr. Executive/S&T respectively.
- 3. Procedure to be followed for mutual transfers in DFCCIL:-

S.No.	Activity	Time			
i:	Forwarding of application by CGM unit in Project Offices/ Controlling officer in Corporate office to Corporate office HR. The forwarded application should convey the approval of the CGM/Controlling officer for the mutual request.				
ii.	Processing of file by Corporate HR for obtaining approval of Competent Authority as defined in SOP for transfers.	15 days			

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Annexure I

(A) Application for Mutual Transfer (To be filled by the Employee):-

- 1. Name:
- 2. Designation:
- 3. E.Code:
- 4. Grade & Scale of Pay:
- 5. DOB:
- 6. Date of Joining in DFCCIL:
- 7. Present Place of Posting& Date of Joining at present place of posting:
- 8. Educational/Professional Qualification:
- .9. Transfer sought to:
- 10. Awards Received, if any:
- 11. Particulars of employee with whom mutual transfer is sought:
 - i Name:
 - ii Designation:
 - iii E.Code:
 - iv Grade & Scale of Pay:
 - v DOB:
 - vi Date of Joining in DFCCIL:
 - vii Present Place of Posting & Date of Joining at present place of posting:
 - viii Educational/Professional Qualification:
 - ix Transfer sought to:
 - x Awards Received, if any:

I have read the guidelines for mutual transfer circulated vide Circular No. 22/2017 dated 28 .11.2017 and will abide by them. I will not seek transfer back to my present place of posting or to any other place in future in case of acceptance of this request, neither will I claim for transfer benefits. The above particulars are correct to the best of my knowledge and if any discrepancy is detected at a later stage, I shall be held responsible for the same and will be liable to be taken up under D&AR Rules of DFCCIL.

Place :

Employee to paste a recent passport size

photograph

HR Manual of DFCCIL





Rotational transfer of officers posted against sensitive posts

The nature of duties identified as sensitive as per DFCCIL's letter dated 08.12.2017 is accordance with DFCCIL's vigilance manual.

- (i) Engineering, Civil, Electrical, S&T, IT and Admin Deptt:-
 - All posts above the level of Sr. Executives engaged in Procurements, Tendering and Contract execution.
 - All posts at the level of DGM and above engaged in tender

(ii) Finance/Accounts:-

- · All posts of Finance above the level of Sr. Executives who are engaged in vetting of proposals, agreements, contractor payments
- All posts of Accounts related to contractor payments, disbursement of compensation to PAPs.

A. HR:-

- All posts of HR at DGM and above level engaged in Promotion, transfer and posting activities.
- All posts of HR at DGM and above level engaged in HR policy

B. Vigilance:-

- All posts in vigilance.
- C. In addition to above, in OP&BD department, Business development section has also been categorized as sensitive and once operation starts, inclusion of posts in Operations section shall be reviewed.
- D. Secretarial staff have a tenure of five years with a particular officer and in case of continuance beyond five years, they are also being taken under the purview of rotational transfer, following Railway Board instructions.

Officials posted against these posts should be rotated as per the existing guidelines every four years to avoid developing vested interest.

(Letter no. DFC/Vig/0511/2023, Vigilance Policy 07.05.2023.)