



डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.

भारत सरकार (रेल मंत्रालय) का उपक्रम

Dedicated Freight Corridor Corporation of India Limited

A Govt. of India (Ministry of Railways) Enterprise

New Delhi: 14.06.2023

No. 2023/HQ/Admin/RTI-456

Sh. Sajjan Kumar
Bihar

Subject: Providing information w.r.t. Original RTI Application received under the RTI Act 2005.

Reference: RTI application dated 13.06.2023 (Registration No. DFCCIL/R/E/23/00347) and received through DOPT portal.

Information, as obtained from the concerned record holding office, is provided herewith as under;

S. No	Point No.	Information sought	Information provided
1.	1 & 2	Refer to the original application dt. 13.06.2023	Information is attached.
2.	3		Information is attached.
3.	4		Please refer relevant policy circular on HOER on DFCCIL website.

First Appeal if any may be made to the First Appellate Authority within 30 days of receipt of reply. The name, designation & address of the First Appellate Authority is as under;

Mr. Gaurav Sharma
GM/Administration DFCCIL,
5th Floor, Supreme Court Metro Station Building,
Pragati Maidan, New Delhi-110001

(S.K. Panda)
JGM/Admn.(CPIO)
Mob.-9717636811
E-mail: skpanda@dfcc.co.in



Dated: 19/04/2017

HQ/GGM/Admin./CPM Offices Timings

All CPMs

Sub: Standardisation of CPM Offices Timings.

Competent Authority has approved the following Timings for all CPM Offices including all Associated Field Offices which may be implemented with the immediate effect:

- Monday to Friday - 09:30 Hrs. to 17:30 Hrs. (Lunch Break from 13:00 Hrs. to 13:30 Hrs)
- Saturday - 09:30 Hrs. to 13:30 Hrs.
- No Weekly Off on Saturday.

[Signature]
19/04
(Setish Kotha)
GGM/Adm

Copy to:

- 1) Secretary to MD for Kind Information of MD.
- 2) Dir.(DP&BD), Dir.(PP), Dir. (Infra), Dir.(Finance) and CVO for Kind Information.
- 3) ED/WDFC, ED/EDFC
- 4) All GGMs & GMs

Pl circulate to all concerned
[Signature]
20/4

Duties of Junior executives/Electrical (N5 -N7)

1. Every junior executive should be conversant with the safety rules pertaining to his work and be capable of independently attending to minor repair and adjustment work on OHE/PSI/E&M work. For this purpose he would be required to carry toolbox box with him wherever needed.
2. All jr. executives working in OHE shall look for the common types of defects on OHE when they are deputed for foot patrolling work and to report on defects noticed during such patrols to the reporting officers. He should also submit written report to their reporting officer in regard to foot patrolling and inspection work assigned to them.
3. All junior executives working in PSI should be able to carry out operation at switching stations on local control in an emergency under instructions from the TPC.
4. Junior executives OHE/PSI will take power blocks from TPC & deal with messages in connection with power blocks. All Jr Executives OHE/PSI will be issued competency certificates to take and cancel the power block.
5. Jr. Executive/OHE should make himself familiar with elementary sections of OHE in open route and yards in his jurisdiction. He should be able to isolate minimum faulty sections while availing the power blocks or while OHE is under break down.
6. Every junior executive should develop the ability to carry out the temporary repair in the event of breakdowns so as to restore traffic as quickly as possible and to deal with repairs necessary for all types of breakdowns.

The maintenance depot in-charge will ensure that sufficient numbers of junior executives/OHE who meet the eligibility requirement of tower wagon driver are given mandatory training for tower wagon driver. Trained junior executives nominated as tower wagon driver will work as tower wagon drivers and they will get various allowances as per policy circular no. 23/2021 of DFCCIL.

