

HQ/HR/RTI/2023-24(RTI No. 493)

Date: 06.06.2024

Sub: Information sought under Right to Information Act – 2005.

Ref: RTI No. 493 dated 26.05.2024 of Sh. Ashu (RTI Applicant).

Item No.	Point	Reply
1	In DFCCIL, according to Circular No. 14/2021, HQ/HR/DFCCIL/CBT/2021 Dated 15.06.2021. Only 03 vacancies notified for ST category candidates for Direct Promotion Quota (DPQ) from Cluster-C (E0/E1) to Cluster-D (E2 promotion) in Electrical Department. Kindly reply Yes or No.	Copy attached
2	In DFCCIL, according to Circular No. 14/2022, HQ/HR/DFCCIL/CBT/2022 dated 30.05.2022. Only 02 vacancies notified for ST category candidates for Direct Promotion Quota (DPQ) from Cluster-C (E0/E1) to Cluster-D (E2 promotion) in Electrical Department. Kindly reply yes or No.	Copy attached
3	In reference to above Q.1 & Q.2. Kindly reply the name of the candidate/employee, selected from Cluster-C (E0/E1) to Cluster-D (E2 promotion) in SC category against CBT exam 01.01.2021 in electrical department.	Sh. Ravi Chawla, (SC candidate) Sr. Executive /EL/(cluster-C) E1 level working at Ajmer promoted as JPM/EL(cluster-D) E2 level at Ajmer against CBT exam 01.01.2021

DGM/HR

GM/HR

JGM/Admin./PIO

Sh. Ravi Chawla  
AM/HR  
(Electrical)



No.: HQ/HR/DFCCIL/ CBT/2021

Dated: 15/6/2021

Q. | Circular No- 14/2021

**Sub:** Computer Based Test (CBT) for inter-cluster promotion.

**Ref:** 1) Circular No. 640/2020 dated 16.10.2020.

2) Circular No. 29/2021 dated 19.01.2021.

Vide this office Circular No. 640/2020 dated 16.10.2020, revised Recruitment and Promotion policy was notified. An alternative/accelerated channel for inter cluster promotion to N5, E0 & E2 grades (i.e., to lowest grade of Cluster B, C & D) through departmental examination has been introduced wherein, employees working in clusters (i.e., A, B & C) with 3 years of minimum service have an option to appear in the Competitive Examination (Computer Based Test) for promotion.

## 2. ELIGIBILITY.

For inter cluster promotion to N5, E0 & E2 grades, all the working employees in the lower cluster (i.e. in A, B & C) with 3 years of minimum service (as on 01.01.2021) have to appear in the Competitive Examination (computer based test) for consideration.

The list of eligible candidates was circulated to all field units. Thereafter some requests were received from the employees. Taking that into consideration, the list has been updated and enclosed herewith at **Annexure- I**.

## 3. SYLLABUS:

The syllabus for various posts of N5, E0 & E2 grades and departments was notified vide this office Circular No.: 29/2021 dated 19.01.2021.

## 4. PATTERN OF QUESTION PAPERS

CBT exam for all notified vacancies will be of 2 hrs duration, comprising of three sections in the question papers as under:



Post	General	Technical	Rajbhasha (Optional)
<b>N5</b> (Junior Executive) Common Exam	70	30	10
<b>E0 &amp; E2</b> (Executive & Junior Manager for all Depts.)	30	70	10

The QP will consist 100 questions of MCQ in 3 parts as indicated above. Out of total 110 questions candidate has to attempt 100 questions. In case questions on Rajbhasha is opted then the candidate can only attempt 90 questions from the remaining two sections & 10 questions from Rajbhasha.

There will be No negative marking in the CBT exam.

## 5. QUALIFYING MARKS

As indicated in para 8.7 (b) (i) of the circular No. 640/2020 referred above, Minimum qualifying marks is 60% marks in CBT & APAR individually. The overall qualifying marks shall be 60%. However, APAR for last 4 years will be considered and weightage of each APAR will be of 10 marks. If APAR for 4 years are not available, then marks will be awarded on pro-rata basis on the basis of available APARs.

## 6. VACANCIES

Vacancies position available as on 01.01.2021 (including anticipated vacancies up to 31.12.2021) for various posts i.e. in N5, E0 & E2 grades for various departments, along with break-up and number of employees eligible for all grades is given as under: -

Post	Department	Total Vacancies	UR	SC	ST	No of eligible employees	Remarks
<b>N5</b>	OP&BD	7	6	1	0	80	Common CBT exam for the post of N% grades will be conducted for employees in Cluster "A" as being a common cadre
	Electrical	249	194	37	18		
	S&T	215	167	32	16		
	Mechanical	26	22	1	3		

E0	Civil	225	176	33	16	15	
	Electrical	129	101	19	9	10	
E2	Civil	91	72	15	7	69	
	OP&BD	116	91	17	8	12	
	Finance	17	14	2	1	3	
	Electrical	26	21	3	2	29	
	S&T	11	9	1	0	53	
<b>Total</b>		<b>1,117</b>	<b>878</b>	<b>161</b>	<b>80</b>	<b>271</b>	

## 7. SCHEDULE OF THE EXAM

The tentative schedule will be notified separately.

## 8. REGISTRATION FOR COMPUTER BASED TEST

i. The link for registration process for said CBT exam by all the eligible/willing employees will be live from 16/06/2021 from 10:00 AM to 06/07/2021 upto 11:45 PM detailed as under:

The Online application portal link is as under:-

<https://cdn.digialm.com/EForms/configuredHtml/1258/70797/Instruction.html> .

Candidates can register and login by clicking on the link. Instructions are also provided on clicking the link.

ii. In case of issues like discrepancies in personal data, online application form, or difficulty is faced during the registration, the employees can immediately contact the technical/designated official through following modes:

**Helpline no: 022 61087590**

**Email @ [dfccil.examhelpdesk2021@gmail.com](mailto:dfccil.examhelpdesk2021@gmail.com)** their issue along with screenshot.

iii. In case the issue is not resolved within 02 working days they can reach out to the Nodal/Cadre officers as listed below:



Department	CONTACT DETAILS OF CADRE OFFICERS		
	Mobile No.	Name & Desig.	Nodal Officer
CIVIL	9717636972	Shri Girish Kumar Nim, MGR	Shri Sunder Singh, AGM/HR-I Mob. No.:9717636874
ELECTRICAL	9717636808	Shri Sanjeev Kumar Jain, AM/HR	
FINANCE		Shri Pradeep Kumar Singhal, AM/HR	
OP&BD	9717636809	Smt Renu Agnihotri, AM/HR	
S&T	9717636945	Smt Shuchi, MGR	Shri R. S. Rawat, AGM/HR-II Mob. No.: 9717636877
MTS (all deptts.)	9717636973		

## 9. OPTION TO CHOOSE DEPARTMENTS ON PROMOTION TO N5 LEVEL.

- Candidates/employees have to submit 3 (three) options for the Departments on promotion in N5 level while applying for on-line registration for the Computer Based Test.
- Panel in N5 level will be made Department wise purely on the basis of option of the employee, merit and availability of vacancies (community wise) in the departments.
- Option exercised in order of preference for the department (i.e., in N5 grade) at the time of registration will be final and no request for change will be considered later on.

## 10. GENERAL INSTRUCTIONS

- Employees are advised to carefully read instructions while filling the registration form.
- Details once submitted will be treated as final.
- All the eligible employees must complete their on-line registration process only through the notified link mentioned at para 8 above, well before the deadline, by filling requisite details and uploading requisite documents while registration.
- All the eligible employees are advised to complete the registration process well in advance and avoid the last minute rush.
- All Employees will be required to appear at the examination centre along with their admit card (generated online) and relieving letter issued by the Controlling officers in the prescribed format **Annexure-II**.
- All eligible employees should appear in the exam as per schedule. No supplementary examination will be held.



11. All CGMs/GGMs/GMs/GMs(Co-ord) are advised to circulate this notification widely among the eligible employees working under their control.

Encl: 1. Revised eligibility list for all grade. (**Annexure-I**)  
2. Format of relieving order. (**Annexure-II**)

RAGHUBIR  
R SINGH

Digitally signed by  
RAGHUBIR SINGH  
Date: 2021.06.15  
21:09:33 +05'30'

(R.S. Rawat)  
AGM/HR-II

**Copy for information to:**

1. PS/ MD for information of MD.
2. Dir /Infra, Dir./Fin, Director /OP & BD and CVO.
3. All EDS/GGMs/GMs in Corporate office.
4. All CGMs/GMs(Co-ord)/GMs.
5. Unit HR officers for information and n.a.
6. IT CELL CO for uploading on the Website & ESS portal
7. Notice Board.



Name	Employee ID	Father's Name	Date of Birth	Date of Initial Appointment	Designation	Department	Category	Place of Posting	Pay Scale/Grade	Date of holding present grade	Date of Joining in lowest grade of the cluster	Level	Cluster	Contact No.	Address	Eligible for Grade	Eligible for Post
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
KUMAR MEENA	101205	Jamna Lal Meena	17/08/1987	11/08/2017	MTS	Common Cadre	ST	JP	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
JMAR	101206	Suresh Mahto	05/05/1991	11/08/2017	MTS	Common Cadre	OB	MGS	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
SH BAIRWA	101208	Deepchand Raina	06/07/1994	11/08/2017	MTS	Common Cadre	SC	JP	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
AAR MEENA	101209	Gulab Chand Meena	01/07/1991	11/08/2017	MTS	Common Cadre	ST	JP	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
PTA	101210	Jugedi Gupta	15/05/1995	11/08/2017	MTS	Common Cadre	OB	MGS	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
KUMAR GAURAV	101211	Jaykrishna Prasad	15/08/1990	11/08/2017	MTS	Common Cadre	OB	MGS	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
IAR SHUKLA	101212	Moel Shanker Shukla	03/03/1985	11/08/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
G	101213	Hansh Durg	28/10/1988	11/08/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
UMAR KANNAUJIA	101214	Muneshwar Kannauija	26/06/1991	11/08/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
KLA	101215	Ram Ylas Shukla	13/07/1986	11/08/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
RAMESH	101216	Pokkuri Sammaiah	12/06/1990	11/08/2017	MTS	Common Cadre	SC	All	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
UMAR VERMA	101217	Hari Kishor Parshad	31/03/1991	11/08/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
H	101218	Param Sukh	01/01/1992	11/08/2017	MTS	Common Cadre	ST	All	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
HANDRA	101219	Rajdev Ram	01/03/1995	11/08/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
JMAR	101220	Raju Kumar	12/02/1996	11/08/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
AM JAT	101221	Omkar Mal Jat	05/01/1996	11/08/2017	MTS	Common Cadre	OB	MGS	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
AWARI	101223	Umanath Tiwari	25/02/1994	11/08/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
r	101224	Jaiprakash Mehta	05/12/1995	11/08/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
LIAN KUMAR	101225	Nageshwar prasad	06/05/1984	11/08/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
KUMAR SINGH	101230	Arun Kumar Singh	07/07/1989	11/08/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
AAR SARJOJ	101231	Ram Narayan Saroj	16/08/1991	11/08/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	11/08/2017	N2	N1-N4			N5	Jr. Executive
KUMAR PRASAD	101233	Indrajeet	17/07/1983	21/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
UMAR SHARMA	101235	Sushil Sharma	16/12/1991	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
KUMAR	101236	Rambrikash singh	15/03/1988	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
KUMAR YADAV	101237	Bhola Yadav	12/12/1988	21/09/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
ASTWAR	101238	Rajendra Kumar Kastwar	19/03/1990	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
A KUMAR	101239	Lachhiram	08/10/1991	21/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
AN	101240	Chandrika Mahto	11/04/1990	21/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
JMAR	101241	Nand Kishor Rai	05/02/1994	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
JAN KUMAR	101242	Satyendra Kumar suman	20/06/1994	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
UMAR SAHOO	101243	Kailash chandra Sahoo	07/07/1985	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
I KUMAR SINGH	101244	Kashi Nath Singh	20/06/1990	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
JMAR	101248	Rajbanshi Ram	09/10/1991	21/09/2017	MTS	Common Cadre	UR	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
ANJAN SAHA	101249	Awashan Kumar	03/01/1993	21/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
IAR RAWAT	101251	Sachitra Saha	05/10/1990	22/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	21/09/2017	N2	N1-N4			N5	Jr. Executive
I KUMAR	101255	Vishanu Bhagwan prasad	11/03/1991	22/09/2017	MTS	Common Cadre	OB	JP	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
IAN	101261	Madai Lal	10/09/1988	22/09/2017	MTS	Common Cadre	OB	JP	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
SH	101263	Radhika Krishna Singh	25/01/1987	22/09/2017	MTS	Common Cadre	OB	JP	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
IIRWAR	101265	Ramsaroop Ahirwar	14/02/1992	22/09/2017	MTS	Common Cadre	OB	JP	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
MAR	101267	Manak Ram	01/03/1992	22/09/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
AR	101276	Nageshwar Mahto	03/06/1992	09/11/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	22/09/2017	N2	N1-N4			N5	Jr. Executive
SWAN	101277	manoj Paswan	25/12/1993	09/11/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
PASWAN	101278	Ram Badan paswan	03/08/1985	09/11/2017	MTS	Common Cadre	SC	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
UMAR	101279	Surjay Yadav	19/04/1994	09/11/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
UMAR	101281	Gurudyal Singh	01/07/1990	09/11/2017	MTS	Common Cadre	SC	JP	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
VI	101284	madhav Parkash	01/07/1987	09/11/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
JMAR	101285	Shiv Shankar Singh	10/03/1994	09/11/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
KUMAR	101286	Basudeo Singh	05/05/1994	09/11/2017	MTS	Common Cadre	OB	TDL	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
AR	101287	Jaijal Singh	08/07/1992	09/11/2017	MTS	Common Cadre	SC	JP	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive
D MEENA	101288	Shrikishan Meena	02/05/1989	09/11/2017	MTS	Common Cadre	ST	JP	18000-52000	22/03/2021	09/11/2017	N2	N1-N4			N5	Jr. Executive



No.: HQ/HR/DFCCIL/CBT/2022

Dated: 30/05/2022

**Q.2** Circular No- 19/2022

**Sub:** Computer Based Test (CBT) for inter-cluster promotion.

**Ref:** 1) Circular No. 640/2020 dated 16.10.2020.

2) Circular No.: 29/2021 dated 19.01.2021.

3) Circular No.: 06/2022 dated 09.02.2022.

Vide this office Circular No. 640/2020 dated 16.10.2020, revised Recruitment and Promotion policy was notified. An accelerated channel for inter cluster promotion to N5, E0 & E2 grades (i.e., to lowest grade of Cluster B, C & D) through departmental examination has been introduced wherein, employees working in clusters (i.e., A, B & C) with 3 years of minimum service have an option to appear in the Competitive Examination (Computer Based Test) for promotion.

**2. ELIGIBILITY.**

For inter cluster promotion to N5, E0 & E2 grades, all the working employees in the lower cluster (i.e. in A, B & C) with 3 years of minimum service (as on 01.01.2022) can appear in the Competitive Examination (Computer Based Test (CBT)) for consideration.

The list of eligible candidates has been enclosed herewith at **Annexure-I**.

**3. SYLLABUS:**

The syllabus for various posts of N5, E0 & E2 grades of all the departments was notified vide this office Circular No.: 29/2021 dated 19.01.2021, 06/2022 dated 09.02.2022 (revised syllabus of Civil department). The syllabus for Rajbhasha is detailed at **Annexure-II**.

**4. PATTERN OF QUESTION PAPERS**

CBT exam for all notified vacancies will be of two (02) hours duration, comprising of three Sections in the question papers as under:





Post	Compulsory		Optional (C)	
	(A)	(B)	Rajbhasha (C1)	General (C2)
	General	Technical/Subject Knowledge (Department Specific)		
<b>N5</b> (Junior Executive) Common Exam	60	30	10	10
<b>E0 &amp; E2</b> (Executive & Jr Manager all Depts.)	20	70	10	10

Multiple Choice Questions (MCQ) will consist of three Sections i.e. General-A, Technical/Subject knowledge (Department Specific)-B & Optional-C as indicated above. Out of above three (03) Sections, Section A & B will be compulsory.

In Optional Section C, the candidates will be able to view in the online exam both C1 & C2 sub sections. However, the candidate has to decide in the first instance which sub-section he/she will attempt to answer. Once the candidate has decided a particular sub-section, he/she has to answer 10 MCQs from that sub-section only. In case the candidate chooses to answer MCQs from the other sub-section, the answers attempted in the earlier sub-section will get deleted automatically. Therefore, the candidate cannot answer a combination of MCQs from both the sub-sections.

There will be No negative marking in the CBT exam.

## 5. QUALIFYING MARKS

As indicated in para 8.7 (b) (i) of the Circular No. 640/2020 referred above, Minimum qualifying marks is 60% marks in CBT & APAR individually. The overall qualifying marks shall be 60%. However, APAR for last 4 years will be considered and weightage of each APAR will be of 10 marks. If APAR for 4 years are not available, then marks will be awarded on pro-rata basis on the basis of available APARs.

Further, distribution of marks for APARs is to be done in terms of para 8.7.4 of the Circular No. 640/2020.



## 6. VACANCIES

Vacancy position available as on 01.01.2022 (including one higher cluster and anticipated vacancies up to 31.12.2022) for various posts i.e. in N5, E0 & E2 grades for various departments, along with break-up and number of employees eligible for all grades is given as under: -

Post	Department	Total Vacancies	UR	SC	ST	No. of eligible employees	Remarks
N5	OP&BD	289	224	44	21	34	Common CBT exam for the post of N5 grades will be conducted for employees in Cluster "A" as being a common cadre
	Electrical	286	216	47	23		
	S&T	215	167	32	16		
	Mechanical	17	12	04	01		
E0	Civil	233	174	33	16	13	
	Electrical	128	98	20	10	05	
E2	Civil	56	34	15	07	35	
	OP&BD	115	89	18	08	02	
	Finance	15	12	02	01	01	
	Electrical	09	04	02	03	15	
<b>Total</b>		<b>1363</b>	<b>1030</b>	<b>217</b>	<b>106</b>	<b>105</b>	

**NOTE:** For S&T deptt., E2 level matter is sub-judice in Hon'ble Supreme Court, New Delhi. Result for CBT held on 13.11.21 for cycle 2021 is on hold. Therefore, there will be no CBT for S&T Department (E2 level posts), till the matter is sub-judice.

## 7. SCHEDULE OF THE EXAM

The tentative schedule will be notified separately.

## 8. REGISTRATION FOR COMPUTER BASED TEST

i. The link for registration process for said CBT exam by all the eligible/willing employees will be live from 01/06/2022 from 10:00 AM to 21/06/2022 up to 11:45 PM detailed as under:

The Online application portal link is as under:-

<https://cdn.digialm.com//EForms/configuredHtml/1258/77325/Instruction.html>

Candidates can register and login using the above link. Detailed instructions for registration are also provided therein, for adherence.



Post	Compulsory		Optional (C)	
	(A)	(B)	Rajbhasha (C1)	General (C2)
	General	Technical/Subject Knowledge (Department Specific)		
<b>N5</b> (Junior Executive) Common Exam	60	30	10	10
<b>E0 &amp; E2</b> (Executive & Jr Manager all Depts.)	20	70	10	10

Multiple Choice Questions (MCQ) will consist of three Sections i.e. General-A, Technical/Subject knowledge (Department Specific)-B & Optional-C as indicated above. Out of above three (03) Sections, Section A & B will be compulsory.

In Optional Section C, the candidates will be able to view in the online exam both C1 & C2 sub sections. However, the candidate has to decide in the first instance which sub-section he/she will attempt to answer. Once the candidate has decided a particular sub-section, he/she has to answer 10 MCQs from that sub-section only. In case the candidate chooses to answer MCQs from the other sub-section, the answers attempted in the earlier sub-section will get deleted automatically. Therefore, the candidate cannot answer a combination of MCQs from both the sub-sections.

There will be No negative marking in the CBT exam.

## 5. QUALIFYING MARKS

As indicated in para 8.7 (b) (i) of the Circular No. 640/2020 referred above, Minimum qualifying marks is 60% marks in CBT & APAR individually. The overall qualifying marks shall be 60%. However, APAR for last 4 years will be considered and weightage of each APAR will be of 10 marks. If APAR for 4 years are not available, then marks will be awarded on pro-rata basis on the basis of available APARs.

Further, distribution of marks for APARs is to be done in terms of para 8.7.4 of the Circular No. 640/2020.



## 6. VACANCIES

Vacancy position available as on 01.01.2022 (including one higher cluster and anticipated vacancies up to 31.12.2022) for various posts i.e. in N5, E0 & E2 grades for various departments, along with break-up and number of employees eligible for all grades is given as under: -

Post	Department	Total Vacancies	UR	SC	ST	No. of eligible employees	Remarks
N5	OP&BD	289	224	44	21	34	Common CBT exam for the post of N5 grades will be conducted for employees in Cluster "A" as being a common cadre
	Electrical	286	216	47	23		
	S&T	215	167	32	16		
	Mechanical	17	12	04	01		
E0	Civil	233	174	33	16	13	
	Electrical	128	98	20	10	05	
E2	Civil	56	34	15	07	35	
	OP&BD	115	89	18	08	02	
	Finance	15	12	02	01	01	
	Electrical	09	04	02	03	15	
<b>Total</b>		<b>1363</b>	<b>1030</b>	<b>217</b>	<b>106</b>	<b>105</b>	

**NOTE:** For S&T deptt., E2 level matter is sub-judice in Hon'ble Supreme Court, New Delhi. Result for CBT held on 13.11.21 for cycle 2021 is on hold. Therefore, there will be no CBT for S&T Department (E2 level posts), till the matter is sub-judice.

## 7. SCHEDULE OF THE EXAM

The tentative schedule will be notified separately.

## 8. REGISTRATION FOR COMPUTER BASED TEST

i. The link for registration process for said CBT exam by all the eligible/willing employees will be live from 01/06/2022 from 10:00 AM to 21/06/2022 up to 11:45 PM detailed as under:

The Online application portal link is as under:-

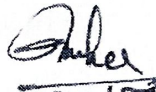
<https://cdn.digialm.com//EForms/configuredHtml/1258/77325/Instruction.html>

Candidates can register and login using the above link. Detailed instructions for registration are also provided therein, for adherence.



11. All CGMs/GGMs/GMs/GMs(Co-ord) are advised to circulate this notification widely among the eligible employees working under their control and ensure strict compliance of following points:-
- To nominate a suitable/responsible officer to issue relieving letter to the eligible candidates who have completed their registration process.
  - Relieving letter to be issued in Annexure-II in terms of point (i) above, only in respect of those employees who are physically working on their post and not absconding or on unauthorized absence on the date of issue of relieving letter.

- Encl: 1. Eligibility list for all grades. **(Annexure-I)**  
2. Rajbhasha Syllabus. **(Annexure-II)**  
3. Format of relieving order. **(Annexure-III)**

  
30/5/2022  
(Sunder Singh)  
GM/HR/CO

**Copy for information to:**

- Secy to MD for information of MD.
- Dir. /Infra, Dir./PP, Dir./Fin, Director /OP & BD and CVO.
- All EDS/GGMs/GMs in Corporate office.
- All CGMs/GMs(Co-ord)/GMs.
- Unit HR officers for information and n.a.
- Manager/IT for uploading on the Website & ESS portal
- Notice Board.

ii. In case of issues like discrepancies in personal data, online application form, or difficulty faced during the registration, the employees can immediately contact the technical/designated official through following modes along with a brief description of their issue along with a screenshot:

**Helpline no: +917353014447**

**Email @ dfccildep2022@gmail.com**

iii. In case the issue is not resolved within 02 working days they can reach out to the Cadre officers and then the Nodal officer as listed below:

Department	CONTACT DETAILS OF CADRE OFFICERS		
	Mobile No.	Name & Desig.	Nodal Officer
CIVIL	9717636972	Sh Girish Kumar Nim, MGR/HR email id: gknim@dfcc.co.in	Smt Kamna Thakur, DGM/HR/CO Mob. No.:9717636974 email id: kthakur@dfcc.co.in
ELECTRICAL	9717636808	Sh Sanjeev Kumar Jain, AM/HR email id: skjain1@dfcc.co.in	
FINANCE		Sh Pradeep Kumar Singhal, AM/HR email id: pkumar4@dfcc.co.in	
OP&BD	9717636809	Smt Renu Agnihotri, AM/HR email id: ragnihotri@dfcc.co.in	
S&T	9717636945	Smt Shuchi, DGM/HR/CO email id: shuchi@dfcc.co.in	
Mechanical	9717636973		
MTS (all deptts.)			

## 9. OPTION TO CHOOSE DEPARTMENTS ON PROMOTION TO N5 LEVEL.

- Candidates/employees have to submit three (03) options for the departments on promotion in N5 level while applying for on-line registration for the Computer Based Test.
- Panel in N5 level will be made department wise purely on the basis of option of the employee, merit and availability of vacancies (community wise) in the departments.
- Option exercised in order of preference for the department (i.e., in N5 grade) at the time of registration will be final and no request for change will be considered later on.





## 10. GENERAL INSTRUCTIONS

- i. Employees are advised to carefully read instructions before filling the registration form.
- ii. Employees can edit their detail by logging into the portal prior to cut-off date and time. No change will be permitted after the deadline/cut-off date.
- iii. All the eligible employees filling the form to register for the CBT exam of 2022 will also have to submit a declaration online that he/she is physically working at his/her present post and is not absconding or on unauthorized absence on the date of registration.
- iv. All the eligible employees must complete their on-line registration process only through the notified link mentioned at para 8 above, well before the deadline/cut-off date i.e. well in advance in order to avoid the last minute rush, by filling requisite details and uploading requisite documents while registration.
- v. An employee is required to register only once. For anyone who does multiple registration, his/her candidature will be cancelled and will call for disciplinary action as deemed fit against him/her.
- vi. All employees will be required to appear at the examination centre along with their admit card (generated online) and relieving letter issued by the Controlling/Designated officers in the prescribed format **Annexure-III**.
- vii. All eligible employees should appear in the exam as per schedule. No supplementary examination will be held.
- viii. PWD candidates who seek additional time in the CBT on grounds of their disability are required to carry the original medical certificate issued by the Competent Medical Authority. Otherwise, no additional time will be granted to such candidates.
- ix. Employees found indulging in unfair means at the time of CBT will be expelled from the examination centre and debarred from appearing in the future CBT, apart from facing disciplinary action as deemed fit against him/her.
- x. Employees appearing in the CBT should be dressed in their official uniform and carrying their official ID's.

