

क्रमांक :- अज/आर.टी.आई.-2023/

दिनांक : 02.08.2023

श्री एस. के. पाण्डा,

संयुक्त महाप्रबन्धक/प्रशा0 (जू.सू.अ.)

डीएफसीसीआईएल, नई दिल्ली।

विषय :- सूचना का अधिकार अधिनियम 2005 (आर.टी.आई. संख्या 619) के क्रम में।
प्रसंग :- कॉर्पोरेट कार्यालय से प्राप्त ई-मेल दिनांक 02.08.2023 के क्रम में।

उपरोक्त विषयान्तर्गत एवं प्रासांगिक पत्र की पालना में सूचना का अधिकार अधिनियम 2005 के प्रार्थी श्री मनीष कुमार ढाका के प्रार्थना पत्र (आर.टी. आई-संख्या 619) में वर्णितानुसार तथ्यों का प्रत्युत्तर इस पत्र के संलग्न कर भिजवाया जा रहा है।

अतः प्रार्थी के प्रार्थना पत्र का प्रत्युत्तर संलग्न कर प्रेषित है।

संलग्न :- कुल कित्ता - 07



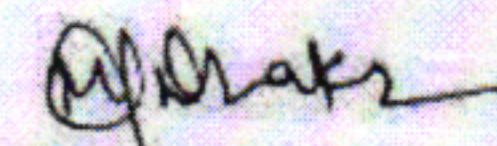
(बृज राज)
महा प्रबन्धक विधुत
डीएफसीसीआईएल, अजमेर

**ANNUAL PERFORMANCE APPRAISAL REPORT (APAR)
FOR E0 – E4**

YEAR: 2021-22	From: 01.04.2021	To: 31.03.2022
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PART-I PERSONAL DATA

Name	MANISH KUMAR DHAKA			Category	OBC												
Emp. Code	101061		Grade	E1- 40000-140000													
Designation	Sr. Executive			Date of Birth	0	7	0	5	1	9	9	0					
Project/Unit.	Ajmer/New Shri Amirgarh			Department	S&T												
Dt. of joining as regular	1	4	1	0	2	0	1	6	Dt. of Joining present posting	2	6	1	2	2	0	1	6
Qualifications	Academic			Post Graduate													
	Professional			M.Tech in Electronics & Communication													
Name of Appraiser	Sh. Bachch Raj Meena			Designation	Dy.PM/S&T/KVJN												
Brief Description of Duties: -																	
(1) To carry out schedule maintenance of all Signalling and telecommunication installation as per prescribed maintenance schedule within jurisdiction.																	
(2) PMC management and coordination of STP5&5A with other package contractors of CTP-2 & EMP-4 (for S&T work related issues).																	
(3) All other official duties concerned with WDFC projects assigned by Controlling Officer/Reporting Officer.																	
Details of leave availed during the year (except Casual Leave (CL))																	
S. No.	Type of Leave	Period		No. of Days	Unauthorized/ Dies-non etc.												
		From	To														
1.	LAP	26-04-2021	30-04-2021	05													
2.	LAP	13-08-2021	18-08-2021	06													
3.	LAP	01-12-2021	03-12-2021	03													
Date of filling of Property Return:				1	4	1	0	2	0	1	6						
Any award or punishment during the year				Nil													


Signature of Appraiser



PART-II
PERFORMANCE PLANNING/YEAR END REVIEW

(Col. 2 - 4 to be filled at the beginning of the year while setting Key Result Areas (KRAs) and signed by both Appraisee and Appraiser, Col.5 to be filled at the end of the year by Appraisee and Col. 6 & 7 by the Appraiser while finalizing APAR. (No enclosure to be attached).

S. No.	Key Results Area	Targets	Max. Marks	Achievements against Target (col.5)	Achievement by Appraiser	Marks by Appraiser
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	To carry out schedule maintenance of all Signalling and telecommunication installation as per prescribed maintenance schedule within jurisdiction.	100 %	30	100 %	achieved	29
2	Day to day works related to operation and maintenance of auto location huts from ALH87 to ALH 91.	100 %	20	100 %	achieved	19
3	Monitoring, recording and rectification of all signaling and telecommunication incidences of failure, defect, unusual and theft etc.	100 %	20	100 %	achieved	19
4	Monitoring and reporting physical progress of pending S&T works and removal of deficiencies in S&T work within jurisdiction.	100 %	10	100 %	achieved	9
5	Monitoring activities of STP-5 and STP-5A, conducting quality assurance audit of works executed related to STP-5 & STP-5A as per DFCCIL extent rules under jurisdiction.	100 %	10	100 %	achieved	9
6	Coordination of interface activities with Indian Railways and Other Department of DFCCIL etc.	100 %	5	100 %	achieved	5
7	Verification of PMC Engineers work related to STP5 and STP5A.	100 %	5	100 %	achieved	5
Total				100 %		95
Signature of Appraisee (at the beginning of the year) Date: 23-9-2021				Signature of Appraiser (at the beginning of the year) Date:		
Signature and date of Appraisee (to be signed after filling Col.5 at the end of the year)						

To be filled and signed by the Appraiser after filling col. 6 & 7

(Pro-rated total marksof75) Signature of Appraiser Date:	TotalmarksMarks obtained x $\frac{3}{4}$ $95 \times \frac{3}{4} = 71.25$
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BB

PART - III

POTENTIAL APPRAISAL

(Appraisal for lateral movement and for higher post)

To be filled by the Appraiser at end of the year:

S. No.	Potential Appraisal	Ratings (1-2-3-4-5)
1.	Technical / Professional qualification	5
2.	Personal characteristics - level of fitness, strength of character, reliability and resilience.	5
3.	Effective communication skill.	5
4.	Strategic orientation and alignment with organizational objective.	5
5.	Leadership abilities.	5
Total		25

Total Marks 25


Marks obtained =

25

Appraiser's comments on Potential Suitability:

(The Appraiser may indicate suitability of the Appraisee for lateral movement in different function / suitability for any particular area of work in which the Appraisee is interested and fitness for higher positions).

Effective communication skill, suitable for maintenance work and integrity is beyond doubt.


SPM/S&T/KVJH
09/07/2022

Signature of Appraiser
Date:



Emp. Code: 101061 Name: Manish Kumar Dhaka Design: Sr. Bkt/SST. Year: 2021-22

**PART-IV
GENERAL**

To be filled by the Appraiser at the end of the year

PART	Components	Max Marks	Marks Obtained
PART - II	Performance	75	71.25
PART - III	Potential Appraisal	25	25
Total		100	96.25

Integrity (if the integrity is doubtful, a separate sheet should be attached giving full details). **Beyond doubt**

Overall Classification (Numerical Grading i.e. total marks obtained in Part. IV):

"Outstanding"

Name of Appraiser:
Designation:

**B. R. MURMA
DPM/SST/KVJH**

Signature:
Date:

[Signature]
**DPM/SST/KVJH
09/05/2022**

Note: 90-100 (Outstanding) / 70-89.99 (Very Good) / 50-69.99 (Good) / 30-49.99 (Average) / below 30 (Below Average)

Remarks & Signature of Reviewing Authority

Outstanding

Name of Appraiser:
Designation:

**Anil Kumar Choudhary
GM/SST/AH**

Signature:
Date:

[Signature]
11/5/22

Remarks & Signature of Accepting Authority

Outstanding

Name of Appraiser:
Designation:

**Sunit Singh
CAMI Tunda (Thru CAMI Ahmed)**

Signature:
Date:

[Signature]
16.08.2022

APAR-E0 to E4

[Handwritten Signature]

POSTINGS & TRAINING

SERVICE HISTORY DURING LAST 5 YAER PRECEDING THE YAER OF APR:

Designation	Name of project/unit	Broad Functional Area	From	To
Executive/S&T	DFCCIL	To carry out schedule maintenance of all Signalling and telecommunication installation as per prescribed maintenance schedule within jurisdiction. Verification of PMC Engineers work related to STP5 and STP5A.	Oct 2016	Continue

TRAINING PROGRAMS ATTENDED DURING THE YEAR:

*Appraiser to indicate the effectiveness of the training based upon the interaction with the Appraisee and general observation of his / her working.

To be filled in the Appraise					To be filled by the appraiser*
date / Period		Institution	Title of Program	Grade awarded, if any	To indicate if training has been effective / not effective.
From	To				
—	—	—	—	—	—
—	—	—	—	—	—

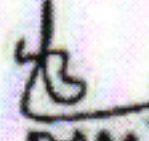
Identification of training required may be indicated on the next page.

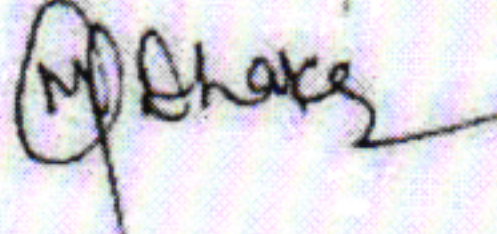
MD
 SPM/S&T/KUDH
 09/05/2022

MD
 Signature of Appraisee

BB

S.NO.	IDENTIFICATION OF AREAS IN WHICH TRAINING INPUTS ARE REQUIRED	BY THE APPRAISEE	BY THE APPRAISER
A.	MANAGEMENT		
1			
2			
3			
4			
B.	CIVIL ENGINEERING		
1			
2			
C.	FINANCE		
1			
2			
D.	ELECTRICAL		
1			
2			
3			
4			
5			
E.	SIGNAL & TELECOMMUNICATION		
1	Modern signalling	Yes	required
2	GSM-R	Yes	required
F.	COMPUTER & IT		
1	PMS Training	Yes	Required
2	ERP/SAP Training	Yes	Required
G.	HRM		
1			
2			
H.	QUALITY MANAGEMENT		
1	QA&QC	Yes	


 DPM/S&T/KUSH
 09/05/2022


 MP Dhaka

Emp. Code: 101061 Name: Manish Kumar Dhaka Design: Sr. Exe(S&T) Place of Posting: New Sriramirgadh

Sub: Identification of Key Result Areas (KRAs) for the financial Year 2021-2022.

S. No.	Key Result Areas	Whether MoU Item (Yes/No)	Weightage (%)	Target Date of Completion
(1)	(2)	(3)	(4)	(5)
1	To carry out schedule maintenance of all Signalling and telecommunication installation as per prescribed maintenance schedule within jurisdiction.	No	30	31.03.2022
2	Day to day works related to operation and maintenance of auto location huts from ALH87 to ALH 91.	No	20	31.03.2022
3	Monitoring, recording and rectification of all signalling and telecommunication incidences of failure, defect, unusual and theft etc.	No	20	31.03.2022
4	Monitoring and reporting physical progress of pending S&T works and removal of deficiencies in S&T work within jurisdiction.	No	10	31.03.2022
5	Monitoring activities of STP-5 and STP-5A, conducting quality assurance audit of works executed related to STP-5 & STP-5A as per DFCCIL extent rules under jurisdiction.	No	10	31.03.2022
6	Coordination of interface activities with Indian Railways and Other Department of DFCCIL etc.	No	5	31.03.2022
7	Verification of PMC Engineers work related to STP5 and STP5A.	No	5	31.03.2022
TOTAL			100	
Signature of Employee: Date: 23.09.2021		Signature of Reporting officer Name: G. R. MISHRA Designation: DPM/S&T/ABR Date: 23/09/2021		

R-71-619

RTI REQUEST DETAILS

Registration No. :	DFCCL/R/E/23/00493	Date of Receipt :	22/07/2023
Type of Receipt :	Online Receipt	Language of Request :	English
Name :	MANISH KUMAR DHAKA	Gender :	Male
Address :	VILL MEETHWAS, PO MANDAWA, DIST JHUNJHUNU, Pin:333704		
State :	Rajasthan	Country :	India
Phone No. :	+91-9116127618	Mobile No. :	+91- 9116127618
Email :	mkdhaka@dfcc.co.in		
Status(Rural/Urban) :	Rural	Education Status :	Above Graduate
Is Requester Below Poverty Line ? :	No	Citizenship Status :	Indian
Amount Paid :	10)	Mode of Payment :	Payment Gateway
Does it concern the life or Liberty of a Person ? :	No(Normal)	Request Pertains to :	
Information Sought :	Please provide my APAR of FY 2021-22. Emp Name- Manish Kumar Dhaka Emp Id-101061 Under GM-Co Ajmer Email id-mkdhaka@dfcc.co.in		

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