

Dated: 02.08.2023

NOTE

RTI NO - DFCCIL/R/E/23/00516 RTI NO - 646 dated-28.07.2023

Sl. No.	Admin No./Question No.	Information Sought	Information Provided
1.	1.	How many MTS employees applied for On Request transfer requested for DDU?	86 MTS applied for own request transfer for DDU.
2.	2.	What is the rule of on request transfer in DFCCIL	Circular no. 06/2016 dated 15.09.2016 is attached.
3.	3.	Should the employee who applied first for on request transfer get priority as compared to the employee who applied last.	Yes, priority number is <sup>maintained</sup> as per date of registration for own request transfer.

JGM/HR

*JGM/HR*  
*28/8/23*

JGM/Admin (PIO)

*DC Jha*  
*28/8/2023*  
Sr.Executive/HR



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.  
Dedicated Freight Corridor Corporation of India Limited  
(भारत सरकार का उपक्रम)

(A Govt. of India Enterprises)  
5<sup>th</sup> Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/Policy/Trans.

Date:- 15.09.16

**CIRCULAR No.06/2016**

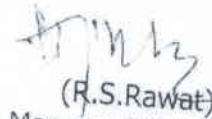
Sub: Guidelines for initial posting of newly inducted officials and request transfer of officials.

Ref: This office Circular no.01/2016 dated 15.07.16.

The revised guidelines for considering the issue relating to initial posting of newly inducted officials and request transfer of officials, are laid down as under:-

1. Place of posting of newly inducted officials will be decided considering administrative requirement, vacancies, option given by the officials and seniority of the officials in the select list. Senior officials will be given preference for place of posting over his/her juniors in the list.
2. Request transfer will not be considered unless officials have completed minimum two years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing. Any request for transfer on medical/humanitarian ground will be considered with the approval of MD.
3. Administrative requirement will always be of paramount importance in deciding the posting.

This has the approval of Competent Authority.

  
(R.S.Rawat)

Jt. General Manager/HR-III

Copy to/-

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra), Director (PP), Director (Fin.).
3. CVO.
4. All GGMs/GMs/CPMs.
5. All AGMs/ACPMs/JGMs/DGMs: for wide circulation.