

Note

No. HQ/HR/Policy/RTI

Dated : 01.02.2024

RTI-80

Name of the Applicant- Satish		
S.No.	Information Sought	Reply
1.	Who is the Disciplinary Authority Appellate Authority, Reviewing authority to Serve Chargesheet & imposing penalty to DyPM/Manager in DFCCIL. Who Can serve Chargesheet & Impose Penalty to Manager & Junoir Manager also	Relevant extracts of HR manual are enclosed.

Ref: No. 2022/HQ/Admin/RTI-80

~~GM HR (CPIO)~~ → 5/1/24
1/2

JGM/Admin(CPIO)

for
1/2

Dama
1/2/24
DGM/HR

Schedule

**Disciplinary, Appellate and Reviewing Authorities
Under DFCCIL (Conduct, Discipline and Appeal) Rules.**

SN	Category of Employee	Penalty	Disciplinary Authority	Appellate Authority	Reviewing Authority
(1)	(2)	(3)	(4)	(5)	(6)
1.	ED/GGM/GM	Major	MD	Chairman	BOD
		Minor	MD	Chairman	BOD
2.	AGM/JGM/DGM	Major	MD	Chairman	BOD
		Minor	Director	MD	Chairman
3.	Manager/AM	Major	GM	Director	MD
		Minor	AGM	GM	Director
4.	Sr. Executive/ Executive	Major	AGM	GM	Director
		Minor	JGM	AGM	GM
5.	Below Executive	Major	JGM	AGM	GM
		Minor	DGM	JGM	AGM

NOTE:

- 1) Officers with different designations comparable to the designations mentioned in Col. (3) to (6) of the Table shall exercise the power.
- 2) The above Schedule of Power may be reviewed from time to time as per the requirements of the company.