



डेडीकेटेड फ्रेट कोरीडोर

Dedicated Freight Corridor Corporation of India Ltd.

(A Government of India Enterprises)

5th Floor, Pragati Maidan, Metro Station Building Complex, New Delhi- 110001
Corporate Identity Number U60232DL2006GOI155068 Web: www.dfccil.gov.in

No. 2017/HQ/Admin/RTI-138

New Delhi: 24.01.2019

/28

Shri Vinod Singh
132 Village and Post Kripekapura,
Tehsil Gorami
Dist: Bhind,
MP-477660

Sub: Disposal of Appeal under the RTI Act, 2005.

Ref: Your RTI application dated 28-06-2017 and the appeal dated 11-09-2017.

Your appeal has been gone through and I found that the replies sent to you were not complete. The revised replies received from the record holding office are attached.

Hope the position is appreciated. Your appeal is thus stands disposed.

Kothari

28/01/2019

(SATISH KOTHARI)

GGM/ADMIN (Appellate authority)



डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.
Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

(A Govt. of India Enterprises)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/2018/RTI

Date: 16.01.2019

Sub: Information sought under Right to Information Act, 2005 – case of Shri Vinod Singh,
132, Village & Post Kripekapura, Tehsil Gorami, Distt Bhind, PIN-477660

Ref: DGM/Admn (PIO)'s letter number 2018/HQ/Admin/RTI-01 dated 28.12.2018/
02.01.2019.

In reference to DGM/PIO letter cited above, the reply pertaining to this section is as
under: -

Item No	Query	Reply
2 & 4	2. What is that clause under which these 'NOC' are issued? 4. What is bond transfer policy in DFCCIL as per norms of DOPT? Is DFCCIL following DOPT guidelines of bond transfer policy?	2. On the subject, please find enclosed DFCCIL's letter No. HQ/HR/47/ Dated 20.02.14. 4. There is no bond transfer policy in DFCCIL.

DA/As above

DGM/HR

DGM/PIO

[Signature]
16/1/19
AM/HR

[Signature]
16/1/19

[Signature]

RECEIVED IN PIO'S OFFICE
76/2019
16-1-19
Sign:



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Dedicated Freight Corridor Corporation of India Limited

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5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/47/Forwarding of Applications

Dated: 20.02.2014


SM27
S3

CIRCULAR

Sub: Policy on Forwarding of Applications.

The Board of Directors in their 43rd Meeting held on 20.01.2014 has approved of the following guidelines for "Forwarding of Applications of employees applying for the post in other organizations":-

- i. An application will be forwarded subject to the condition that if selected, the employee has to tender resignation before joining the other organization and joining the other organization on deputation will not be permissible.
- ii. No request for forwarding of application will be entertained during the initial phase of 3 years from the date of joining.
- iii. Application may not be forwarded up to two years from date of promotion.
- iv. Not more than three applications will be forwarded in a calendar year.
- v. The applications may not be forwarded in the following cases:
 - a) The employee is engaged on important time-bound projects and the work would be seriously dislocated if he is relieved.
 - b) The employee is under suspension or is facing departmental proceedings/prosecution in a Court.
- vi. Applications will be forwarded with the approval of MD, subject to above conditions and stipulations in Bond Agreement executed by the employee.


20/2/14
(Anil Wason)
DGM/HR

E-mail to:

1. Secy. to MD - For kind information of MD.
2. Dir (OP&BD), Dir (Infra), Dir (PP), Dir (Fin.) & CVO.
3. All GGMs/GMs/CPMs and all officials under them for information.
4. Portal.
5. Notice Board



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5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. HQ/HR/2017/RTI-I

Date: 14.01.2019

Sub: Information sought under Right to Information Act, 2005 – case of Shri Vinod Singh, R/O 132 Vill and Post Kripekapura, Tehsil Gorami, Distt. Bhind, Pin-477660.

Ref: DGM/Admn(PIO)'s letter number 2017/HQ/Admin/RTI-138 dated 30.06.2017;
This office note no-2017/HR/HR/RTI-138 dtd 07.07.2017.

In reference to DGM/PIO letter and in continuation of this office Note cited above, the reply is given below which may be forwarded to DGM/PIO, if approved: -

Item No	Query	Reply
6	What is the transfer policy for employees of DFCCIL?	Please find enclosed this office circular number(s) 01/2016 dtd 15.07.16; 06/2016 dtd 15.09.16 and 22/2017 dtd 28.11.2017 Annexure-A, B and C.
7	What criteria to be followed for deciding the place of posting?	The place of posting of new recruits is decided by the competent authority in terms of this office circular numbers 01/2016 dtd 15.07.16; 06/2016 dtd 15.09.16 (enclsod as Annexure-A and B).

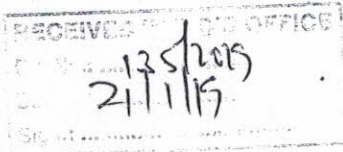
JGM/HR

14/1/19

14/1/19
AM/HR

DGM/PIO

16:21 pm





डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ इंडिया लि.

DEDICATED FREIGHT CORRIDOR CORPORATION OF INDIA LIMITED

(भारत सरकार का उपक्रम)

(A Govt. of India Enterprises)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

Annexure - A

No. HQ/HR/Policy/Trans.

Date - 15.07.2016

CIRCULAR No. 01/2016

Sub - Guidelines for initial posting of newly inducted officers/staff and request transfer of officials.

The issue relating to initial posting of newly inducted officers/staff and request transfer of officials has been considered and the following guidelines are laid down for considering such cases:-

1. Place of posting of newly inducted officers/staff will be decided considering administrative requirement, vacancies, option given by the officers/staff and seniority of the officers/staff in the select list. Senior officers/staff will be given preference for place of posting over his/her juniors in the list.
2. Request transfer will not be considered unless officers/staff have completed minimum three years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing.
3. Administrative requirement will always be of paramount importance in deciding the posting.

This has the approval of competent authority.


(R S Rawat)

Jt. General Manager/HR-III

Copy to:-

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra), Director (PP), Director (Fin.)
3. CVO
4. All GGMs,/GMs/CPMs,
5. All AGMs/ACPMs/JGMs/DGMs: - for wide circulation

Anupari-B

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No. HQ/HR/Policy/Trans.

Date:- 15.09.16

CIRCULAR No.06/2016

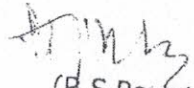
Sub: Guidelines for initial posting of newly inducted officials and request transfer of officials.

Ref: This office Circular no.01/2016 dated 15.07.16.

The revised guidelines for considering the issue relating to initial posting of newly inducted officials and request transfer of officials, are laid down as under:-

1. Place of posting of newly inducted officials will be decided considering administrative requirement, vacancies, option given by the officials and seniority of the officials in the select list. Senior officials will be given preference for place of posting over his/her juniors in the list.
2. Request transfer will not be considered unless officials have completed minimum two years of residency period at the place of posting except for the administrative reasons and exceptional circumstances to be recorded in writing. Any request for transfer on medical/humanitarian ground will be considered with the approval of MD.
3. Administrative requirement will always be of paramount importance in deciding the posting.

This has the approval of Competent Authority.


(R.S.Rawat)
Jt. General Manager/HR-III

Copy to/-

1. Secy. to MD for kind information of MD.
2. Director (OP & BD), Director (Infra), Director (PP), Director (Fin.).
3. CVO.
4. All GGMS/GMS/CPMs.
5. All AGMs/ACPMs/JGMS/DGMS: for wide circulation.



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ इंडिया लि.

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CIRCULAR No - 22/2017

Subject: GUIDELINES FOR MUTUAL TRANSFER FOR EMPLOYEES OF DFCCIL

1. Mutual transfer rules shall be applicable to:
 - i) All permanent employees of the DFCCIL.
 - ii) These rules shall not apply to Deputationists, Consultants, Advisor, Casual/daily rated employees and those on Service Contract.
2. Mutual transfer shall be allowed between two employees holding same grades and cadre (viz Civil/S&T/Elect, etc) only i.e. an Executive/Civil or a Jr. Executive/S&T can seek mutual transfer with another Executive /Civil or a Jr Executive/S&T respectively.

3. Procedure to be followed for mutual transfers in DFCCIL:-

S.No	Activity	Time Limit
i.	Forwarding of application by CPM unit in Project Offices / Controlling officer in Corporate office to Corporate Office HR. The forwarded application should convey the approval of the CPM/Controlling officer for the mutual request.	20 days
ii.	Processing of file by Corporate HR for obtaining approval of Competent authority as defined in SOP for transfers.	15 days
iii.	Issue of Transfer order to Concerned Units/Deptt concerned in CO by Corporate HR after receipt of Approval from the competent authority.	05 days
iv.	Relieving / Sparing:- Once a transfer order is issued, employees should be relieved within 01 month of the date of issue of transfer order by Corporate HR. This would be the responsibility of C.O. / Head of Department concerned under whom the staff is working.	One month
v.	Dispatch of LPC / No dues by the relieving unit/office :- HR nominated Official at the Unit will ensure that LPC / No dues are sent along with Relieving orders to the new Unit/Office etc.	One Month

4. **General Rules:**

- (a) Application for mutual transfer between employees working in different sub areas of a unit shall be dealt by the concerned CPM of that unit as per SOP on transfers.
- (b) There will be no effect on the seniority of the employees who undergo mutual transfer, since centralized seniority is maintained at DFCCIL.
- (c) No transfer benefits shall be admissible on mutual transfer.

(d) As the mutual transfers are ordered with the consent of both the employees, it should be made clear right at the time of forwarding the applications that no request for backtracking from mutual exchange arrangement will be entertained under any circumstances.

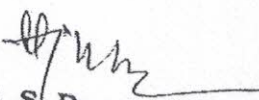
In case, any official backtracks from the mutual request, he shall be debarred for three years from requesting for any type of transfer.

(e) Once a mutual transfer request has been approved and implemented, the official cannot request for another mutual transfer, till the time he is working in the same Unit for which his mutual transfer was accepted in the first place.

(f) It may be ensured that forwarding of application in enclosed format is done only by CPMs in Units and Controlling official in Corporate office. No application should be sent directly to Corporate HR without proper forwarding and recommendation of the CPM/Controlling officer.

(g) All applications for mutual transfer should be forwarded in the enclosed format to Corporate Office by 20th of every month along with D&AR/Vigilance Clearance of the officials .

DA : Format for mutual transfer application


(R. S. Rawat)
JGM / HR

Date:-28.11.2017

No. HQ/HR/TRANSFER POLICY/I

Copy for kind information and necessary action to :-

1. Secy to MD for kind information of MD/DFCCIL.
2. Director/Fin, Director (PP), Director (OP&BD), Director (Infra) & CVO
3. ED/EDFC & ED/WDFC
4. All GGMs/GMs/CPMs
5. All AGMs/ACPMs/JGMs/DGMs - for wide circulation.

Annexure to Circular No -22 / 2017 dated 28.11.2017
(A) APPLICATION FOR MUTUAL TRANSFER (To be filled by the Employee):-

1. Name :
2. Designation:
3. E.Code:
4. Grade & Scale of Pay:-
5. DOB:-
6. Date of Joining in DFCCIL:
7. Present Place of Posting & Date of joining:
at present place of posting:
8. Educational/Professional Qualification
9. Transfer sought to :
10. Awards Received, if any:-
11. Particulars of employee with whom mutual transfer is sought:-
 - i. Name :
 - ii. Designation:
 - iii. E.Code:
 - iv. Grade & Scale of Pay
 - v. DOB:-
 - vi. Date of Joining in DFCCIL:
 - vii. Present Place of Posting & Date of joining
at present place of posting:
 - viii. Educational / Professional Qualification:
 - ix. Transfer sought to :
 - x. Awards Received, if any:-

Employee to
paste a recent
passport size
photograph,

I have read the guidelines for mutual transfer circulated vide Circular No-22/2017 dated 28.11.2017 and will abide by them. I will not seek transfer back to my present place of posting or to any other place in future in case of acceptance of this request, neither will I claim for transfer benefits. The above particulars are correct to the best of my knowledge and if any discrepancy is detected at a later stage, I shall be held responsible for the same and will be liable to be taken up under D&AR Rules of DFCCIL.

Place:-
Date:-

(B) To Be filled by the Forwarding Office:-

(Signature)

The above particulars have been checked and found to be correct.
There is no D&AR /Vigilance case pending against
Shri Desig:..... on date.

His application is forwarded to Corporate HR for consideration.
Any other Remarks/Recommendations:

CPM (Controlling Officer in CO)

Dealing official of the Unit

Sub: Appeal dated 11.09.2017 preferred by Shri Vinod Singh under RTI Act-2005.

Ref: DGM/PIO's note No.2017/HQ/Admin/RTI-138 dated 30.01.2018.

Item-wise reply to the RTI appeal is as under:

Item No.	Information sought	Reply
1	Detail of those employees who have been provided no objection certificate (NOC) for joining other organization or giving interview with date of issuing NOC and their joining date in DFCCIL.	No such data is maintained.
3	What is the criteria of deciding bond of junior executives who have just ITI qualification and belongs to NON EXECUTIVE cadre. Is DFCCIL following DOPT guidelines.	The bond for all levels in DFCCIL is in accordance with the Bond Policy of DFCCIL formulated with due consideration and approval by the Competent Authority, i.e. its Board of Directors.
5	Is internal candidate of DFCCIL has to produce NOC at the time of interview of open market recruitment.	No information in respect of internal candidate is available on record. However, in the last advertisement of Open Market Recruit of Asstt. Managers where Interview was part of selection procedure, it was mandatory for candidates working in Govt./PSUs/Autonomous Bodies to produce original "no Objection Certificate" at the time of document verification/interview.
7	No schedule A company has bond of 6 lakh for NON EXECUTIVE cadre and DFCCIL is a schedule A company so what is the basis of deciding the bond amount for NON EXECUTIVE post in DFCCIL.	The bond amount for posts at various levels in DFCCIL is on the basis of Bond Policy of DFCCIL formulated with due consideration and approval by the Competent Authority, i.e. its Board of Directors.

~~GGM/HR~~ 17/4/18

~~GGM(Admn.)~~

~~DGM/RTI~~

Kothari

17/04/2018

~~cam/Admin.~~

16/4/18
DGM/HR