



# डेडीफ्रेट कोरीडोर कॉर्पोरेशन ऑफ़ इंडिया लि.

## Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

5<sup>th</sup> Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

Dated: 6.04.2016

### No. DFCCIL/Vacancy Notice/14/2016

Dedicated Freight Corridor Corporation of India (DFCCIL), is a schedule 'A' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways). It is the most ambitious and biggest ever project in rail infrastructure sector, set-up to give economy a boost and build high capacity and high speed rail freight corridors along the golden quadrilateral and its diagonals. The first Phase comprises of construction of two dedicated freight corridors spanning the Mumbai-Delhi (Western DFC) and Delhi-Kolkata (Eastern DFC).

The company invites applications from the regular officers working in Public Sector Undertakings on deputation basis against 6 posts of **Manager/Asst. Manager (HR)** at its Corporate Office at Delhi:-

Organization	DFCCIL
Title of post	<b>Manager/Asst. Manager (HR)</b>
Age	Maximum age should not exceed 55 years.
Service/Deptt	Officers of Public Sector Undertakings
Scale	Manager-E4 (29,100-54,500) Asst. Manager-E3 (24,900-50,500)
Duration	On usual terms of deputation for 5 years subject to Government's approval for exemption to DFCCIL from the rule of immediate absorption.
Eligibility Criteria for deputation	<b>Manager</b> -Officers of PSUs working in scale of RS. 29,100-54,500 (IDA) having a total 04 years of managerial level service. <b>OR</b> Officers of PSUs working in scale of RS. 24,900-50,500 (IDA) for a period of 2 years and having a total of 04 years of managerial level service. <b>Asst. Manager</b> -Officers of PSUs working in scale of RS. 24,900-50,500 (IDA). <b>OR</b> Officers of PSUs working in scale of RS. 20,600-46,500 (IDA) for a period of 2 years.
Job Description	Should have minimum 5 years experience of working in Personnel department of Indian Railways/PSU. Experience in Establishment areas like selection, promotion, seniority, creation of posts, recruitment, transfer, disciplinary cases, court cases, service matters, grievances, settlement dues, pay & allowances etc.  Should have command over working on computers (MS-Word, Excel)
How to apply	The candidates should submit their applications through proper channel to Dy. General Manager/HR as per enclosed application form requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 05 years to DFCCIL. <b>For proper appreciation of APAR, as applicable, the organization should forward their guidelines for determining the rating criteria.</b>  The envelope containing the application should be superscribed " <b>Application for the post of Manager/Asst. Manager (HR) 2016</b> "
Closing date	30 days from the date of issue

  
Dy. General Manager/HR

## (APPLICATION FORMAT)

Important Notes: (i) Before filling this form, read the instructions carefully. (ii) All entries should be made in capital letters. (iii) The Application to be made strictly in the following format and to be filled in ENGLISH Language only.

2. Candidate's Name (in capital letters) (please keep one box blank between name, middle name & surname)

3. Father's/Husband's Name (in capital letters) (please keep one box blank between name, middle name & surname)

6. Date of regular appointment in the present organization:

- 4

9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent:

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10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.:
- b) State Govt.:
- c) Autonomous Organization:
- d) Government Undertaking:
- e) Universities:
- f) Others:

11. Details of pay particulars:

- a) Are you in CDA or IDA pay scale :
- b) If in CDA, please indicate the pay band and substantive grade pay :
- c) The grade pay held under MACP, if any :
- d) If in IDA, please indicate the pay scale :
- e) Whether in pre revised or revised scale of Pay(CDA/IDA) :
- f) Give the date from which the revision took place- and also indicate the pre-revised/revised scale. :

12. Total emolument per month now drawn (give the break-up) :

13. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the advertisement) (Note: Enclose a separate sheet, if the space is insufficient).

4. Please state the post for which you are applying:

15. Whether belongs to SC/ST:

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

17. Present Address of Candidate Address (**in capital letters**) With Black Ball Point Pen only

Name	:							
Father's Name	:							
Address	:							
	:							
District	:							
State	:							
		Pin Code: <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>						
Mobile No:		Tel. NO. with STD Code:						
Email ID:								

Please affix one recent  
passport size  
Photograph **without**  
**attestation**

Signature of Candidate ↑

18. Permanent Address:

Name	:	
Father's Name	:	
Address	:	
	:	
District	:	
State	:	Pin Code

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby certify and declare that (i) I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post, (iii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the DFCC and my candidature / appointment shall automatically stand cancelled/terminated, (iv) I further declare that I fulfill all the conditions of eligibility prescribed for the post applied for. (v) In case my application is not received by DFCC within the stipulated date due to postal delay or otherwise, DFCC will not be responsible for such delay.

19. List of Enclosures:-

Place:

Date:

(Signature of the Applicant)

Countersigned

\_\_\_\_\_  
\_\_\_\_\_

(Employer with Seal)