



डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि. Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

VACANCY NOTICE NO. 101/2018

ISSUED ON 31.12.2018

GENERAL MANAGERS

ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS

ALL RAILWAY TRAINING INSTITUTES

NO. HQ/HR/PFile/468/201202135

ORGANIZATION	:	DFCCIL
TITLE & NO. OF POSTS	:	Manager/Secretarial-01 post
LOCATION	:	Corporate Office
DURATION	:	3 years extendable to 5 years (subject to exemption by DPE from the rule of immediate absorption)
SERVICE	:	Personnel/Estt./HR
TERM OF APPOINTMENT	:	Deputation
AGE	:	Not more than 55 years
SCALE OF PAY	:	Parent pay plus deputation allowance (And all other Perks and Allowances applicable as per DFCCIL policy).
SPECIFIC REQUIREMENTS	:	Manager-Jr. Scale Officers working in Level-8 to 10. OR Officers working in E-4 (Rs. 70,000-2,00,000). <i>as PS.</i>
EXPERIENCE REQUIREMENT	:	<ul style="list-style-type: none">• Adequate working experience as PA/PS• Handling of confidential matters• Preference will be given to those who have worked with senior officers• Knowledge of working in Word, Excel, Power point etc.
NOTE	:	Cut-off date for age and eligibility would be reckoned as on closing date of vacancy notice.
WEB ADDRESS	:	http://dfccil.gov.in/dfccil_app/Careers
CLOSING DATE	:	30 days from date of issue
INSTRUCTIONS:		
Willing and eligible employees may send their applications in the enclosed proforma through proper channel along with NOC, attested APARs ratings for the last five years (For proper appreciation of APARs, the organization should forward their guidelines for rating criteria), vigilance/D&AR clearance to ADDL. GENERAL MANAGER (HR), DFCCIL, PRAGATI MAIDAN METRO STATION BUILDING, 5 TH FLOOR, NEW DELHI-110001.		
A certificate advising requisite information in respect of employee may be issued by the officer of the organization, who is empowered to forward the application, as per format enclosed.		
Applications received with incomplete information will be summarily rejected.		

The envelope containing the application should be super scribed "Application for the Post of _____ against Vacancy Notice No. _____".

If at any stage, it is found that any information/document/testimonial etc. Furnished by you and having a bearing on your eligibility is not in order or any information/material facts having a bearing on your eligibility has been hidden/misrepresented by you, then the officer will be repatriated immediately. Further communication in this regard from the parent organization or employee concerned will not be entertained.



31/12/2018

(SUNDER SINGH)

ADDL. GENERAL MANAGER/HR