



डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि. Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi - 110001

VACANCY NOTICE NO. 05/2018

ISSUED ON 24/04/2018

GENERAL MANAGERS
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

NO. HQ/HR/1/GS/2(Traffic)

ORGANIZATION	:	DFCCIL
TITLE & NO. OF POSTS	:	AGM (OPERATIONS)
LOCATION	:	CORPORATE OFFICE
DURATION	:	3 YEARS extendable to 5 YEARS (SUBJECT TO EXEMPTION BY DPE FROM THE RULE OF IMMEDIATE ABSORPTION)
SERVICE	:	IRTS OFFICERS (TRAFFIC/OPERATING DEPTT.)
TERM OF APPOINTMENT	:	DEPUTATION
AGE	:	NOT MORE THAN 55 YEARS
SCALE OF PAY	:	PARENT PAY PLUS DEPUTATION ALLOWANCE (And all other Perks and Allowances applicable as per DFCCIL policy).
SPECIFIC REQUIREMENTS	:	OFFICERS WORKING IN SG i.e. PRE-REVISED PB-4 WITH GP OF Rs. 8700/- (6 TH CPC) WITH MINIMUM 13 YEARS OF GROUP 'A' SERVICE AND UPTO 17 YEARS OF GROUP 'A' SERVICE. PREFERENCE WILL BE GIVEN TO GROUP 'A' OFFICERS UPTO 15 YEARS OF SERVICE.
JOB DESCRIPTION	:	<ul style="list-style-type: none">• TO ASSIST IN FINALIZATION OF VARIOUS CONSULTANCY SERVICES AND STUDIES AND ITS IMPLEMENTATION;• PLANNING FOR BUSINESS DEVELOPMENT ON DFCCIL;• COORDINATION WITH VARIOUS STAKE HOLDERS FOR BUSINESS DEVELOPMENT;• PLANNING & DEVELOPMENT OF COMMERCIAL SET UP ON DFCCIL;• TO ASSIST IN DIFFERENT TENDERING PROCESS CONCERNED WITH OP&BD SECTION;• APPROVAL OF SWR OF EDFC & WDFC SECTION OPENING RELATED IMPORTANT ACTIVITIES;• CADRE AND CREW MANAGEMENT;• INTERCHANGING RELATED ISSUES AND MONITORING OF TRAINS; AND• ANY OTHER DUTIES ASSIGNED.
NOTE	:	CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE.
WEB ADDRESS	:	http://dfccil.gov.in/dfccil_app/Careers

INSTRUCTIONS:


WILLING AND ELIGIBLE EMPLOYEES MAY SEND THEIR APPLICATIONS IN THE ENCLOSED PROFORMA THROUGH PROPER CHANNEL ALONG WITH NOC, attested APARs RATINGS FOR THE LAST FIVE YEARS (For proper appreciation of APARs, the organization should forward their guidelines for rating criteria), VIGILANCE/D&AR CLEARANCE TO ADDL. GENERAL MANAGER (HR), DFCCIL, PRAGATI MAIDAN METRO STATION BUILDING, 5TH FLOOR, NEW DELHI-110001.

A CERTIFICATE ADVISING REQUISITE INFORMATION IN RESPECT OF EMPLOYEE MAY BE ISSUED BY THE OFFICER OF THE ORGANIZATION, WHO IS EMPOWERED TO FORWARD THE APPLICATION, AS PER FORMAT ENCLOSED.

APPLICATIONS RECEIVED WITH INCOMPLETE INFORMATION WILL BE SUMMARILY REJECTED.

THE ENVELOPE CONTAINING THE APPLICATION SHOULD BE SUPERSCRIBED "Application for the Post of _____ against Vacancy Notice No. _____".

IF AT ANY STAGE, IT IS FOUND THAT ANY INFORMATION/DOCUMENT/TESTIMONIAL ETC. FURNISHED BY YOU AND HAVING A BEARING ON YOUR ELIGIBILITY IS NOT IN ORDER OR ANY INFORMATION/MATERIAL FACTS HAVING A BEARING ON YOUR ELIGIBILITY HAS BEEN HIDDEN/MISREPRESENTED BY YOU, THEN THE OFFICER WILL BE REPATRIATED IMMEDIATELY. FURTHER COMMUNICATION IN THIS REGARD FROM THE PARENT ORGANIZATION OR EMPLOYEE CONCERNED WILL NOT BE ENTERTAINED.


(SUNDER SINGH) 24/4/2018

ADDL. GENERAL MANAGER/HR

Please paste recent passport size photograph here.
(To be self-attested)

PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

IMPORTANT: Please do not leave blanks	Vacancy Notice No. (Appears on the top right side of notice)	
	File No. (Appears on the left side of vacancy notice)	
	Post against which application has been submitted	
	Choice of station (Wherever applicable)	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. B (wherever applicable)	:	
9.	Present pay band with Grade Pay and basic pay as on date of Application/applicable IDA Pay Scale	:	
10.	Present Designation & Parent Organization	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O) and (R)	:	
	(c) Mobile Number	:	

12. Educational Qualifications:-

S. No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

12.1. Professional Qualifications, if any:-

S. No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

S. No.	Designation & Parent Organization with Place of Posting	Grade (i.e. Gr. B/SS, JAG/SG/SAG or applicable as per IDA levels)	From (DD/MM/YY)	To (DD/MM/YY)	Duties and responsibilities held

14.	Details of previous deputation/ Foreign assignment, if any	:	
15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	

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17.	Present Address of candidate (in Capital Letters)		
	Name	:	
	Father's Name	:	
	Address	:	
	District & State	:	
	Pin Code	:	
18.	Permanent Address of candidate (in Capital Letters)		
	Name	:	
	Father's Name	:	
	Address	:	
	District & State	:	
	Pin Code	:	

I hereby certify and declare that:

- i. I have carefully gone through the Vacancy Notice and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post;
- ii. All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect, before or after the joining, action may be taken against me by DFCCIL and my candidature shall automatically stand cancelled/terminated;
- iii. I further declare that I fulfil all the conditions of eligibility prescribed for the post applied for;
- iv. In case my application is not received by DFCCIL within the stipulated time due to postal delay or otherwise, DFCCIL will not be responsible for such delay; and
- v. I am aware that in case of incomplete information filed/given by me, my application will be rejected.

19. List of Enclosures:-

(Name and Signature of the applicant)

Place:

Date:

Countersigned

(By the Employer with Seal duly certifying the service particulars as well as other information of the employee as per Vacancy Notice circulated by DFCCIL).



CERTIFICATE

(To be filled by the Officer of the organization who is empowered to forward the application of the Employee)

This is to certify that:

1. Mr./Mrs./Ms. _____ is working as _____ in pay scale Rs. _____ (CDA/IDA);
2. The service particulars furnished by Mr./Mrs./Ms. _____ have been verified from his/her service record and found correct;
3. The date of appointment of above named officer is _____ and he/she has completed _____ years of managerial service as required for the post of _____;
4. Attested copies of APARs for the preceding 5 years along with the guidelines issued on the subject by the organization are enclosed for determining the rating criteria;
5. There is no D&AR/Vigilance case(s) pending or contemplated against Mr./Mrs./Ms. _____ and his/her integrity is hereby certified; and
6. If the employee is selected for appointment on deputation in Dedicated Freight Corridor Corporation of India Ltd., he/she will be relieved within 15 days of receiving intimation to this office.

Signature of the Competent Authority _____

Name of the Officer _____

Designation of the Officer _____

Name of the Organization _____

Official telephone & mobile number _____

Date:

(Office Seal)

