

डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि. Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001

No. DFCCIL/Vacancy Notice Deputation/ 01 /2017

Dated: 05.01.2017

Dedicated Freight Corridor Corporation of India (DFCCIL), is a schedule 'A' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways). It is the most ambitious and biggest ever project in rail infrastructure sector, set-up to give economy a boost and build high capacity and high speed rail freight corridors along the golden quadrilateral and its diagonals. The first Phase comprises of construction of two dedicated freight corridors spanning the Mumbai-Delhi (Western DFC) and Ludhiana- Delhi-Kolkata (Eastern DFC).

Applications are invited from the regular officers working in Central and State Govt. department, Subordinate, Attached offices and Autonomous bodies under Central Govt. (being audited by C&AG) Central PSUs, Joint Ventures or any other form of organization between Central Govt. and State Govt. with minimum 50% stake held by Central Govt. on deputation basis for the under mentioned posts:

| S.No. | Post | No. of Post | Location |
|-------|-------------------------|-------------|-----------------------------|
| 1. | General Manager/Finance | 02 | Corporate Office, New Delhi |

Instructions:

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|----|--|
| 1 | Number of vacancies may increase or decrease. |
| 2 | The service/department age, pay scale, duration of tenure, eligibility criteria, job description etc. for the post have been indicated in enclosed Annexure. |
| 3. | Willing and eligible candidates may send their application as per enclosed prescribed proforma through proper channel to Joint General Manager/HR-I requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and attested copies of ACRs for the preceding 05 years to DFCCIL (For proper appreciation of ACRs, as applicable, the organization should forward their guidelines for determining the rating criteria). A certificate advising requisite information in respect of employee may be issued by the Officer of the organization, who is empowered to forward the application, as per format enclosed. |
| 4 | Application received having incomplete information will be summarily rejected. |
| 5 | The envelope containing the application should be superscribed "Application for the post of General Manager/Finance. |
| 6. | If at any point of time during deputation the information given by the candidates is found to be wrong/incorrect, then the employee will be repatriated immediately. Further communication in this regard from the parent organisation or employee concerned will not be entertained. |
| 7. | The closing date for submission of application is 30 days from the date of issue of vacancy notice. |


General Manager/HR

Eligibility criteria for the post of General Manager/ Finance

| | |
|-------------------------------------|---|
| Organization | DFCCIL |
| Title of post | General Manager/Finance |
| Age | Maximum age should not exceed 55 years. |
| Service/Deptt | Officers of Public Sector Undertakings /Central Govt. (as mentioned above) |
| Scale | IDA E8 (51300-73000) CDA PB-4 with GP Rs.10,000 (as per 6 th CPC) |
| Duration | On usual terms of deputation for 3 years and further extendable upto 5 years subject to Government's approval for exemption to DFCCIL from the rule of immediate absorption. |
| Eligibility Criteria for deputation | <p>Officer of PSUs working in scale of RS. 51300-73000 (IDA) having 20 years of managerial level service</p> <p>OR</p> <p>Officer of PSUs working in scale of Rs..43200-66000 (IDA) for a period of 3 years and having a total of 20 years of managerial level service</p> <p>OR</p> <p>SAG officer working in PB 4 with GP Rs. 10,000/- OR Selection Grade Officers with minimum 20 years of Gr. "A" service working in PB-4 + GP Rs. 8700/- (as per 6th CPC)</p> |
| Qualification & Experience | <p>Graduate from a recognized university and member of the Institute of Chartered Accountants of India / Institute of Cost Accountants of India /Full Time MBA (Finance) from a recognized university / Institution with good academic record.</p> <p>Incumbent should have hands on experience in Preparation of budgets, Consolidation and finalization of Annual Accounts as per Statute, Taxation, Audit, Costing & Budgetary control, Banking, Pay roll, Project appraisal & raising of funds, working capital management, dealing with multilateral agencies such as World Bank/JICA, finance concurrence & vetting of works / procurement proposals etc.</p> |


General Manager/HR

CERTIFICATE

(To be filled by the Officer of the organization who is empowered to forward the application of the employee)

This is to certify that:

1. Mr./Mrs./Ms. _____ is working as _____ in pay scale Rs..... (IDA/CDA)
2. The service particulars furnished by Mr./Mrs./Ms. _____ have been verified from his/her service record and found correct.
3. The date of appointment of above named officer is and he/she has completed _____ years of managerial level service as required for the post of _____, against which the official has applied and he/she fulfills the eligibility criteria.
4. Attested copies of ACRs for the preceding 5 years along with the guide lines issued on the subject by the organization are enclosed for determining the rating criteria.
5. There is no DAR/SPE/VIGILANCE cases pending or contemplated against Mr./Mrs./Ms _____ and his/her integrity is here by certified.
6. If the employee is selected for appointment on deputation in the Dedicated Freight Corridor Corporation of India Ltd., he/she will be relieved with in 15 days of receiving intimation to this office.

Signature of the Competent Authority _____

Name of the officer _____

Designation of the officer _____

Name of the organization _____

Date

Official telephone & mobile no. _____

(Office Seal)

(APPLICATION FORMAT)

Important Notes: (i) Before filling this form, read the Instructions carefully. (ii) All entries should be made in capital letters. (iii) The application to be made strictly in the following format and to be filled in ENGLISH Language only.

- [illegible]

[illegible]

3. Father's/Husband's Name (in capital letters) (please keep one box blank between name, middle name & surname)

[illegible]

4. Date of Birth :
- Day Month Year

5. Date of Retirement:
Year Month Days

6. Date of regular appointment in the present organization :

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7. Educational Qualification (Academic & Professional) possessed by the officer:

| Examination passed | Name of the Institutes /University | Maximum Marks | Year of Passing | Marks Obtained | % of marks (upto 2 decimals) |
|--------------------|------------------------------------|---------------|-----------------|----------------|------------------------------|
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8. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Name and Address of Employer | Department | Designation & scale of pay | Period of Service | | Total Experience in years | Clearly indicate the nature of experience. Also mention the name of the project/unit where worked. |
|------------------------------|------------|----------------------------|-------------------|----|---------------------------|--|
| | | | From | To | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent:

10. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)

- a. Central Govt. :
- b. State Govt. :
- c. Autonomous Organization :
- d. Government Undertaking :
- e. Universities :
- f. Others :

11. Details of pay particulars:

- a. Are you in CDA or IDA pay scale :
- b. If in CDA, please indicate the pay band and substantive Grade pay :
- c. The grade pay held under MACP, if any :
- d. If in IDA, please indicate the pay scale :
- e. Whether in pre revised or revised scale of Pay (CDA/IDA) :
- f. Give the date from which the revision took place- and also indicate the pre-revised/revised scale :
- g. Are you fulfilling the eligibility criteria regarding pay scale - (Write-Yes /No) :
- h. Are you fulfilling the eligibility criteria regarding experience Prescribed (Give details and write -Yes/No) :

12. Total emolument per month now drawn (give the break - up) :

13. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) Work experience over and above prescribed in the advertisement) (Note : Enclose a separate sheet, if the space is insufficient).

14. Please state that post for which you are applying :

15. Whether belongs to SC/ST:

16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Award/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note : Enclose a separate sheet if the space is insufficient)

17. Present Address of candidate (in capital letters). With Black Ball Point Pen only

| | | | | | | | | |
|---------------|-------------------------|---|--|--|--|--|--|--|
| Name | : | | | | | | | |
| Father's Name | : | | | | | | | |
| Address | : | | | | | | | |
| District | : | | | | | | | |
| State | : | | | | | | | |
| | | Pin Code: <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | |
| | | | | | | | | |
| Mobile No.: | Tel. No. with STD Code: | | | | | | | |
| Email ID: | | | | | | | | |

Please affix one recent passport size photograph without attestation

Signature of Candidate

18. Permanent Address:

| | | |
|---------------|---|----------|
| Name | : | |
| Father's Name | : | |
| Address | : | |
| District | : | |
| State | : | |
| | | Pin Code |

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby certify and declare that (i) I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post, (ii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the DFCC and my candidature /appointment shall automatically stand cancelled/terminated, (iii) I further declare that I fulfill all the conditions of eligibility prescribed for the post applied for. (iv) In case my application is not received by DFCC within the stipulated date due to postal delay or otherwise, DFCC will not be responsible for such delay.

19. List of Enclosures:-

Place:

Date:

(Signature of the Applicant)

Countersigned

(Employer with Seal duly certifying the particulars as well as other information of the employee as per vacancy notice circulated by DFCCIL)