



डेडीकेटेड फ्रेट कोरीडोर

डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि.
Dedicated Freight Corridor Corporation of India Limited

(भारत सरकार का उपक्रम)

(A Govt. of India Enterprises)

5th Floor, Pragati Maidan Metro Station Building Complex,
New Delhi -110001

No.HQ/HR/1/CO-HR/16.

Dated: 13.01.2014.

The General Manager (P),
FA&CAO(Admn.),
All Production Units.
All Zonal Railways.

The Dy.Secretary,
ERB-II Branch,
Railway Board,
New Delhi.

All other Central Govt. Ministries
(Through: DFCCIL's website).

Sub: Issue of Vacancy Notice for the post of PA in Dedicated Freight Corridor Corporation India Ltd, a PSU under Ministry of Railways on deputation basis.

Please find enclosed a vacancy notice in the prescribed format for the following posts in DFCCIL on deputation basis:

Post	No. of posts	Location
PA/Steno	Four (4)	DFCCIL Corporate Office, New Delhi.

The Vacancy Notice mentioning the eligibility conditions and specific requirements are enclosed herewith. The Vacancy Notice may kindly be circulated for inviting applications from the willing staff. The applications of eligible employees may be please forwarded alongwith attested copies of the last 5 years APARs within 30 days.

DA/As above.

(Sunder Singh)
JGM/HR

No. DFCCIL/Vacancy Notice/03/PA/2014

Organization	Dedicated Freight Corridor Corporation of India Limited
Title of Post	PA/Steno
Service	PA/Steno
Pay admissible in DFCCIL	Parent Pay plus deputation duty allowance
No. of post & location	04 posts at Corporate Office, New Delhi
Duration	On usual terms of deputation for 5 years subject to Government's approval for exemption to DFCCIL from the rule of immediate absorption
Eligibility criteria	Employees working in PB-2 Grade Rs.9300-34800, GP Rs.4600 & GP Rs.4200 on Indian Railways and other Central Govt. Offices
Job description	Adequate working experience as PA/Steno. Preference will be given to those who have working experience with Senior level Officers.
Closing date	30 days from the date of issue
Allowances like leased accommodation/self-lease/HRA, medical facilities etc. are admissible as per Company's rules.	

PROFORMA for Vacancy Notice on WEBSITE (for Central Govt. Ministries)

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	Present pay band with Grade Pay and basic pay as on date of application	:	
8.	Present Designation & Railway	:	
9.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

10. Educational Qualifications:-

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

11. Experience Details:-

SNo.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG	From	To

12.	Details of previous deputation/ Foreign assignment, if any	:	
13.	Whether debarred from deputation? If yes, please furnish details.	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: